



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Meeting of the Group Parish Council held on Wednesday 16th March 2016 at 7.30pm

Present

Cllrs Ray Dickson (Chair), Jan Ashton-Jones, John Litchfield, David Lloyd

In attendance

Chris Bucknell – Clerk

Ward Cllr John Hardwick, 1 member of the public

Item	Minutes	Action
693	<p>To Receive Apologies for Absence - Cllr Richard Jones</p> <p>The Clerk queried whether there was need for an approval of absence for Cllr Jones but it was felt this would not be necessary.</p>	
694	<p>Declarations of Interest</p> <p>a) There were no Declarations of Interest</p> <p>b) No written requests for dispensations had been received</p>	
695	<p>To accept minutes of the previous meeting held on 17th February 2016</p> <p>Resolved: Minutes of meeting held on 17th February 2016 were agreed and signed by the Chairman.</p>	
696	<p>To receive brief verbal reports from:</p> <p>a) Police Update There was no update.</p> <p>b) Neighbourhood Watch Update There was no further update</p> <p>c) Ward Member Cllr Hardwick updated on the 3.9% increase in the Council Tax explaining that the government had allowed an additional 2% increase for 2016/17 without the requirement for a referendum. This equated to £1,397.04 for a Band D property in D&M with the average in Herefordshire being £1,324.</p> <p>Cllr Hardwick reported that the Highways budget was greatly reduced and this would result in very little road surfacing being carried out across the county. He added that it was a statutory duty to repair potholes and this budget was separate from the general Highways budget.</p> <p>Cllr Hardwick reported on the Core Strategy and Neighbourhood Development Plan saying that Herefordshire's 5 year Housing Land Supply was almost non-existent and this would mean it was more likely to get large developments with applications required to be permitted unless proved detrimental to the environment. Cllr Hardwick added that the Western Bypass route would release housing land which was why it was being favoured. There would be a briefing in early April for all Ward Members followed by one for Parish Councils.</p>	
697	<p>Fownhope Medical Centre Proposals</p> <p>Dr Mike Hearne, a GP from Fownhope Medical Centre and a Director of Taurus Healthcare, gave a presentation on the proposed Community Volunteer Scheme Pilot. The project proposal had been</p>	

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	<p>circulated to all Councillors in advance of the meeting.</p> <p>Herefordshire Voluntary Organisations Support Service (HVOSS) would employ a community Volunteer Co-ordinator who would be integrated into the surgery team at Fownhope Medical Centre. They will develop a Community Referral System, to signpost patients and co-ordinate those in the community to identify non-medical sources of support within the Voluntary and Community Sector in and around Fownhope. Dr Hearne was looking for opportunities for joint working between the Health Centre and the Parish Council with a potential for the Parish Council to make funding available at the end of the 18 month pilot, which was being paid for by the NHS Trust.</p> <p>One issue which Dr Hearne highlighted was the need to prove success through a number of hard and soft key performance indicators. Questions were asked about how many residents from D&M were registered at Fownhope; Dr Hearne did not know but this could be ascertained. The issue of confidentiality was also raised, in terms of data sharing with other agencies. Dr Hearne replied that referral would need consent from the individual but there would be limited data shared with no access to medical records. Dr Hearne said that the trust would not be able to continue funding the project past the 18 month pilot period and it would need to be rolled out in a wider area if it were to be sustainable.</p>													
698	<p>Public Participation Session</p> <p>There were no comments from the member of the public.</p>													
699	<p>To Consider Planning Matters</p> <p>a) To Consider any Planning Applications</p>													
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	<p>Resolved: The Clerk was asked to submit a response reflecting the above comments</p>	Clerk												
	<p>b) To Note and Decisions/Notifications Received</p>													
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700	<p>Finance</p> <p>a) To receive a Finance Report from the RFO</p> <p>Bank balances:</p> <p>Business Current Account £32,127.63 (one cheque £160 still to be presented). Business Reserve account £4,307.18. Invoice for Q3 Lengthsman and P3 Grant £1,151.75 is pending. One payment of £60 to cover the cost of erecting a memorial had been received and is included in the bank balance.</p>													

