



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Meeting of the Group Parish Council held on Wednesday 20th January 2016 at 7.30pm

Present

Cllrs Ray Dickson (Chair), David Lloyd (Vice Chair), Jan Ashton-Jones, Richard Jones, John Litchfield

In attendance

Ward Cllr John Hardwick

Chris Bucknell – Clerk

1 member of the public

Item	Minutes	Action
659	<p>To Receive Apologies for Absence Cllr Graham Finnigan had tendered his resignation from the Parish Council due to his impending move away from the area. Councillors wished to express their appreciation for the amount of work that Cllr Finnigan had done in a relatively short space of time, with particular reference to the work on the Mordiford traffic issues. The Clerk was asked to write a letter to convey the thanks of the Parish Council to Cllr Finnigan.</p>	Clerk
660	<p>Declarations of Interest a) There were no Declarations of Interest b) No written requests for dispensations had been received</p>	
661	<p>To accept minutes of the previous meeting held on 18th November 2015 Resolved: Minutes of meeting held on 18th November 2015 were agreed and signed by the Chairman.</p>	
662	<p>To receive brief verbal reports from: a) Police Representative – 3 Day Village Focus Hereford Rural SNT had notified the GPC of an initiative they were trialling which would include Mordiford, Dormington and Tarrington. The aim of the initiative was to show a visible presence in the area with vehicle and foot patrols throughout the day, including visits to local businesses, schools, shops and pubs. These visits would gather local 'intelligence' from residents related to suspicious vehicles, drugs, crime etc and would also help to identify vulnerable and elderly people in the area. The SNT would listen to community concerns, taking action where possible and would give crime prevention advice to local farms, businesses and residents. More information would be made available as the initiative progressed. b) Neighbourhood Watch Update A report had been received from Brian Dukes. The need for a horse rider warning sign on the road above Pentalow Close was raised again. The Clerk had contacted Woolhope Parish Council about this but no response had been received. The Group had suggested that a sign could be erected on the pole opposite Morrel's Well, which is in Mordiford Parish. The Clerk would ask the Locality Steward to comment on this suggestion. It was reported a driver had started to park on the Pentaloe Green while he exercised his dogs on</p>	Clerk

