



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Meeting of the Group Parish Council held on Wednesday 20th July 2016 at 7.30pm

Present

CLLrs Ray Dickson (Chair), Jan Ashton-Jones, Cllr Joanna Kippax, John Litchfield, David Lloyd

In attendance

Ward Cllr John Hardwick

1 member of the public was present

Item	Minutes	Action
1.0	<p>To Receive Apologies for Absence Chris Bucknell (Parish Clerk)</p>	
2.0	<p>Declarations of Interest</p> <p>a) To Receive Declarations of Interest There were no declarations of interest</p> <p>b) To Consider Requests for Dispensations There were no requests for dispensation</p>	
3.0	<p>To accept minutes of the Annual Meeting of the Group Parish Council held on 15th June 2016 Resolved: Minutes of meeting held on 15th June 2016 were agreed and signed by the Chairman.</p>	
4.0	<p>To receive brief verbal reports from:</p> <p>a) Police Update The SNT Newsletter had been circulated to all Councillors. This reported an incident at Dormington where persons unknown had broken into a workshop and stolen items including copper cabling, batteries and various tools. The speed data exercise carried out on the Dormington Road would be dealt with under Item 8c.</p> <p>b) Neighbourhood Watch Update There following report had been received</p> <ul style="list-style-type: none"> • Following a recent collision in Fownhope, all traffic was diverted through Woolhope and down passed Pentalo Close, which was unsuitable for speeding traffic travelling in both directions. School traffic was also affected. • A grey long wheel base Landrover has been parked on the pavement outside No 23 Pentalo Close. The police are aware of it but so far no action has been taken. <p>All other issues reported have been dealt with, either outside of the meeting or in later agenda items.</p> <p>c) Ward Member – Councillor Hardwick Cllr Hardwick gave the following update</p> <ul style="list-style-type: none"> • A meeting was due to take place with the Headteacher of Mordiford School and Andy Hough, Herefordshire Council Head of Educational Development regarding future development of the School (maximum numbers currently 155). • Neighbourhood Plans in Fownhope and Wellington had passed referendum and these would now go forward to be adopted and become part of the Development Plan with Herefordshire Council 	

