



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the meeting of the Parish Council held on Tuesday 15th April 2014 at 7.30pm

Present

Cllrs Nick Brewin (Chair), Jan Ashton-Jones, Ray Dickson, Lorna Radnor, Cheryl Shearer, John Litchfield, John Lee

In attendance

Ward Cllr J Hardwick
Mel Preedy – Locum Clerk
2 members of the public
PC Neil James
Kat La Tsar

Item	Minutes	Action
366	<p>To Accept Apologies for Absence Apologies were accepted from Cllr Brian Dukes and Mrs Chris Bucknell (Clerk)</p>	
367	<p>Declarations of Interest a) Cllr Litchfield declared an 'other' interest in item 9b) b) No written requests for dispensations were received</p>	
368	<p>Resolved: Minutes of meeting held on 18th March 2014 were agreed and signed by the Chairman.</p>	
369	<p>To receive brief verbal reports from:</p> <p>a) Police Representative – PC Neil James made a request to councillors and members of the public to raise any relevant queries or issues. The issue of fly tipping and nuisance behaviour at Swardon Quarry was raised; PC James agreed to monitor the situation. There was a general consensus that the last edition of the local Policing newsletter was an improvement on previous editions. PC James agreed to investigate a query over deer hunters at Hope Springs.</p> <p>b) Neighbourhood Watch Update – no new information to update.</p> <p>c) Ward Member – Councillor Hardwick – an update on a University for Hereford was provided by Cllr Hardwick. The University is likely to be a STEM (Science, Technology, Education and Maths) university linked with the Enterprise Zone at Rotherwas. The first course is likely to start in the autumn of 2016. Councillors heard that Balfour Beatty are currently undergoing re-structuring, part of which is the appointment of Locality Stewards. The Steward to cover the Dormington and Mordiford parish area is Mr Mike Gill – 07816064054. Investment on the road networks is planned to start shortly. The Core Strategy is currently being re-drafted, with a view to reviewing during June/July and submitting to the planning inspectorate in September.</p> <p>d) WM Housing – Kat La Tsar sought the opinion of the Council on the introduction of street lighting on the new estate. Resolved: The Parish Council support the use of low-level LED lighting which is in keeping with a rural area and reflects the wishes of the local people, as expressed during the consultations. Parishioners at Sufton Rise have also made representations opposing the introduction of street lighting. The Clerk to write to WMHousing to reiterate this view point.</p>	Clerk

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	<p>The Parish Council had started to receive queries regarding the allocation of housing. Kat agreed to invite Sarah from Kemble Housing to the next meeting who would be able to explain the letting procedure and timescales.</p> <p><i>Kat La Tsar and PC James were thanked and left the meeting</i></p>																							
370	<p>To Consider Appointment of Parish Councillor – as no election had been called the Parish Council were free to co-opt one new member. Resolved: Councillors would speak to interested candidates and ask them to apply to the Clerk. Notices would be placed on the boards encouraging others to apply for the vacancy. Co-option to take place at the next meeting.</p>																							
371	<p>Public Participation Session – a query over the removal of fence at Wallflower Row was raised. Resolved: Cllr Radnor would inform Major Hereford that the Parish Council would like the fence re-instated, as per the planning permission conditions.</p> <p>The request from the British Legion to support WW1 commemorations was raised. Resolved: Cllr Dickson volunteered to help with research into those who died in the parish.</p>																							
372	<p>To Consider Planning Matters</p> <p>a) Resolved: The following application would be considered by the Planning Group.</p> <table border="1" data-bbox="188 909 1406 1016"> <thead> <tr> <th data-bbox="188 909 363 943">Reference</th> <th data-bbox="363 909 1406 943">Application</th> </tr> </thead> <tbody> <tr> <td data-bbox="188 943 363 1016">P140698/FH</td> <td data-bbox="363 943 1406 1016">Botany Bay, Checkley. Various internal and external works including new dormers. Garage (retrospective)</td> </tr> </tbody> </table> <p>b) Resolved: The following decisions were noted.</p> <table border="1" data-bbox="188 1070 1406 1473"> <thead> <tr> <th data-bbox="188 1070 363 1104">Reference</th> <th data-bbox="363 1070 1161 1104">Application</th> <th data-bbox="1161 1070 1406 1104"></th> </tr> </thead> <tbody> <tr> <td data-bbox="188 1104 363 1216">P140332/L</td> <td data-bbox="363 1104 1161 1216">The End House, Priors Frome. Change of Use of store room into a study on ground floor and a bedroom and ensuite bathroom on first floor. Replacement windows and door.</td> <td data-bbox="1161 1104 1406 1216">Approved with Conditions</td> </tr> <tr> <td data-bbox="188 1216 363 1283">P133285/F</td> <td data-bbox="363 1216 1161 1283">Mangerdine, Mordiford. Replacement dwelling.</td> <td data-bbox="1161 1216 1406 1283">Approved with Conditions</td> </tr> <tr> <td data-bbox="188 1283 363 1328">P140614/K</td> <td data-bbox="363 1283 1161 1328">Holy Rood Church, Mordiford HR1 4LW – fell Norwegian Spruce</td> <td data-bbox="1161 1283 1406 1328">Awaiting decision</td> </tr> <tr> <td data-bbox="188 1328 363 1395">P140215/F</td> <td data-bbox="363 1328 1161 1395">83 Tower Hill, Dormington – resumption of residential use. Retention of bat roost</td> <td data-bbox="1161 1328 1406 1395">Awaiting decision</td> </tr> <tr> <td data-bbox="188 1395 363 1473">S/112834/N S112782/F</td> <td data-bbox="363 1395 1161 1473">Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.</td> <td data-bbox="1161 1395 1406 1473">Awaiting decision</td> </tr> </tbody> </table> <p>c) Other Issues – Parked Caravans. Cllr Shearer gave a brief update on activity of caravans within the parish.</p>	Reference	Application	P140698/FH	Botany Bay, Checkley. Various internal and external works including new dormers. Garage (retrospective)	Reference	Application		P140332/L	The End House, Priors Frome. Change of Use of store room into a study on ground floor and a bedroom and ensuite bathroom on first floor. Replacement windows and door.	Approved with Conditions	P133285/F	Mangerdine, Mordiford. Replacement dwelling.	Approved with Conditions	P140614/K	Holy Rood Church, Mordiford HR1 4LW – fell Norwegian Spruce	Awaiting decision	P140215/F	83 Tower Hill, Dormington – resumption of residential use. Retention of bat roost	Awaiting decision	S/112834/N S112782/F	Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.	Awaiting decision	
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373	<p>Neighbourhood Planning – Cllr Shearer gave an update on the current NHP activity including designation as a Neighbourhood Plan Area. Cllr Shearer and the Clerk are busy visiting other parishes with a view to sharing resources and ideas. The Clerk was asked to email the volunteer list to Cllr Shearer.</p>																							
374	<p>Finance</p> <p>a) Resolved: the Finance Report from the RFO was noted</p> <p>Bank balances: Business Current Account £10,188.36 (bank statement awaited – assumes all cheques presented). The final Lengthsman payment of £438.75 has been made. Business Reserve account £4,303.79 (as of 19/02/14 bank statement).</p>																							