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	<p>Mangerdine. The NW Group suggested that short posts should be erected to protect the Green as has been done on Mordiford Green. Following discussion it was felt better to write to the person concerned asking them not to park on the Green. Cllrs Lloyd and Ashton Jones said they would keep an eye on the situation.</p> <p>The telephone kiosk near the Moon Pub was not working. This had been reported by the Clerk on two occasions and BT said it would be looked into as soon as possible.</p> <p>Other issues reported by the NW Group were a fire in Wallflower Row caused by a wood burning stove and an incident involving a dust cart in Checkley; neither if which needed input from the GPC.</p> <p>c) Ward Member Cllr Hardwick reported on the sale of smallholdings to reduce Council borrowing. He also reported budget issues raised at the last Council Meeting, saying the government was offering to allow Councils to increase Council Tax by 2% on top of the 1.9% currently allowed before a referendum was needed. Final figures would be issued in February but parishioners should expect an increase of 3.9% on their Council Tax along with the withdrawal of the subsidy for non-payers (Council Tax Reduction Scheme).</p> <p>663 Public Participation Session Brian Dukes had asked that the following issues be brought up</p> <p>a) Support for Citizens Advice Bureaux Brian Dukes requested that the GPC write to Herefordshire Council expressing support for the CAB. Although recognising the value of the CAB it was felt that the GPC already supported the organisation through funding donations and any additional action was not necessary. It was also noted that a public petition was currently underway.</p> <p>b) Beware of Horses Sign on Woolhope Road This had been covered under the Neighbourhood Watch item</p> <p>There were no further comments from members of the public.</p>	<p>DL/ J A-J</p>						
<p>664</p>	<p>To Consider Planning Matters</p> <p>a) To Consider any Planning Applications The following applications were received during December and considered by the Planning Group</p> <table border="1" data-bbox="199 1312 1418 1991"> <thead> <tr> <th data-bbox="199 1312 359 1384">Reference</th> <th data-bbox="359 1312 1418 1384">Application</th> </tr> </thead> <tbody> <tr> <td data-bbox="199 1384 359 1507">140215</td> <td data-bbox="359 1384 1418 1507">Appeal – 83 Tower Hill Dormington. <i>It was decided that the dwellings were needed and the main discussion should be at a planning level regarding detail. There was no further comment to be made by the Group Parish Council.</i></td> </tr> <tr> <td data-bbox="199 1507 359 1991">153483</td> <td data-bbox="359 1507 1418 1991">Land Adjacent to Garlands Farm, Mordiford. Proposed detached dwelling with attached garage. The working Party met and the following comment agreed. <i>While there is no opposition to this plan we have some concerns about the public footpath that crosses the plot of land involved and would like this mentioned in the response. Footpath, FWD2, runs along the edge of the neighbouring barn and across the planned plot of land. Open access would need to be maintained with the field end of the path needing a galvanised gate installed with it opening into the adjacent field to stop livestock entering planned property. This would have to match the present footpath gate that stands at the entrance to the path from the lane. The GPC would also like the planners to be aware of the use of the lane as part of the Wye Valley Walk and the builders and deliver lorries during construction to be careful not to block access. Three of the residences along the lane are not opposed to the plan at present</i></td> </tr> </tbody> </table>	Reference	Application	140215	Appeal – 83 Tower Hill Dormington. <i>It was decided that the dwellings were needed and the main discussion should be at a planning level regarding detail. There was no further comment to be made by the Group Parish Council.</i>	153483	Land Adjacent to Garlands Farm, Mordiford. Proposed detached dwelling with attached garage. The working Party met and the following comment agreed. <i>While there is no opposition to this plan we have some concerns about the public footpath that crosses the plot of land involved and would like this mentioned in the response. Footpath, FWD2, runs along the edge of the neighbouring barn and across the planned plot of land. Open access would need to be maintained with the field end of the path needing a galvanised gate installed with it opening into the adjacent field to stop livestock entering planned property. This would have to match the present footpath gate that stands at the entrance to the path from the lane. The GPC would also like the planners to be aware of the use of the lane as part of the Wye Valley Walk and the builders and deliver lorries during construction to be careful not to block access. Three of the residences along the lane are not opposed to the plan at present</i>	<p>Clerk</p>
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665	b) To Note and Decisions/Notifications Received				
	Reference	Application	Decision		
	152832	9 Sufton Lane, Mordiford. Proposed first floor side extension	Approved with Conditions		
	154437	21 Sufton Rise, Mordiford. Proposed single storey extension	Approved with Conditions		
	Finance				
	a) To receive a Finance Report from the RFO				
	Bank balances: Business Current Account £30,476.87. Business Reserve account £4,307.18.				
	An invoice for Q1 and Q2 Lengthsman and P3 Grant has been submitted (£2,472.50) – this was submitted on 4 th November but still not yet paid. This has been followed up and confirmation has been received from BB that this is being processed. A further invoice for Q3 £1,151.75 has been submitted on 20/01/16. This included the cost of the signage at The Bungalows and Backbury View which may not be accepted as eligible Lengthsman expenditure. The Clerk asked the Parish Council for permission to pay invoices by BACS wherever possible, the financial requirement of 2 Councillors being involved either before, at or after the point of payment would be strictly adhered to. This was agreed.				
	b) To agree payments made since the November Meeting				
	Cheque	Expenditure	Amount		
	BACS	Hereford Estate ref Mordiford Green 2014 and 2015 rent. <i>This had been overlooked – a standing order has now been set up in order for the payment to be made on time.</i>	£40.00		
	BACS	Sign for Backbury View – this was paid by the Clerk and reimburses	£28.23		
	BACS	Payment to Wellington Parish Council for 50% cost of ink cartridges	£71.45		
	BACS	HMRC Payment Quarter 3 as per salary summary	£172.20		
	DD	ICO Registration 2016	£35.00		
Resolved: All payments approved					
c) Rural Bus Service 476 Ledbury to Hereford					
A letter from Yvonne Coleman, Project Manager at Herefordshire Council had been received and circulated to all Councillors regarding the low usage of the evening bus service. Herefordshire Council are requesting that Parish Councils consider giving a subsidy to maintain the service.					
Resolved: Not to subsidise the service					
d) To agree payment of outstanding invoices					
Cheque /BACS	Expenditure	Amount			
908	Michael Dyer invoice 66. Mow Spout , the Common and Pentaloee Green	£66.00			
BACS	Enviroability invoice 2078. Job 3119 fit gate DR5 Worksheet dated 4 Nov	£198.00			
BACS	Clerks net salary October to December 2015 as per salary summary	£689.10			
BACS	Clerks expenses October to December 2015 as per expenses summary sheet	£55.76			
909	PIP Printing invoice 60990. Cost of printing December newsletter.	£37.88			
Resolved: All payments approved					
Resolved: Not to renew membership with CPRE					
			Clerk		

