



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the meeting of the Parish Council held on Tuesday 18th June 2013 at 7.30pm

Present

Cllrs Nick Brewin (Chair), Ray Dickson, Jan Ashton-Jones, Peter Davies, John Lee, John Litchfield, Lorna Radnor, Cheryl Shearer

In attendance

Chris Bucknell – Parish Clerk
1 member of the public

Item	Minutes	Action
234	<p>To Accept Apologies for Absence Apologies were accepted from Cllr Brian Dukes and Ward Cllr John Hardwick</p>	
235	<p>Declarations of Interest a) To receive declarations of interest - None received b) To approve any written requests for dispensations - None received</p>	
236	<p>To accept minutes of the previous meeting held on 21st May 2013 Minutes of the previous meeting were accepted as a true and accurate record and signed by the Chairman</p>	
237	<p>Overview and Update on Neighbourhood Planning a) Presentation from Almeley Parish Council No-one from Almeley Parish Council had been able to come to the meeting. Resolved: To ask a representative from Eardisley and Lyonshall Parish Councils to the July meeting. b) Discussion to determine DMGPC action Deferred until after the July meeting</p>	Clerk
238	<p>To receive brief verbal reports from: a) Police Representative There was no representative and no report had been received. b) Neighbourhood Watch Update <ul style="list-style-type: none"> • It was noted that there had been 2 shed break-ins in Checkley. Action: A comment to be put in the next Dragon to remind people to be vigilant c) Ward Member – Councillor Hardwick In Councillor Hardwick's absence Cllr Brewin read out a press release updating the Parish Council on the current position regarding the preferred bidder for Herefordshire Council's Public Realm services contract. It had been announced that Balfour Beatty Living Places was the preferred bidder, Amey LG Limited the reserve bidder and Costain Limited second reserve bidder. The procurement process and award of contracts will be finalised in July.</p>	BD