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	<p>Other financial information: Rate relief for Mordiford Burial Ground confirmed. Precept confirmed and bank transfer awaited. The Lengthsman Grant for 2014/15 has been confirmed at £1,755.</p> <p>b) Resolved: the following outstanding invoices were agreed for payment</p> <table border="1" data-bbox="188 371 1406 1043"> <thead> <tr> <th data-bbox="188 371 320 403">Cheque</th> <th data-bbox="711 371 863 403">Expenditure</th> <th data-bbox="1278 371 1385 403">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="233 416 276 443">769</td> <td data-bbox="331 416 1235 448">John Litchfield. P3 expendables and travel.</td> <td data-bbox="1278 416 1385 443">£34.92</td> </tr> <tr> <td data-bbox="233 483 276 510">770</td> <td data-bbox="331 461 1235 533">HW Morgan & Sons. Invoice 1332014 dated 13/3/14. Benches for Mordiford Green. £320 + VAT</td> <td data-bbox="1278 483 1385 510">£384.00</td> </tr> <tr> <td data-bbox="233 573 276 600">771</td> <td data-bbox="331 551 1235 622">Can Do Crew. Invoice 286 dated 26/03/14. Fitting self-closing gates as per Cllr Litchfield's instructions.</td> <td data-bbox="1278 573 1385 600">£170.00</td> </tr> <tr> <td data-bbox="233 663 276 689">772</td> <td data-bbox="331 640 1235 712">SLCC Invoice 114280 dated 19/03/14. Cemetery Legal Compliance Course for Clerk 09/04/14. £125 + VAT.</td> <td data-bbox="1278 663 1385 689">£150.00</td> </tr> <tr> <td data-bbox="233 752 276 779">773</td> <td data-bbox="331 730 1235 801">Michael Dyer invoice 57 dated 02/04/14. Resetting 30 mph sign in Dormington</td> <td data-bbox="1278 752 1385 779">£40.00</td> </tr> <tr> <td data-bbox="233 842 276 869">774</td> <td data-bbox="331 819 1235 891">Deaf Direct. Invoice dated 10/04/14. Printing 9 copies of Standing Orders 54 double sided A4 copies @ 12p.</td> <td data-bbox="1278 842 1385 869">£6.48</td> </tr> <tr> <td data-bbox="233 931 276 958">775</td> <td data-bbox="331 909 1235 936">PIP Printing invoice 57273 dated 09/04/14. 350 copies of the April Dragon</td> <td data-bbox="1278 931 1385 958">£147.30</td> </tr> <tr> <td data-bbox="233 999 276 1025">776</td> <td data-bbox="331 976 1235 1048">HALC invoice 3367 dates 31/03/14. NP Training Event 29/3/14. Cllr Shearer and Clerk (50%) £90 + VAT</td> <td data-bbox="1278 999 1385 1025">£108.00</td> </tr> <tr> <td data-bbox="233 1066 276 1093">777</td> <td data-bbox="331 1043 1235 1070">M. Preedy. Locum clerk services</td> <td data-bbox="1278 1066 1385 1093">£40.00</td> </tr> </tbody> </table> <p>c) Resolved: the Financial Regulations (Financial Governance Statement) were reviewed and adopted</p>	Cheque	Expenditure	Amount	769	John Litchfield. P3 expendables and travel.	£34.92	770	HW Morgan & Sons. Invoice 1332014 dated 13/3/14. Benches for Mordiford Green. £320 + VAT	£384.00	771	Can Do Crew. Invoice 286 dated 26/03/14. Fitting self-closing gates as per Cllr Litchfield's instructions.	£170.00	772	SLCC Invoice 114280 dated 19/03/14. Cemetery Legal Compliance Course for Clerk 09/04/14. £125 + VAT.	£150.00	773	Michael Dyer invoice 57 dated 02/04/14. Resetting 30 mph sign in Dormington	£40.00	774	Deaf Direct. Invoice dated 10/04/14. Printing 9 copies of Standing Orders 54 double sided A4 copies @ 12p.	£6.48	775	PIP Printing invoice 57273 dated 09/04/14. 350 copies of the April Dragon	£147.30	776	HALC invoice 3367 dates 31/03/14. NP Training Event 29/3/14. Cllr Shearer and Clerk (50%) £90 + VAT	£108.00	777	M. Preedy. Locum clerk services	£40.00	Clerk
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375	<p>Highways and Footpaths</p> <p>a) Highways and Footpath Issues – Cllr Litchfield noted that requests for new gates to replace stiles were very slow in being processed by Balfour Beatty. A complaint had been logged with the Rights of Way Officer.</p> <p>b) To report any defects to the Clerk – no new defects were reported.</p> <p>c) P3 Grant End of Year Report – Cllr Litchfield provided an overview of work on the Rights of Way over the past year – much of this work centered around strimming and cutting back paths. The total spend in the year amounted to £1,249. Thanks were expressed to Cllr Litchfield and the team for their hard work and efforts.</p>																															
376	<p>Swardon Quarry</p> <p>Since a complaint had been received regarding littering, the situation had seemed to improve.</p> <p>Resolved: Write to the local resident thanking him for his efforts in erecting signs and inform him that the Community Safety Team had been made aware of the situation and all would be monitoring the situation, but also requesting he refrain from erecting a fence for the time being.</p>	Clerk																														
377	<p>Mordiford Green</p> <p>a) Update from Working Party – an update was provided on progress.</p> <p>Resolved: Posts, whips and flood memorial to be installed as soon as possible. Wording of inscriptions on plaques on benches to be decided and plaques affixed.</p> <p>b) To Consider Conservation Area Issues – confirmation had been provided that there would be no planning issues with the relocation of the Weighing Bridge Hut. No objections had been made by</p>	RD RD JL																														