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666	<p>Highways, Footpaths and Commons</p> <p>a) Mordiford Traffic/Pedestrian Safety Proposals Cllr Hardwick had spoken to Cllr Rone about the Mordiford TRO and, following the accident at Holme Lacy Bridge, about a speed limit in Fownhope. Cllr Rone indicated that resources were being made available to shorten the waiting time for TROs and said it may also be an option for Parish Councils to fund TROs in future.</p> <p>b) Highways and Footpath Issues The Brook at Checkley – Cllr Dickson had delivered the Balfour Beatty leaflet on Riparian Responsibilities to all landowners along the section of the Brook which had been blocked. Additional of Footpath M32 Mordiford Modification Order 2010 – There had been no further update. This would be removed from the agenda.</p> <p>c) Checkley Common Update from Checkley Common Management Workshop – Cllrs Dickson and Lloyd attended a Commons Management Workshop run by Herefordshire Wildlife Trust on 9th December 2015. Discussion had taken place regarding Commons Management with details of how Bromyard Downs and Garway Common are managed. Cllr Lloyd would forward information regarding the use of Common Land and noted that the GPC needed to agree whether it had a passive or active involvement in the management of the Common. If local people in Checkley wanted to set up a Commons Group they were free to do so. Resolved: Decisions made at the November meeting not to mow Checkley Common in 2016 and to keep the situation under review still stood.</p> <p>d) To report any defects to the Clerk There were none to report</p> <p>e) Lengthsman Update Scheme of Work for Lengthsman - The Scheme of Work for the Lengthsman would be developed with effect from the start of the 2016/17 contract. The Clerk reported on the position regarding the Lengthsman and P3 Grant. As of the end of quarter 3 £1,062.75 of Lengthsman Grant remained – this has to be matched by the same amount of PC funding. All core grant (£3,227) has been expended. This did not include the invoices authorised for payment in 7d.</p>	
667	<p>Neighbourhood Planning</p> <p>a) To Agree Way Forward Cllr Dickson, Cllr Lloyd and the Clerk had met with Chris Gooding of Data Orchard regarding the Neighbourhood Plan, and it was agreed that if this was to move forward a strict timetable was required over an 18 – 24 month period. Data Orchard had subsequently produced an assessment of housing growth required to comply with Herefordshire Local Plan Core Strategy, noting that they had been unable to fully reconcile Herefordshire Council's figures with permissions and further work was needed. It was noted that the Neighbourhood Plan needed the commitment of all the Parish Council if it was to be a success, although it was accepted that not all Councillors could commit time to working on it. If the local area did not produce a Neighbourhood Plan Herefordshire Council would undertake a Rural Area Site Allocation which would result in a Development Plan which would protect the local area to a degree but would, in the main, fall back onto the requirements of the Core Strategy when allocating sites. Resolved: Cllr Dickson would contact Drs J & B Wood and Claire Hearne to arrange a meeting to discuss the way forward and agree the original Steering Group could be involved.</p>	RD

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	Resolved: To progress the proposals	
672	Queen's 90th Birthday Celebrations This was deferred until further information was known about what else was happening in the Parish.	
673	Local Council Award Scheme There had been no progress with the website although Cllr Ashton-Jones had access to upload documents. It was felt that as it was a Parish Council website there should be more ownership with access for designated Councillors and Clerk. Resolved: Cllrs Dickson, Lloyd and Ashton-Jones would meet with Brian Dukes to progress this.	DI/RD/ J-AJ
674	To Note the Information Sheet (January 2016) and any other Updates Resolved: The Information Sheet was noted.	
675	To Raise Items for the next Scheduled Parish Council Meeting Review of Standing Orders and Financial Regulations. Cllr Lloyd and Ward Cllr Hardwick gave apologies for the February meeting.	
676	To Note Date and Time of the next Regular Meeting of the Group Parish Council Wednesday 17 th February 2016 at 7.30pm in Priors Frome Chapel (note change of venue) The meeting closed at 9.10 pm	
	Signed Date 17 th February 2016 Chairman of Dormington and Mordiford Group Parish Council	