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	<p>To date 7 allotment invoices have been paid - total income of £520 and 1 is still outstanding (being followed up by Cllr Ashton Jones).</p> <p>b) To Agree Payments made since the February Meeting There were no payments</p> <p>c) To agree payment of outstanding invoices</p> <table border="1" data-bbox="209 409 1414 674"> <thead> <tr> <th data-bbox="209 409 352 479">Cheque/ BACS</th> <th data-bbox="352 409 1265 479">Expenditure</th> <th data-bbox="1265 409 1414 479">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 479 352 517">912</td> <td data-bbox="352 479 1265 517">Priors Frome Chapel. Invoice 5. Use of Chapel for February GPC Meeting</td> <td data-bbox="1265 479 1414 517">£40.00</td> </tr> <tr> <td data-bbox="209 517 352 555">BACS</td> <td data-bbox="352 517 1265 555">HMRC Qtr 4 payment. As per Salary Summary</td> <td data-bbox="1265 517 1414 555">£172.40</td> </tr> <tr> <td data-bbox="209 555 352 593">BACS</td> <td data-bbox="352 555 1265 593">Clerks Net Salary January – March as per Salary Summary</td> <td data-bbox="1265 555 1414 593">£688.80</td> </tr> <tr> <td data-bbox="209 593 352 631">BACS</td> <td data-bbox="352 593 1265 631">Clerks Expenses January to March 2016 as per Expenses Sheet</td> <td data-bbox="1265 593 1414 631">£57.96</td> </tr> <tr> <td data-bbox="209 631 352 674">913</td> <td data-bbox="352 631 1265 674">Cllr Litchfield. Fuel for P3 work. Till receipt.</td> <td data-bbox="1265 631 1414 674">£15.06</td> </tr> </tbody> </table> <p>Resolved: All payments approved</p> <p>The Clerk asked Councillors to approve the payment of any further invoices received in March 2016 so that the accounts can be finalised as of the end of the financial year.</p> <p>Resolved: To approve the payment of March invoices in advance of the April meeting</p> <p>d) To Consider Membership of HALC 2016/17 Confirmation had been received that membership of HALC would include direct log-in access to the NALC website.</p> <p>Resolved: To renew Membership of HALC for 2016/17 on the above understanding</p> <table border="1" data-bbox="209 1039 1414 1151"> <thead> <tr> <th data-bbox="209 1039 352 1108">Cheque/ BACS</th> <th data-bbox="352 1039 1265 1108">Expenditure</th> <th data-bbox="1265 1039 1414 1108">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 1108 352 1151">914</td> <td data-bbox="352 1108 1265 1151">Membership of HALC April 2016 – March 2017. Inv 7033 £412.60 + VAT</td> <td data-bbox="1265 1108 1414 1151">£495.12</td> </tr> </tbody> </table>	Cheque/ BACS	Expenditure	Amount	912	Priors Frome Chapel. Invoice 5. Use of Chapel for February GPC Meeting	£40.00	BACS	HMRC Qtr 4 payment. As per Salary Summary	£172.40	BACS	Clerks Net Salary January – March as per Salary Summary	£688.80	BACS	Clerks Expenses January to March 2016 as per Expenses Sheet	£57.96	913	Cllr Litchfield. Fuel for P3 work. Till receipt.	£15.06	Cheque/ BACS	Expenditure	Amount	914	Membership of HALC April 2016 – March 2017. Inv 7033 £412.60 + VAT	£495.12	Clerk
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701	<p>Highways, Footpaths and Commons</p> <p>a) Mordiford Traffic/Pedestrian Safety Proposals There was no further update</p> <p>b) Highways and Footpath Issues To Consider Horse Warning Sign Cllr Ashton-Jones had met with Manny Smith, Balfour Beatty Locality Steward, to look at the proposed site for the Horse Warning Sign as requested by the Neighbourhood Watch Group. Manny would establish the cost for signs and fittings and also inform the GPC whether they could safely fit the signs themselves.</p> <p>The fly tipped builder's rubble reported by the footpath at Tower Hill had been removed.</p> <p>M25 – a 2 in 1 gate and a pedestrian gate had been installed.</p> <p>A resident had reported an overgrown hedge at Morrells Well. Cllr Ashton Jones had gone out to look at the site but could not identify a problem within the Parish boundary. The Clerk would notify the resident accordingly.</p> <p>c) To report any defects to the Clerk There were none to report Cllr Dickson reported that Fred Davies had cut Mordiford Green and was going to look at the Elder Tree.</p> <p>d) Lengthsman Update The Clerk reported on the position regarding the Lengthsman and P3 Grant. To date £798.75 of Lengthsman/P3 grant remained (less the £15.06 fuel expenses approved above). This needed to be</p>	Clerk																								

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	<p>b) To Consider any Costs related to the Burial Ground and Closed Churchyard The Clerk confirmed that she had asked D C Gardening to carry out an additional cut as the grass in the Burial Ground was overgrown due to the mild weather. This was agreed.</p>	
707	<p>Website Management Resolved: Cllr Dickson and Cllr Lloyd to arrange to meet with Brian Dukes to discuss the separation of the Parish Council website from the general community website.</p>	RD/DL
708	<p>To Consider Co-opting Parish Councillors Several people had been approached to consider putting themselves forward for the Parish Council but as yet there had been no applications. This would be pursued.</p>	
709	<p>To Agree Date and Format for Annual Parish Meetings The Clerk confirmed that the Annual Parish Meetings (one for each Dormington and Mordiford) must be held between 1 March and 1 June. They must be separate meetings but could run concurrently/consecutively as long as there was a dedicated section for each Parish. Resolved: To hold the Annual Parish Meetings at 7.00 pm before the April GPC Meeting on Wednesday 20th April at Priors Frome Chapel. Cllr Ashton Jones would publicise them through the newsletter and on the website.</p>	J A-J
710	<p>To Note the Information Sheet (March 2016) and any other Updates Resolved: The Information Sheet was noted.</p>	
711	<p>To Raise Items for the next Scheduled Parish Council Meeting There were no additional items raised. Cllr Ashton Jones gave her apologies for the April meeting.</p>	
712	<p>To Note Date and Time of the next Regular Meeting of the Group Parish Council Wednesday 20th April 2016 at 7.30pm at Priors Frome Chapel The meeting closed at 9.40 pm</p>	
	<p>Signed Date 20th April 2016 Chairman of Dormington and Mordiford Group Parish Council</p>	