

Item	Minutes	Action														
	<p>c) Ward Member – Councillor Hardwick</p> <p>Cllr Hardwick gave an update on the white lining which was to be done outside the school. At a previous GPC meeting it had been raised that 4 passing bays was too many; Cllr Hardwick had passed this view on and the number of passing bays had subsequently been reduced to 3. A map was passed round showing where these would be located, the work being scheduled to be done on Monday 25th June.</p> <p>Cllr Hardwick had attended a meeting with the Headteacher and Governor Chris Harris and had alerted them to the work that was being done and the fact that parents needed to be educated as to the new requirements and the importance of abiding by the updated layout. Cllr Hardwick stressed that this would only be an interim measure and that there was more work to be done with the Section 106 monies. More information on this would follow.</p> <p>Cllr Craig Preedy noted that at a recent school sports day there had been a near miss and he felt that plastic signage should be displayed around 40/100 meters away from the school when there was an event, to give motorists advanced warning. He also suggested an electric sign which could be used to warn oncoming motorists of possible hazards. Cllr Preedy would give Cllr Lloyd details of his proposals which would then be forwarded onto Rob Hemblade for comment.</p> <p>d) Report on Sufton Court Event</p> <p>Cllr Craig Preedy reported that Judith Hereford was pleased for the Parish Council to take part in the fete on 7th July. Cllr Preedy said he felt it would be a good opportunity to find out what residents wanted from the Parish Council and encourage them to engage more with meetings. Those who gave suggestions would be entered into a prize draw for a meal for 2 and a bottle of wine at The Moon. It was confirmed that budget for the event was £150.</p>	CP/ DL														
5.0	<p>Public Participation Session</p> <p>Julia Cotton, who had expressed an interest in becoming a Parish Councillor for Dormington, gave a brief resume of her background and experience. Co-option of a Councillor would be placed on the July agenda.</p>		Clerk													
6.0	<p>To Consider Planning Matters</p> <p>a) To Consider any Planning Applications</p> <table border="1" data-bbox="197 1323 1433 1402"> <thead> <tr> <th>Reference</th> <th>Application</th> </tr> </thead> <tbody> <tr> <td>182067</td> <td>Stoneleigh, Mordiford HR1 4LR. Single storey side extension</td> </tr> </tbody> </table> <p>Resolved: It was felt this was a natural development and was supported</p> <table border="1" data-bbox="197 1485 1433 1563"> <thead> <tr> <th>Reference</th> <th>Application</th> </tr> </thead> <tbody> <tr> <td>181962</td> <td>The Beeches, Checkley HR1 4ND. Replacement outbuilding with home office.</td> </tr> </tbody> </table> <p>Resolved: To support the application</p> <table border="1" data-bbox="197 1646 1433 1800"> <thead> <tr> <th>Reference</th> <th>Application</th> </tr> </thead> <tbody> <tr> <td>182116</td> <td>The Chestnuts, Checkley HR1 4ND. Proposed 2 storey side extension and alterations</td> </tr> <tr> <td>174556</td> <td>Pump Orchard, Priors Frome. Amended Application Construction of 2 houses with garaging.</td> </tr> </tbody> </table> <p>Resolved: To look into the proposals in more detail, carry out a site visit and then to submit comments.</p>	Reference	Application	182067	Stoneleigh, Mordiford HR1 4LR. Single storey side extension	Reference	Application	181962	The Beeches, Checkley HR1 4ND. Replacement outbuilding with home office.	Reference	Application	182116	The Chestnuts, Checkley HR1 4ND. Proposed 2 storey side extension and alterations	174556	Pump Orchard, Priors Frome. Amended Application Construction of 2 houses with garaging.	Clerk Clerk
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7.0	b) To Note any Decisions/Notifications Received			
	Reference	Application	Decision	
	181354	Haycroft Cottage, Checkley. Conversion and extension of existing building	Awaiting Decision	
	181220	1 Claston Cottages, Dormington – proposed first floor extension	Approved with Conditions	
	181026	Old Rectory Barn, Mordiford – proposed replacement windows	Approved with Conditions	
	180729	Land at Church Field, Dormington – site for 4 detached two storey dwellings. Outline.	Awaiting Decision	
	180809	Priors Court Barn, Upper Dormington – change of use of former workshop/barn to dwelling	Approved with Conditions	
	180988	Moon Inn Mordiford Hereford Herefordshire HR1 4LW, Application for the discharge of details reserved by conditions 3 & 4 attached to planning permission 174013.	Awaiting Decision	
	174463	The Barn, Prospect Field, Upper Dormington. Retrospective application for retention of barn used by processing businesses then continued use of land for the siting of mobile home and improvements to existing access including removal of part of hedge.	Awaiting Decision	
	180403	21 The Maltings, Dormington. Retention of residential use of former converted carport for ancillary accommodation and retention of the non-material conversion works required to be reversed by Enforcement Notice.	Awaiting Decision	
	c) To Consider any other Planning Issues and Updates			
	21 The Maltings – There was no further update on whether this would go to Planning Committee and, if so, when this would be.			
	Land at Church Field, Dormington - There was no further update on whether this would go to Planning Committee and, if so, when this would be.			
7.0	Finance			
	a) To receive a Finance Report from the RFO			
	Bank balances:			
	Business Current Account £18,674.83. Business Reserve account £54,327.04. Income includes Wayleave Payment (£29.79) and Burial Ground income (£115)			
	b) To Agree Payments made since May meeting			
	Chq/ BACS	Expenditure	Amount	
	BACS	Gift card for Fred Davies (for mowing Mordiford Green)	£50.00	
	BACS	Gift card and thank you card for Internal Auditor	£55.00	
	Resolved: Payments Approved			
	c) To Agree Payment of Outstanding Invoices			
	Chq/ BACS	Expenditure	Amount	
	BACS	D C Gardening invoice 56-1819. Grounds maintenance at Mordiford Churchyard and Burial Ground for May 2018 £200 + VAT	£240.00	
	BACS	D C Gardening invoice 81-1819. Supply and application of herbicide as instructed by Cllr Litchfield £195 +VAT	£234.00	