Item	Minutes	Action																					
	having to take them into account when considering proposals for development in the area.																						
5.0	<p>Public Participation Session There was a comment from a member of the public about parking issues and these were dealt with under Agenda Item 8.</p>																						
6.0	<p>To Consider Planning Matters</p>																						
	<p>a) To Consider any Planning Applications</p> <table border="1" data-bbox="196 483 1422 689"> <thead> <tr> <th data-bbox="196 483 347 528">Reference</th> <th data-bbox="347 483 1422 528">Application</th> </tr> </thead> <tbody> <tr> <td data-bbox="196 528 347 577">162006</td> <td data-bbox="347 528 1422 577">The Old Post Office, Mordiford HR1 4LW. Pollarding of ash tree. <i>No objections</i></td> </tr> <tr> <td data-bbox="196 577 347 689">161902</td> <td data-bbox="347 577 1422 689">Claston Farm, Dormington, HR1 4EA. Erection of 2 additional broiler units. <i>The GPC discussed this application and agreed that in principle there was no objections provided all the usual Environmental issues/concerns had been addressed.</i></td> </tr> </tbody> </table>	Reference	Application	162006	The Old Post Office, Mordiford HR1 4LW. Pollarding of ash tree. <i>No objections</i>	161902	Claston Farm, Dormington, HR1 4EA. Erection of 2 additional broiler units. <i>The GPC discussed this application and agreed that in principle there was no objections provided all the usual Environmental issues/concerns had been addressed.</i>	Clerk															
Reference	Application																						
162006	The Old Post Office, Mordiford HR1 4LW. Pollarding of ash tree. <i>No objections</i>																						
161902	Claston Farm, Dormington, HR1 4EA. Erection of 2 additional broiler units. <i>The GPC discussed this application and agreed that in principle there was no objections provided all the usual Environmental issues/concerns had been addressed.</i>																						
	<p>b) Update on Planning Appeal 140215 – 83 Tower Hill, Dormington The Appeal had been dismissed.</p>																						
	<p>c) To Note and Decisions/Notifications Received</p> <table border="1" data-bbox="196 826 1422 1010"> <thead> <tr> <th data-bbox="196 826 347 871">Reference</th> <th data-bbox="347 826 1246 871">Application</th> <th data-bbox="1246 826 1422 871">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="196 871 347 943">161289</td> <td data-bbox="347 871 1246 943">Tower Hill, Perton Lane, Stoke Edith. Replacement stable and shed with a single building containing a garage, carport and shed.</td> <td data-bbox="1246 871 1422 943">Approved</td> </tr> <tr> <td data-bbox="196 943 347 1010">P160870/ F</td> <td data-bbox="347 943 1246 1010">Land adjacent to Electricity Sub Station Site at Clayhill Pit, Dormington. Proposed emergency power generation site.</td> <td data-bbox="1246 943 1422 1010">Awaiting Decision</td> </tr> </tbody> </table>	Reference	Application	Decision	161289	Tower Hill, Perton Lane, Stoke Edith. Replacement stable and shed with a single building containing a garage, carport and shed.	Approved	P160870/ F	Land adjacent to Electricity Sub Station Site at Clayhill Pit, Dormington. Proposed emergency power generation site.	Awaiting Decision													
Reference	Application	Decision																					
161289	Tower Hill, Perton Lane, Stoke Edith. Replacement stable and shed with a single building containing a garage, carport and shed.	Approved																					
P160870/ F	Land adjacent to Electricity Sub Station Site at Clayhill Pit, Dormington. Proposed emergency power generation site.	Awaiting Decision																					
	<p>c) To Consider any other Planning Issues There were no other issues</p>																						
7.0	<p>Finance</p>																						
	<p>a) To receive a Finance Report from the RFO Bank balances: Business Current Account £42,198.51. Business Reserve account £4,307.60. To date 8 allotment invoices had been paid - total income of £546, there were no fees outstanding. Those taking on allotments part way through the year were being charged pro rata. £130 fees for a burial and inscription had been received.</p>																						
	<p>b) To Agree Payment of Outstanding Invoices</p> <table border="1" data-bbox="209 1458 1415 1921"> <thead> <tr> <th data-bbox="209 1458 339 1529">Chq/ BACS</th> <th data-bbox="339 1458 1227 1529">Expenditure</th> <th data-bbox="1227 1458 1415 1529">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 1529 339 1601">BACS</td> <td data-bbox="339 1529 1227 1601">Vision ICT. Invoice 6157. Hosted email account September 2016 – August 2017. £15 +VAT</td> <td data-bbox="1227 1529 1415 1601">£18.00</td> </tr> <tr> <td data-bbox="209 1601 339 1673">BACS</td> <td data-bbox="339 1601 1227 1673">Daniel Squire. Invoice 74153. Shepherds Orchards Grounds Maintenance (June) and strimming 5 allotments. £130 + VAT</td> <td data-bbox="1227 1601 1415 1673">£156.00</td> </tr> <tr> <td data-bbox="209 1673 339 1709">BACS</td> <td data-bbox="339 1673 1227 1709">Enviroability Invoice 2513. Various works as instructed by Cllr Litchfield</td> <td data-bbox="1227 1673 1415 1709">£292.00</td> </tr> <tr> <td data-bbox="209 1709 339 1780">BACS</td> <td data-bbox="339 1709 1227 1780">Enviroability Invoice 2507. Resetting sign posts, digging and clearing Checkley site as instructed by Cllr Litchfield.</td> <td data-bbox="1227 1709 1415 1780">£184.00</td> </tr> <tr> <td data-bbox="209 1780 339 1852">BACS</td> <td data-bbox="339 1780 1227 1852">D C Gardening Invoice 92. Grounds Maintenance at Churchyard and Burial Ground. July 2016. £420+VAT.</td> <td data-bbox="1227 1780 1415 1852">£504.00</td> </tr> <tr> <td data-bbox="209 1852 339 1921">BACS</td> <td data-bbox="339 1852 1227 1921">Gift Voucher for Internal Auditor (as agreed at the June meeting)</td> <td data-bbox="1227 1852 1415 1921">£50.00</td> </tr> </tbody> </table>	Chq/ BACS	Expenditure	Amount	BACS	Vision ICT. Invoice 6157. Hosted email account September 2016 – August 2017. £15 +VAT	£18.00	BACS	Daniel Squire. Invoice 74153. Shepherds Orchards Grounds Maintenance (June) and strimming 5 allotments. £130 + VAT	£156.00	BACS	Enviroability Invoice 2513. Various works as instructed by Cllr Litchfield	£292.00	BACS	Enviroability Invoice 2507. Resetting sign posts, digging and clearing Checkley site as instructed by Cllr Litchfield.	£184.00	BACS	D C Gardening Invoice 92. Grounds Maintenance at Churchyard and Burial Ground. July 2016. £420+VAT.	£504.00	BACS	Gift Voucher for Internal Auditor (as agreed at the June meeting)	£50.00	
Chq/ BACS	Expenditure	Amount																					
BACS	Vision ICT. Invoice 6157. Hosted email account September 2016 – August 2017. £15 +VAT	£18.00																					
BACS	Daniel Squire. Invoice 74153. Shepherds Orchards Grounds Maintenance (June) and strimming 5 allotments. £130 + VAT	£156.00																					
BACS	Enviroability Invoice 2513. Various works as instructed by Cllr Litchfield	£292.00																					
BACS	Enviroability Invoice 2507. Resetting sign posts, digging and clearing Checkley site as instructed by Cllr Litchfield.	£184.00																					
BACS	D C Gardening Invoice 92. Grounds Maintenance at Churchyard and Burial Ground. July 2016. £420+VAT.	£504.00																					
BACS	Gift Voucher for Internal Auditor (as agreed at the June meeting)	£50.00																					
	<p>Resolved: Payments Approved</p>																						