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239	<p>Public Participation Session</p> <p>A question was raised as to whether the police still operated a discount schemes for Superlocks. Action: The Clerk would find out and report back</p> <p>There has been a report that the horsebox parked at Scutterdine Pitch was a danger to the public and motorists. This has been looked into and as far as the Parish Council was concerned this did not constitute an obstruction.</p>	Clerk															
240	<p>To Consider Planning Matters</p> <p>a) To consider any Planning Applications</p> <p>An application had been received for erection of an all-purpose utility farm building at Mangerdine, Mordiford but subsequent communications indicate prior approval was not needed for this application.</p> <p>b) To Note any Decisions Received</p> <table border="1" data-bbox="172 763 1353 1234"> <thead> <tr> <th data-bbox="177 770 352 837">Reference Number</th> <th data-bbox="357 770 1145 837">Application</th> <th data-bbox="1150 770 1348 837">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="177 844 352 943">S/112834/N and S112782/F</td> <td data-bbox="357 844 1145 943">Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon. Responses by 14th May 2013. No objections</td> <td data-bbox="1150 844 1348 943">Awaiting decision</td> </tr> <tr> <td data-bbox="177 949 352 1016">130963/F</td> <td data-bbox="357 949 1145 1016">Wayside Cottage, Upper Dormington. Two storey pitch roof cottage dwelling.</td> <td data-bbox="1150 949 1348 1016">Awaiting decision</td> </tr> <tr> <td data-bbox="177 1023 352 1122">131215/F</td> <td data-bbox="357 1023 1145 1122">Priors Court, Upper Dormington. Extension of time to permission DCCE2007/1923/F - conversion of outbuilding to form dwelling including reconstruction of hop kiln</td> <td data-bbox="1150 1023 1348 1122">Awaiting decision</td> </tr> <tr> <td data-bbox="177 1128 352 1234">131214/F</td> <td data-bbox="357 1128 1145 1234">Dwelling at Priors Court, Upper Dormington. Extension of time to permission DCCE2007/1991/F - proposed subdivision of existing dwelling house to form 2 no. dwellings</td> <td data-bbox="1150 1128 1348 1234">Awaiting decision</td> </tr> </tbody> </table>		Reference Number	Application	Decision	S/112834/N and S112782/F	Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon. Responses by 14th May 2013. No objections	Awaiting decision	130963/F	Wayside Cottage, Upper Dormington. Two storey pitch roof cottage dwelling.	Awaiting decision	131215/F	Priors Court, Upper Dormington. Extension of time to permission DCCE2007/1923/F - conversion of outbuilding to form dwelling including reconstruction of hop kiln	Awaiting decision	131214/F	Dwelling at Priors Court, Upper Dormington. Extension of time to permission DCCE2007/1991/F - proposed subdivision of existing dwelling house to form 2 no. dwellings	Awaiting decision
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241	<p>Finance</p> <p>a) To receive a Finance Report from the RFO</p> <p>Bank balances: Business Current Account (as at 15/05/13) £12,494.94 and Business Reserve account (as at 17/05/13) £4,302.49.</p> <p>b) To agree payment of outstanding invoices</p> <table border="1" data-bbox="188 1487 1353 1709"> <thead> <tr> <th data-bbox="193 1494 336 1527">Cheque</th> <th data-bbox="341 1494 1193 1527">Expenditure</th> <th data-bbox="1198 1494 1348 1527">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="193 1534 336 1601">706</td> <td data-bbox="341 1534 1193 1601">Lengthsman. Invoice 26. Clearing the stile and the sign by Moor Mills. Litter picking at Swarndon Quarry</td> <td data-bbox="1198 1534 1348 1601">£87.00</td> </tr> <tr> <td data-bbox="193 1608 336 1641">707</td> <td data-bbox="341 1608 1193 1641">Lengthsman. Invoice 35. Various work orders</td> <td data-bbox="1198 1608 1348 1641">£436.00</td> </tr> <tr> <td data-bbox="193 1648 336 1682">709</td> <td data-bbox="341 1648 1193 1682">Clerk's salary Quarter 1 - April to June 2013</td> <td data-bbox="1198 1648 1348 1682">£607.15</td> </tr> <tr> <td data-bbox="193 1688 336 1722">710</td> <td data-bbox="341 1688 1193 1722">HMRC Payment Quarter 1 - April to June 2013</td> <td data-bbox="1198 1688 1348 1722">£151.60</td> </tr> </tbody> </table> <p>Resolved: All payments agreed</p> <p>c) To Receive Internal Auditor Report</p> <p>The Internal Auditor reported no issues with the accounts and complimented the outgoing Clerk, Mel Preedy, on the accuracy and presentation of the accounts.</p> <p>Resolved: Internal Auditor Report noted</p>	Cheque	Expenditure	Amount	706	Lengthsman. Invoice 26. Clearing the stile and the sign by Moor Mills. Litter picking at Swarndon Quarry	£87.00	707	Lengthsman. Invoice 35. Various work orders	£436.00	709	Clerk's salary Quarter 1 - April to June 2013	£607.15	710	HMRC Payment Quarter 1 - April to June 2013	£151.60	Clerk
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	<p>d) To Approve annual accounts 2012-2013 and Annual Governance Statement The Clerk presented the accounts for approval to the Parish Council. The Chair presented the Annual Governance Statements to the Parish Council for approval. Resolved: Accounts approved for submission to the External Auditor and signed by the Chair and Clerk. Resolved: All Annual Governance Statements complied with and signed by the Chair.</p> <p>e) To Consider Internal Auditor Honorarium Resolved: To award an honorarium of £50 to the Internal Auditor</p> <table border="1" data-bbox="188 551 1353 622"> <thead> <tr> <th data-bbox="188 551 336 584">Cheque</th> <th data-bbox="336 551 1193 584">Expenditure</th> <th data-bbox="1193 551 1353 584">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="188 584 336 622">708</td> <td data-bbox="336 584 1193 622">Honorarium to Internal Auditor</td> <td data-bbox="1193 584 1353 622">£50.00</td> </tr> </tbody> </table>	Cheque	Expenditure	Amount	708	Honorarium to Internal Auditor	£50.00	<p>Clerk</p> <p>Clerk</p>
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242	<p>Highways and Footpaths</p> <p>a) To report any defects to the Clerk</p> <ul style="list-style-type: none"> • Centre Post in the Churchyard – D C Gardening can do this in September. Action: Check with Cllr Dukes to see if this timescale is acceptable • The footpath in Sufton Rise (houses 20-24) needs resurfacing Action: Report to Amey • The end fir tree on the island opposite The Maltings has died and is dangerous. Action: Report to Amey • There are warn road markings by The Maltings which is a hazard for traffic Action: Report to Amey • The Maltings Play area and the village green are unkempt and need mowing Action: Report to Amey <p>Spraying Work - The Lengthsman cannot legally carry out spraying and D C Gardening has been approached to quote for the work.</p> <ul style="list-style-type: none"> • The walkway between Sufton Rise and the Old People's bungalows needs attention. Action: Cllr Radnor to let the Clerk know if there are any other requirements in this area. • The path between the Moon Inn and Penteloe Close and around the Close needs spraying Action: Cllr Ashton-Jones to see if spraying is also necessary on the path leading to the burial ground. • The wooden steps at the start of the footpath at Priors Frome to the back of the Yew Tree Inn. <p>b) Dormington Bridle Path/Right of Way Defect The Public Rights of Way Team had visited the site twice and had confirmed that, in their view, the pathway was safe for pedestrians and horses, which was the scope of their responsibility. Any other issues regarding sewage or vehicular safety were a matter between whoever owned the land and the person who caused the damage. The land registry had been suggested to establish ownership of the land and this was being followed up. Cllr Shearer reported that it appeared that this stretch of land was an ancient lane, noted in the Domesday Book and not owned by anyone, although a local resident had claimed ownership. Welsh Water had said they would only address any problem relating to broken sewers once this became obvious. Resolved: Because of the various potential liability issues surrounding this it was felt best to refer the matter to HALC's legal team for comment before further action was taken.</p> <p>c) To Report any Jobs for the Lengthsman</p> <ul style="list-style-type: none"> • The wooden steps at the start of the footpath at Priors Frome to the back of the Yew Tree Inn need cutting back. 	<p>Clerk</p> <p>LR</p> <p>J A-J</p> <p>Clerk/CS</p> <p>Clerk</p>						

