



## DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



### Minutes of the meeting of the Parish Council held on Tuesday 2<sup>nd</sup> October 2012 at 7.30pm

#### Present

Cllrs Nick Brewin (Chairman), Ray Dickson (Vice-chairman), John Litchfield, Jan Ashton-Jones, Peter Davies, John Lee, Cheryl Shearer.

#### In attendance

Mel Preedy – Parish Clerk  
Ward Member Cllr Hardwick  
4 members of the public

#### Action

#### 127. Apologies for absence

Apologies were accepted from Cllrs Radnor and Dukes

#### 128. Declarations of Interest

No declarations were made.

#### 129. Minutes of the previous meeting held on 4<sup>th</sup> September 2012

Minutes of the previous meeting were accepted as a true and accurate record and signed by the Chairman.

#### 130. To receive brief verbal reports from:

a) Kat La Tzsar and Tina Wood – item taken after 138.

b) The Local Policing Team had provided some information relevant to item 137d)

c) Cllr Dukes provided a written Neighbourhood Watch report which was read out in his absence.

d) Cllr Hardwick informed the meeting that demolition work would soon start on the old livestock market site. It is anticipated that the new retail site will be open for Spring 2014. Herefordshire Council's CEO, Chris Bull, is due to finish this month and it has been agreed that the post will be re-advertised. Councillors and members of the public were encouraged to attend the Hereford 'Your Community, Your Say' event on the 17<sup>th</sup> October.

Clerk

#### 131. Public participation session – the following issues were raised:

- A query over road resurfacing in Mordiford
- Need for resurfacing at Sufton Rise junction

### 132. Finance

a) **Resolved:** The following payments were approved;

- M Dyer, lengthsman duties £88.00
- M Preedy, expenses £28.62
- Mazars, External Audit £135.00 (plus VAT)
- K Diamond, Internal Audit £50.00
- DC Gardening, Burial ground mowing £192.81
- Herefordshire Council, hire of hall (August, September and October) £60.00
- HMRC, Employee Tax £9.40

**Clerk**

b) **Resolved:** a finance working group meeting was arranged.

**Finance Gp**

c) A quotation had not been received for replacing the glass in Dormington bus shelter, although the work had been completed. The Clerk will investigate.

**Clerk**

d) **Resolved:** The approved Annual Return was noted.

e) **Resolved:** The Parish Council agreed to move the Clerk's salary up by one salary scale point to SCP 20, backdated until the 1<sup>st</sup> September 2012. The Clerk was thanked for all her hard work, commitment and support to all Councillors.

### 133. Planning

a) Between meetings the Planning Group had supported the following planning application:

- Claston Farm, Dormington, Hereford, HR1 4EA. Proposed twin span agricultural building for housing cattle.

Cllr Dickson agreed to investigate complaints received about a local property which was building a large structure in the grounds.

**Cllr Dickson**

b) The Parish Council discussed the Neighbourhood Planning questionnaire that had been received.

**Resolved:** responses were agreed and the Clerk would submit, copying to Cllr Brewin.

**Clerk**

**134.** A report outlining the feedback from the children's activities held over the summer holidays was discussed. Cllr Radnor was thanked for organising this.

**Cllr Radnor**

**Resolved:** In principle the Parish Council were supportive of organising further events although they must be more financially viable.

**135. Resolved:** The Parish Council agreed amendments to the current Standing Orders as at appendix a).

### 136. Consultations

a) **Resolved:** A working group composed of Cllrs Dukes, Litchfield and

**Cllrs Dukes,  
Ashton-  
Jones,**

Ashton-Jones would respond to the Local Transport Plan consultation.

**Litchfield.**

b) **Resolved:** The Finance working group would respond to the local Council Tax consultation.

**Finance Gp**

### **137. Highways**

a) **Resolved:** The clerk was asked to chase the progress of several highway defects.