Item	Minutes	Action
8.0	<p>Highways, Footpaths and Commons</p> <p>a) Mordiford Traffic/Pedestrian Safety Proposals There was no further update</p> <p>b) School Car Parking There was no further update</p> <p>c) Report on Speed Data Collection Exercise Cllrs had attended a meeting with Graham Hornsby, Traffic Regulation Order Officer at Balfour Beatty on Friday 1st July where the results of the speed data exercise had been discussed. Following the meeting an updated report on the C1292 at Dormington had been circulated to all Councillors.</p> <p>The recommendations were</p> <ul style="list-style-type: none"> • The existing 40 mph speed limit is appropriate particularly given the existing 85th percentile speeds and the immediate roadside environment. Recognition is given to the fact that the C1292 is now primarily a through route and that pedestrians do benefit from a footway. • A reduction from a 40 mph limit to a 30 mph limit imposed by signing alone is likely to lead to disappointment as to its effect on reducing the existing speeds, will in all likelihood not receive support, and hence enforcement from the Police or Safer Roads Partnership and could lead to a worsening safety record. <p>It was noted that Bosbury have picket gates on the boundary of the village. The Clerk was asked to contact Bosbury Parish Council to get more information.</p> <p>The Clerk was asked to contact Tarrington Parish Council about the speed indicator device in the village.</p> <p>As requested at the June Meeting PCSO Ekanite had been contacted with a request to carry out a similar exercise in Mordiford. PCSO Ekanite had responded that speed data collection was not carried out by police, saying if Mordiford is an area of concern the police could add it to their monitoring list and pass the concern on to the Safer Roads Partnership. It was agreed that speed monitoring outside Mordiford School should be followed up with the police.</p> <p>d) Report on Meadows Network Event Cllr Kippax gave a report on the recent event which was attended by 20 people. It was confirmed that mowing the meadow at Checkley was the responsibility of the landowner and not the Parish Council.</p> <p>e) Report on Mayor of Hereford's Eastern Bridge Proposal Cllr Lloyd outlined the Mayor of Hereford's proposals for an Eastern Bridge option and suggested he come to the September meeting of the GPC to talk about his proposals. This was agreed.</p> <p>f) Highways and Footpath Issues</p> <p>Mirror at top of Stints Lane – this to be requested from Locality Steward.</p> <p>Dog Fouling Notices in Priors Frome Resolved: Notices to be purchased. The Chair would also talk to Andy Radnor.</p> <p>Other Issues Concern was raised about camping at Checkley Barn. Resolved: To purchase signs saying no camping or fires allowed</p> <p>Hedge Cutting/visibility issues at Swardon Quarry plus other areas to be reported to the Locality Steward.</p> <p>Pentaloe Green to be mowed not strimmed. The Clerk was asked to contact the Lengthsman.</p> <p>Dead herbage on the footpath along the stretch from the burial ground to the loop walk sign needed scraping and sweeping.</p>	<p>Clerk</p> <p>Clerk</p> <p>RD/ Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JL/RD</p> <p>JL</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