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	<p>Major Hereford. Resolved: the relocation would be progressed by the working group.</p> <p>c) To Consider Contract for Mowing and Maintenance – quotes to be received from local contractors. Resolved: Ask DC Gardening for a one off cut, while consideration of quotes for a one year contract is made.</p> <p>d) To Consider Issues and Costs related to move and installation of Weighing Bridge Hut – Resolved: Proceed with relocation. Budget of £100 for paint agreed.</p> <p>378 Burial Ground and Closed Churchyard</p> <p>a) Working Party Update – update from Cllr Dukes provided.</p> <p>b) Update on Safety Work to Gravestones - update from Cllr Dukes provided.</p> <p>c) Update on removal of Spruce Tree - update from Cllr Dukes provided.</p> <p>379 Scutterdine Lime Kilns – Cllr Litchfield updated the Council on the long-term project to restore the lime kilns, which would be completed with the support of Wye Valley AONB.</p> <p>380 To consider location of Memorial Seats for Taff and Tommy Davies – The Parish Council felt that the benches would be more useful at the Moon.</p> <p>381 To Note the Information Sheet (April 2014) and any other Updates Resolved: Information Sheet (April 2014) was noted.</p> <p>382 To Raise Items for the next Scheduled Parish Council Meeting</p> <ul style="list-style-type: none"> • Weigh Hut • Neighbourhood Plan • Location of Parish Council meetings <p>383 To Note Date and Time of the Annual Meeting of the Group Parish Council Tuesday 20th May 2014 at 7.30pm in Mordiford School</p> <p>To Note Date and Time of the Annual Parish Meeting (Dormington) Thursday 15th May 2014 at 8.00pm in St Peters Church, Dormington</p> <p>To Note Date and Time of the Annual Parish Meeting (Mordiford) Tuesday 13th May 2014 at 7.30pm in Mordiford School</p> <p>The meeting closed at 9.34 pm</p> <p>Signed Date 20th May 2014 Chairman of Dormington and Mordiford Group Parish Council</p>	<p>JA-J BD Clerk</p>