



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Draft Minutes of the meeting of the Parish Council held on Tuesday 11th December 2012 at 7.30pm

Present

Cllrs Nick Brewin (Chairman), Ray Dickson (Vice-chairman), John Litchfield, Jan Ashton-Jones, Peter Davies, Cheryl Shearer, Lorna Radnor and Brian Dukes

In attendance

Mel Preedy – Parish Clerk
Ward Member Cllr Hardwick
6 members of the public

Action

154. Apologies for absence

Apologies were accepted from Cllr John Lee

155. Declarations of Interest

- a) Cllr Shearer declared a Disclosable Pecuniary Interest in item 160a
- b) No dispensations had been received

156. Minutes of the previous meeting held on 6th November 2012

Minutes of the previous meeting were accepted as a true and accurate record and signed by the Chairman.

157. To receive brief verbal reports from:

a) Kat La Tzsar and Tina Wood had in their absence provided an update via the Chairman. Slow progress was being made with getting the contract for the sale of the land signed, which needs to be in place before the planning application can be submitted. Further discussions had taken place regarding the community-led funding and there were now strong indications that the money will be granted to the affordable housing scheme. The Parish Council may be asked to provide some further input into the application.

b) The Local Policing Team had sent their apologies. It was noted that a regular newsletter was now being circulated.

c) Cllr Dukes reported that the Neighbourhood Watch had been concerned about a number of items including cold calling; an incident where a car overturned into Pentaloe stream; safety of Larport Lane cross roads due to poor drainage and the state of Kidleys copse. The Clerk was asked to follow up the email sent to the Forestry Commission regarding the state of paths on part of Mordiford Loop walk (sent 18/10/12).

d) Cllr Hardwick relayed information on Herefordshire Council's budget which is likely to include a further series of service cut backs due to the reduction in

Clerk

Government grant. Council Tax is likely to increase by 1.9% partly to take into account the large overspend within the Adult Social care budget. The Your community Your say consultation had been finalised and would be publishing its key findings, it was noted that the consultation had cost £49,000. Enforcement action had been taken on a couple of properties within the parish.

158. Public participation session –

- The owner of the Mill at Mordiford gave an update on the renovation of the Mill and informed the council that all the relevant permissions were in place to renovate the flour mill with working water courses. An open day would be held on 12th May 2013 and residents were invited to visit the Mill.

159. Finance

- a) **Resolved:** The following payments were approved;
- M Preedy, expenses £22.93
 - Herefordshire Council, hire of hall (December) £20.00
 - Fownhope Parish Council, Ross on Wye bus contribution £54.00
 - EnviroAbility, P3 work £749.22
 - PiP Printing, newsletter £107.40
 - SLCC membership contribution £63.50
 - HALC, training £50
- b) **Resolved:** The Parish Council would purchase a filing cabinet at £72.00 plus VAT. **Clerk**
- c) **Resolved:** The Parish Council would contribute £100 towards the Clerks training expenses. **Clerk**
- d) **Resolved:** the quote of £152 from Robert Marsh was approved for the maintenance of the noticeboards. **Clerk**

The following item was brought forward by the chairman

163. Burial ground

Over the past few years the ownership of the boundary wall between the Holy Rood church and the Old Rectory has been unknown. Recent advice from the Diocese Office in Hereford suggests that the churchyard wall is likely to fall within the boundary of the Holy Rood, as the deeds from the Old Rectory don't indicate that the wall falls within their curtilage. Therefore, it is assumed that the parish council will be responsible for the maintenance of the wall, which has suffered damage of late.

Resolved: Cllr Brewin will arrange a meeting with Rev Moore, Cllrs Shearer, Ashton-Jones, the Clerk and the PCC to gain their support in the renovation project. Cllr Shearer will seek a ball park figure for the cost of the work from a local builder. The Clerk will speak to the insurance company regarding possible claims or liabilities.

**Cllrs
Brewin,
Shearer,
Ashton-
Jones
Clerk**

- e) **Resolved:** The budget was approved (appendix a) with a precept set

at £12,945.

- f) **Resolved:** the Clerk was authorised to approve the quote for the replacement window in Dormington bus shelter, provided it was reasonable.

Clerk

Clerk

160. Planning

- a) **Resolved:** comments were made in respect of the following planning applications;

- Wallflower Row, Mordiford, Hereford, HR1 4LN – change of use of agricultural land, part to garden of 5 Wallflower Row and part to Village Green – *the Parish Council support the application*

Against the Clerks advice Cllr Shearer made a brief comment on the following application before leaving the room.

- Dormington Court, Dormington, HR1 4ES – proposed detached annexe - *the Parish Council support the application*

- b) There were no other planning issues to report.

161. Consultations

- a) Councillors discussed the revised proposals for ward boundaries within Herefordshire. Under the new scheme Backbury ward would be become 'Fownhope' and lose Weston Beggard parish.

