



## DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



### Draft Minutes of the meeting of the Parish Council held on Tuesday 19<sup>th</sup> March 2013 at 7.30pm

#### **Present**

Cllrs Ray Dickson (In the Chair), Jan Ashton-Jones, Peter Davies, John Litchfield, John Lee and Brian Dukes

#### **In attendance**

Mel Preedy – Parish Clerk  
3 members of the public

#### **Action**

#### **190. Apologies for absence**

Apologies were accepted from Cllrs Radnor, Brewin and Shearer.

#### **191. Declarations of Interest**

- No declarations were made
- No dispensation requests had been received

#### **192. Minutes of the previous meeting held on 19<sup>th</sup> February 2013**

Minutes of the previous meeting were accepted as a true and accurate record and signed by the Chairman.

#### **193. To receive brief verbal reports from:**

- a) The Local Policing Team had sent their apologies.
- b) There was nothing new to note from the Neighbourhood Watch
- c) Item discussed after item 196

#### **194. Public participation session –**

- It was noted that the water flowing down the C1297 from Haugh Wood direction had been caused by a broken water pipe which would be fixed shortly.
- Mr Gullis kindly volunteered to help with a working party to cut back some vegetation in the burial ground/closed churchyard.

#### **195. Planning**

No new planning applications or decisions had been received

## 196. Finance

- a) **Resolved:** The following payments were approved:
- M Dyer, lengthsman duties £27.50 and P3 duties £56.00
  - HALC, membership £251.13 (plus VAT)
  - Dormington PCC, churchyard maintenance grant: £250.00
  - PiP printing, newsletter printing £112.60
- b) **Resolved:** A grant of £45 would be provided to the Citizens Advice Bureau
- c) **Resolved:** The interim internal audit report was noted

Clerk

Clerk

**193. c)** The current Core Strategy consultation which closes on 22<sup>nd</sup> April 2013 was highlighted. Cllr Hardwick has been working on a task and finish group which has been discussing the impact of the Community Infrastructure Levy (CIL). The CIL charging schedule is out for consultation until the 22<sup>nd</sup> April 2013. It was also noted that the Planning Officer has requested additional information on several issues on the affordable housing application.

## 197. Highways and Footpaths

- a) **Resolved:** The following defects were reported:
- Potholes on the C1293, Checkley, near Ann's Cottage, Pen Hafod and the Clouds
  - Very poor road condition on the Sufton Rise junction
  - Pothole on the C1292 between the school and Sufton Court entrance
  - The footbridge into the school still needs attention

Clerk

Amey would be asked whether they could spray paint the potholes to make them less of a hazard to motorists.

- b) **Resolved:** the lengthsman was asked to clear the ditch near the school and the nearby drains.

Clerk

**198. Resolved:** a report from the Environment Health Department regarding the poor water quality at the Spout was noted. No further action is required by the Parish Council.

Clerk

## 199. Burial ground

- a) The Parish Council noted that discussions with Rev. Moore and Mordiford PCC were still on-going regarding the churchyard wall.
- b) **Resolved:** Cllrs Dukes, Ashton-Jones, Davies, Dickson and Litchfield would meet to discuss work needed in the closed churchyard and burial ground.

Cllrs Dukes,  
Davies,  
Dickson,  
Litchfield,  
Ashton-  
Jones

## 200. Allotment statement

The Parish Council discussed the basic principles of managing the allotment site on the affordable housing development.

**Resolved:** it was agreed that a positive commitment to managing the allotments in accordance with best practice would be made and sent to the planning officer, however it was noted that some of the finer details may be subject to change.

**Clerk**

**201. Resolved:** the Clerk provided an update on items of correspondence.

**202.** No items were raised for the next meeting

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media have been excluded from the meeting during the consideration of the following items of business because of the confidential nature of the business to be transacted.

**203. Employment**

Following recommendations from the Employment Working Group, Mrs Chris Bucknell was confirmed as the new Parish Clerk. The number of hours were confirmed as 29 per month, starting on the 6<sup>th</sup> April 2013. Mrs Bucknell would start on salary scale point 19, with a review after the initial 6 months probationary period.

Clerk to write an offer letter setting out the agreed details.

**Clerk**

*The meeting closed at 8.50pm*

Signed:

Date:

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