Item	Minutes	Action
9.0	<p>Lengthsman Update An update on the Annual Plan and Lengthsman/P3 grant had been received from Balfour Beatty and forwarded to Cllrs on 29/06/16. An update on the supply of materials for PROW had been forwarded to Cllr Litchfield. In future the GPC will need to purchase materials and furniture out of P3 grant. It is unclear how this linked in with information previously received from Balfour Beatty requesting a list of PROW materials.</p> <p>Allotments</p> <p>a) Update from Allotment Working Party 9 out of the 13 allotments had now been taken. There was a need for a weed suppressant membrane to be put on the vacant allotments. There was a possibility that the pegs would be donated. Resolved: Cllrs Ashton Jones and Lloyd to order this</p> <p>The Clerk was asked to order some NO Dogs signs from West Midlands Housing Association</p> <p>b) To Consider Additional Water Standpipe Resolved: Cllrs Ashton Jones and Lloyd would obtain 2 quotations for the work and also check the cost of connection.</p> <p>c) To Consider Residents Comments on Play Area A resident had commented on what she considered to be the 'communal area' and the fact that there was noise from children playing, sometimes late into the night. She also mentioned that people were parking and walking through the allotments to their houses, noting specifically concerns about protecting the privacy and well-being of the residents of Sufton Rise. Following this, Cllr Ashton Jones had been in touch with Brian Dukes who had been a Parish Councillor at the time the development was planned and with West Mercia Housing. Brian Dukes confirmed that the provision of the communal area had been done in good faith and was set aside for the allotment holders and not for the general community. Suggestions had been that a shed could have been sited there or a communal greenhouse for raising plants. Brian Dukes confirmed that the reason the communal area was sited in that particular position was that it would be near water and power supplies and near the car park for off-loading heavy materials from delivery lorries. West Mercia Housing felt the communal area would act as a buffer as the hedge grows but this would take time. They stated that a full resident consultation was undertaken before the planning application was finalised, with many of the residents of Sufton Rise attending the event. It was decided not to take this any further.</p> <p>d) Update on Lease Agreement There had been no further communication from David Campion. This would be followed up.</p> <p>e) To Approve Expenditure on Legal Fees These were not yet known</p> <p>f) To Consider any Expenditure There was no further expenditure</p>	<p>J A-J/DL</p> <p>Clerk</p> <p>J A-J/DL</p> <p>Clerk</p>
10.0	<p>Burial Ground and Closed Churchyard The NHW Group had mentioned the fact that the bench in memory of Howard Holbrook was now in place in the closed churchyard but had not been secured, which they felt was a risk. It was felt this was the responsibility of the PCC who had installed the bench.</p>	

Item	Minutes	Action
	<p>a) To Consider any Costs related to the Burial Ground and Closed Churchyard There were no costs</p> <p>11.0 Website Management This had not yet been progressed</p> <p>12.0 To Note the Information Sheet (July 2016) and any other Updates Resolved: The Information Sheet was noted.</p> <p>13.0 To Raise Items for the next Scheduled Parish Council Meeting Update of Financial Regulations, School Car Parking, Report on Tree Warden Training</p> <p>14.0 To Note Date and Time of the next Regular Meeting of the Group Parish Council Wednesday 21st September 2016 at 7.30pm at Mordiford School</p> <p>The meeting closed at 9.15 pm</p> <p>Signed Date 21st September 2016 Chairman of Dormington and Mordiford Group Parish Council</p>	