Clerk

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BACS	D C Gardening invoice 57-1819. P3 work as instructed by Cllr Litchfield £60 + VAT	£72.00								
BACS	Daniel Squire invoice 75113. Grounds Maintenance of Communal area and community orchard. Strimming of vacant allotments £105 + VAT	£126.00								
BACS	Enviroability invoice 3359. Mowing and strimming Pentaloe and Checkley Barn.	£127.40								
BACS	HMRC PAYE for Clerks Salary Qtr 1 (as per salary summary sheet)	£190.40								
BACS	Clerks net salary Qtr 1 (as per salary summary sheet)	£762.52								
BACS	Clerks Expenses (including printing) as per Expenses Sheet	£56.70								
BACS	Priors Frome Chapel invoice 18. Hire of Chapel for Annual Parish Meeting and June GPC Meeting	£40.00								
	<p>Resolved: Payments Approved</p> <p>d) To Consider Contribution to Upkeep of Dormington Churchyard A request has been made for a donation of £300 towards the upkeep of Dormington Churchyard. The last payment of £250 was made in February 2017.</p> <p>Resolved: To donate £300 towards the upkeep of the churchyard</p> <table border="1"> <thead> <tr> <th data-bbox="209 920 341 958">Chq</th> <th data-bbox="341 920 1294 958"></th> <th data-bbox="1294 920 1430 958"></th> </tr> </thead> <tbody> <tr> <td data-bbox="209 958 341 996">938</td> <td data-bbox="341 958 1294 996">Donation to upkeep of Dormington Churchyard</td> <td data-bbox="1294 958 1430 996">£300.00</td> </tr> </tbody> </table>			Chq			938	Donation to upkeep of Dormington Churchyard	£300.00	Clerk Clerk
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8.0	<p>Update on GDPR and Next Steps Following discussion at the May meeting copies of templates and other information from HALC and Herefordshire Council had been forwarded to Cllr Craig Preedy and Cllr Mel Preedy for consideration and implementation. It was felt that it may be useful to have an external audit done to input into the implementation schedule. Cllr Preedy said all Cllrs should be mindful of what data they held, how it was kept and for how long. A more detailed schedule would be brought back to the July meeting.</p>			CP/ MP						
9.0	<p>Highways, Footpaths and Commons</p> <p>a) Mordiford Traffic/Pedestrian Safety Proposals</p> <p>i) To Consider Proposals for Picket Fences There was no further information at this stage.</p> <p>ii) To Consider Safety Measures outside Mordiford School This had been covered under Ward Cllr Hardwick's report in item 4c.</p> <p>b) To Consider Proposals for School Car Parking No further information was known at this stage.</p> <p>c) Highways and Footpath Issues</p> <p>i) Update on Footpath Maintenance Cllr Litchfield was not in attendance at the meeting but had submitted the following report The Can Do Crew has recently cut Pentaloe Green and fitted four footpath and bridle way signposts from the BB order to refresh or replace existing ones. Cllr Litchfield went round with the team identifying cutting back jobs on stiles and gateways that needed urgent attention on their next visits in July. I have booked them for two days in July as this is peak cutting back time.</p> <p>Cllr Dickson reported that there was a tree down blocking one of the footpaths. He would send the details to Cllr Litchfield.</p> <p>A tractor had hit one of the gates on a footpath in Dormington. Cllr Litchfield was aware of this. Cllr</p>			RD						