**Clerk**

b) **Resolved:** The lengthsman was asked to trim the routine areas within the parish including outside the Iron Room, Walk Orchard and the Sufton Rise to Mordiford footpath.

**Clerk**

c) **Resolved:** The Parish Council would purchase three grit bins @ £75 each, to be placed at Pentaloe Close; Hillside, Checkley and Dormington.

**Clerk**

d) The issue of cars speeding down Sufton Rise estate towards the junction was discussed. Advice had been received from PC Neil James stating that enforcement would not be possible although he could issue warnings to drivers driving dangerously. The Clerk would follow this up with PC James.

**Clerk**

### **138. Information and correspondence**

The HALC conference and forthcoming training events were noted. Following the enquiry from the Parish Council regarding the 'Your Community Your Say' events, Sarah Fishbourne had been in touch to ask whether the Parish Council would attend a meeting in Fownhope. It was agreed that a local event open to all residents would be worthwhile. An update was given on the Quality Parish Council scheme review. New criteria are likely to be published in the spring.

**Clerk**

**130 a)** Kat La Tsar (WM Housing) and Tina Wood (Herefordshire Council) gave an update on progress with the drainage issues for the proposed affordable housing development at Sufton Rise. It is anticipated that issues will be resolved in the next two weeks. The Planning Application is due to be submitted in November. The Parish Council will endeavor to discuss the planning application at a full council meeting, however if time does not permit this an extra-ordinary meeting will be called.

A query was raised regarding bidding for the new houses. Kat explained that once planning permission has been granted and work has started on site, the allocation process will start. All of the houses are likely to be allocated before construction is complete.

### **139. The following items were put forward for the next meeting:**

- Priors Frome notice board
- Speeding on the Dormington to Mordiford road
- Footpath work update

**Next meeting – Tuesday 6<sup>th</sup> November at 7.30pm.**

*The meeting closed at 9.00pm*

Signed:

Date

## Appendix a

### Code of conduct and members' interests (*to replace SO. 38*)

- a All councillors shall observe the Herefordshire Code of Conduct for Members and co-opted Members adopted by the Council on 20<sup>th</sup> August 2012.
- b If any member or co-opted member has a Disclosable Pecuniary Interest (within the meaning of the Localism Act 2011 and the relevant Regulations) in any contract, proposed contract or other matter under consideration at a meeting, the member shall withdraw from the meeting room during all such consideration (including periods for members of the public to address the meeting on the matter) and may not, without specific dispensation granted under Standing Order 38 (c) below, speak to, or participate in discussion, or vote on the matter.
- c The Council may, on written application by the member concerned to the Clerk no less than one clear day before the meeting, resolve to grant a dispensation from any or all of the requirements of Standing Order 38(b) above, having regard for the provisions for such dispensations in the Localism Act 2011 section 33.
- d If any member or co-opted member has an interest *other* than a Disclosable Pecuniary Interest in any contract, proposed contract or other matter under consideration at a meeting, the member shall record and sign this interest in a book kept for that purpose, and also declare it at the appropriate point in the meeting. The member may participate in discussion but may not vote on the matter.

### General Power of Competence (Insert after SO. 56)

- a Before exercising the General Power of Competence, a meeting of the full Council shall have passed a resolution to confirm it has satisfied the prescribed statutory criteria required to qualify as an eligible parish council.
- b The Council's period of eligibility begins on the date that the resolution under standing order 57 (a) above was made and expires on the day before the annual meeting of the Council that takes place in a year of ordinary elections.
- c After the expiry of its preceding period of eligibility, the Council continues to be an eligible council solely for the purpose of completing any activity undertaken in the exercise of the power to promote well-being which was not completed before the expiry of the Council's preceding period of eligibility referred to in standing order 57(b) above.

### Allegations of breaches of the code of conduct (replacing current 57)

- a On receipt of a notification that there has been an alleged breach of the code of conduct the Proper Officer shall refer it to the Monitoring Officer at Herefordshire Council.