Resolved: the Parish Council would support the new proposals for the ward but suggest that the name remain as Backbury given the slight alteration to current arrangements.

- b) The draft policy produced by Herefordshire Council regarding tourist and temporary event signage was discussed.

Clerk

Resolved: The policy seemed straightforward and sensible. The need for temporary event signs to be removed after the event was noted.

Clerk

162. Highways

- a) **Resolved:** The clerk was asked to report the following highway defect:
- Pothole on the C1292 past Thornlea on the left handside driving towards Mordiford.

Clerk

The state of the footbridge entering Mordiford school would be followed up (emails sent 11/8/12 and 1/10/12).

The Clerk would write a letter to Chris Gardiner to express the Parish Council's thanks for the gates which were provided to the parish under an AONB grant.

- b) No jobs were put forward for the lengthsman.

- c) The two grit bins ordered from Herefordshire Council would be chased up.

Resolved: One new grit bin would be ordered for the junction between Sufton Lane and Stintts Lane. The Clerk would ask Herefordshire Housing whether they would purchase a grit bin for the garage area near Sufton Lane.

Clerk

164. Information on Ash die back was provided by the Tree warden. A query was raised over whether landowners could fell trees without permission.

165. Information and correspondence

- a) The Clerk gave an update on current activities and correspondence, including an email from Ray Wallace regarding the unlikelihood of traffic calming measures on the C1292. A meeting would be held between Fownhope, Woolhope and Dormington & Mordiford regarding Poors Acre; an update would be given when available.
- b) Cllr Litchfield gave an update from the recent training on Assets of Community Value, which unfortunately had been poor. The Parish Council would discuss the possibility of listing local assets at the next meeting.

Cllr Brewin

166. No items were raised for the next meeting.

Next meeting – Tuesday 15th January at 7.30pm.

The meeting closed at 9.35pm

Signed:

Date:

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Appendix a) Approved Budget for 2013/14

2011-2012	Income	2012-13	2012-13	2013-14
EOY		Approved	Anticipated EOY	Approved
£ 310.00	Burial ground fees	£ 100.00	£ 650.00	£ 150.00
£ 9,155.00	Annual Precept	£10,945.00	£ 10,945.00	£12,945.00
£ 2,681.25	Parish Lengthsman Scheme	£ 2,145.00	£ 1,750.00	£ 1,750.00
£ 1,623.00	Parish Footpaths Scheme	£ 1,500.00	£ 1,150.00	£ 500.00
£ 100.00	Grants	£ -	£ 1,057.83	
£ 177.50	Miscellaneous	£ 25.00		
£ 416.68	Vat Recovered	£ 100.00	£ 205.03	£ 200.00
£ 14,463.43	Total Income	£ 14,815.00	£ 15,715.21	£ 15,195.00
	Expenditure			
£ 3,339.11	Clerks Salary	£ 3,500.00	£ 3,295.00	£ 3,500.00
£ 665.80	Admin Expenses	£ 800.00	£ 800.00	£ 850.00
£ 214.50	Lengthsman Administration	£ 214.50	£ 176.00	£ 176.00
£ 350.76	Insurances	£ 450.00	£ 367.38	£ 400.00
£ 256.32	Subscriptions	£ 300.00	£ 310.00	£ 320.00
£ 185.00	Audit	£ 220.00	£ 185.00	£ 200.00
£ 1,210.97	Burial ground mowing	£ 1,500.00	£ 1,356.00	£ 1,500.00
	Churchyard wall			£ 2,000.00
£ 280.00	Commons maintenance	£ 350.00	£ 300.00	£ 350.00
£ 360.00	Website hosting	£ 350.00	£ 215.00	£ 25.00
	Ross on Wye bus service		£ 350.00	£ 250.00
	Maintenance			£ 150.00
£ 75.00	Parish property	£ 100.00		£ -
£ 169.00	Donations	£ 100.00	£ -	£ 100.00
£ 557.50	Training	£ 500.00	£ 450.00	£ 600.00
£ 225.00	Meeting Room Rent	£ 200.00	£ 245.00	£ 250.00
£ -	Participatory Budgeting	£ 500.00	£ 320.00	£ -
£ 815.89	Elections	£ -		£ 300.00
	Allotments	£ 500.00		£ 500.00
	Jubilee	£ 500.00	£ 683.66	£ -
	Parish Projects	£ 700.00	£ 210.00	£ 600.00
	NHP			£ 700.00
£ 855.00	Contingency	£ 500.00	£ 110.00	£ 500.00
£ 198.03	VAT Paid	£ 100.00	£ -	£ 200.00
	Agency			
£ 1,762.45	Parish Lengthsman Scheme	£ 1,930.50	£ 1,700.00	£ 1,574.00
£ 1,623.00	Parish Footpaths	£ 1,500.00	£ 500.00	£ 500.00
£ 9,757.88	Total Expenditure	£ 11,384.50	£ 9,373.04	£ 15,545.00