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10.0	<p>Wood had removed the gate to make it safe.</p> <p>ii) Cycle Speed through Mordiford Village Following the May meeting Balfour Beatty had investigated reported incidents involving cyclists in Mordiford, reporting that there had been two since 2010. In 2011 a pair of cyclists reportedly were heading to Haugh Wood from the Hereford direction. One of them decided to take a short cut through Church Lane and hit an oncoming vehicle – he admitted it was his fault. The other in 2014, also a pair of cyclists waiting to join the B4244 at the Moon Inn corner from the Woolhope direction - one was hit by a car turning right into this road from the Ross direction, on the wrong side of the road. Balfour Beatty noted that not all cyclist / pedestrian incidents would not necessarily be reported.</p> <p>The Traffic Signs Regulations and General Directions did not allow for a sign specifically suggesting cyclists slow down and on this basis Balfour Beatty wouldn't permit additional signage, suggesting that this may be something to refer to the Safer Neighbourhoods PCSO.</p> <p>It was suggested that this could be something to add to the next newsletter and to cover at the Sufton Fete, asking the public to keep a log of any incidents involving cyclists.</p> <p>9d iii Resident's Concerns about Sufton Rise Signage A resident had reported a general state of disrepair up Sufton Lane and complained that the sign was barely readable and looked as if it has been hit by a car.</p> <p>He was also concerned about the footpath that led between Sufton Rise and Shepherds Orchard – but Balfour Beatty had confirmed this was the responsibility of the Housing Association and the resident had been advised of this.</p> <p>It was agreed to get a quote for a new sign from Balfour Beatty.</p> <p>d) Work to be carried out and any Other Issues and Updates The hand rail at Garlands Farm had been replaced and thanks were given to the Sufton Estate for having this work done</p> <p>Cllr Mel Preedy asked if the speed data currently being collected would be available to the Parish Council and it was confirmed that this would be the case.</p> <p>Potholes – it was suggested that this was something the Parish Council should now look at. This would involve a regular parish walk with the Locality Steward to identify and mark up potholes to be repaired, Cllr Dickson agreed to do this. The Clerk was asked to obtain a quotation from D C Gardening for the repair of any identified potholes.</p> <p>10.0 Allotments a) Update on Allotments Cllr Ashton Jones was not present at the meeting and there was no report. It was not known if the additional week suppressant material agreed at the May meeting had been purchased. Cllr Lloyd would contact Cllr Ashton Jones. Cllr Mel Preedy questioned whether the 2 front plots needed weed suppressant material if they were to be put to a wild flower meadow.</p> <p>b) To Consider any Expenditure There was no expenditure.</p> <p>11.0 Mordiford Burial Ground and Closed Churchyard There were no known issues</p> <p>a) To Consider any Costs related to the Burial Ground and Closed Churchyard There was no expenditure</p>	<p>Clerk</p> <p>Clerk</p>

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12.0	<p>Mordiford Green a) To Consider any Expenditure There was no further expenditure apart from the gift voucher for Fred Davies (item 7b)</p>	
13.0	<p>Good Neighbour Initiative Cllr Preedy had put an article in the Parish Newsletter to gauge interest in the scheme and will bring a report back to the next meeting</p>	MP
14.0	<p>Broadband for Shepherds Orchards, Bagpipers and Hope Springs There was no further update.</p>	
15.0	<p>To Note the Information Sheet (June 2018) and any other Updates The Information Sheet was noted. There were no further updates.</p>	
16.0	<p>To Raise Items for the next Scheduled Parish Council Meeting Co-option of Dormington Councillor. Parish Council Website.</p>	
17.0	<p>To Note Date and Time of the next Regular Meeting of the Group Parish Council Wednesday 18th July 2018 at 7.30pm at Priors Frome Chapel. There would be no meeting in August</p>	
	<p>The meeting closed at 9.10 pm</p>	
	<p>Signed Date 18th July 2018 Chairman of Dormington and Mordiford Group Parish Council</p>	