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243	<p>Mordiford Green</p> <p>The planning permission for 5 Wallflower Row had been checked. The Chairman had met with Major Hereford and agreement has been reached that Major Hereford will erect and maintain a post and rail fence (using the fencing currently surrounding the play area at Sufton Rise, owned by the Parish Council) at his own expense, between the amenity area and the adjoining property (5 Wallflower Row Mordiford), between the points marked A-B on the Plan. The Parish Council will erect and maintain a series of low level posts along the front of the amenity area to prevent the access of motor vehicles to the area.</p> <p>Resolved: This was agreed</p> <p>Consideration also needed to be given to erecting a sign warning of the river at the back of the green. This and recommendations regarding the siting of trees, flower beds, seats etc were to be considered by the Mordiford Green Working Party.</p> <p>The Working Party would consist of Cllrs Dukes, Dickson, Ashton-Jones, Litchfield and Davies.</p> <p>Resolved: The Working Party would meet to agree what work is needed and report back at the July meeting.</p> <p>A draft copy of the lease had been received and once checked, this would be progressed.</p>	<p>RD et al</p> <p>NJB/Clerk</p>
244	<p>Burial Ground and Closed Churchyard</p> <p>a) Working Party Update – it was believed that Church permission had been received to cut down the old fir tree.</p> <p>Resolved: Cllr Dukes to report at next meeting.</p>	BD
245	<p>Sustainability of the Late Bus Service</p> <p>Fownhope Parish Council was reviewing the use and sustainability of the late bus service to and from Hereford and had requested comments from DMGPC. This was discussed and it was felt that if the service were terminated or times amended this would not significantly adversely affect residents in the village.</p>	
246	<p>To Note Information Sheet (June 2013) and any other updates</p> <p>Permission has been obtained from Rupert Foley to erect a new noticeboard at Priors Frome and Morgan's (the contractor) has been authorised to carry out the work. It was a condition that the noticeboard was erected parallel to the side of the phone box.</p> <p>Action: Cllr Dickson would liaise with the contractor to ensure compliance.</p> <p>The refurbishment of the noticeboards at Dormington, Sufton Rise, Checkley and Mordiford would be carried out week commencing 24th June 2013.</p> <p>Action: Existing notices to be removed and any relevant ones replaced once the work had been completed.</p>	<p>RD</p> <p>Clerk</p>
247	<p>To Raise Items for the next Scheduled Parish Council Meeting</p> <p>Village Green Working Party</p>	
248	<p>To Note Date and Time of the next regular meeting of the Group Parish Council</p> <p>Tuesday 16th July 2013 at 7.30 pm The meeting closed at 9.15 pm</p>	
	<p>Signed Date 16th July 2013 Chairman of Dormington and Mordiford Group Parish Council</p>	