



## DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



### Minutes of the Annual Meeting of the Parish Council held on Tuesday 1<sup>st</sup> May 2012 at 7.30pm

#### Present

Nick Brewin - Chairman, Peter Davies, John Lee, John Litchfield, Brian Dukes, Ray Dickson, Lorna Radnor, Jan Ashton-Jones

#### In attendance

Melanie Preedy – Parish Clerk  
PC Neil James  
2 Members of the public

#### Action

#### 58. Election of Chairman

Nick Brewin was proposed, seconded and duly elected as Chairman for 2012/13. The Acceptance of Office was signed.

#### 59. Election of Vice-Chairman

Ray Dickson was proposed, seconded and duly elected as Vice-Chairman for 2012/13.

#### 60. Apologies for absence

Apologies were accepted from Cllr Cheryl Shearer, Kat La Tsar (WM Housing).

#### 61. Declarations of Interest

Nothing declared

#### 62. Minutes of the previous meeting held on 3<sup>rd</sup> April 2012.

Minutes of the previous meeting were accepted as a true and accurate record and signed by the Chairman.

#### 63. To receive brief verbal reports from:

a) Kat La Tzsar sent a report via the Clerk indicating that drainage issues on the Sufton Rise affordable housing development were still being resolved but a planning application will be submitted towards the end of May.

b) PC Neil James reported on recent issues within the parish including a road traffic accident outside the school. A possible petrol scam was highlighted.

c) Neighbourhood Watch update – Cllr Dukes gave a report from a recent coordinators meeting where the issue of rubbish in the front gardens of some local households was discussed. It was suggested that the NHW write to neighbouring houses and provide details of the waste collection service Herefordshire Council provide. Cllr Dukes would include details of the service in the next newsletter.

**Cllr Dukes**

d) Councillor Hardwick sent his apologies.

**64. Public participation session** – the following issues were raised:

- The question of whether Mordiford residents were entitled to extract wood from Poors Acre. The Clerk would speak to Woolhope Parish Council.

**Clerk**

#### **64. Finance**

a) **Resolved:** The following payments were approved;

- Herefordshire Council, Hire of Hall for May £20.00
- M Dyer, lengthsman duties, £82.50
- M Preedy, expenses £44.32
- HALC, training £25.00
- HALC, subscription fee £232.38
- DC Gardening Services, cutting of burial ground for March £192.81

b) **Resolved:** The insurance quote of £367.38 provided by Came and Company was approved.

#### **65. Checkley Barn Picnic Site**

**Resolved:** the quote of £320.00 plus VAT for a bench and table at the picnic bench was approved. Cllr Davies and Litchfield to liaise with Morgans & Sons.

**Cllrs Davies and Litchfield**

#### **66. Children's activities**

Cllr Radnor gave an update on the progress with arrangements for children's activities over the summer holidays at the school. Once a First Aider is found plans will be complete and booking forms will be sent out.

**Resolved:** Cllr Radnor and the Clerk to organise booking forms to be sent out to school and neighbouring areas. Bookings to be confirmed with payment. The Clerk to ensure appropriate risk assessments and policies are in place.

**Cllr Radnor  
Clerk**

#### **67. Planning**

Application at Wallflower Row, Mordiford, HR1 4LN – Change of use to agricultural land, part to garden to No. 5 Wallflower Row and part to Village Green had been withdrawn.

Amendments to the drainage system for the Anaerobic Digester at Court Farm, Hamton Bishop had been received between meetings. No comments were sent back.

## 68. Jubilee celebrations

a) **Resolved:** Parish Council to order 300 mugs from Central Design Ceramics with 'Dormington, Mordiford and Checkley community' printed on the reverse. PC to contribute £280, PTFA £360 and Jubilee fund £330.

Clerk

b) The Parish Council supported the idea for planting a tree within the closed churchyard. The PCC and the Arch Deacon would both need to give permission. A map giving the proposed location, details of the species and the opinion of a tree consultant would need to be submitted to the Arch Deacon.

**Resolved:** Cllr Dukes to speak to the vicar to gain support in recommending to the PCC.

Cllr Dukes

c) An update on celebrations was provided. Tickets for the raffle and Police Voice Choir were now available and need to be sold.

## 70. Play Area at Sufton Rise

It was noted that once the sale of the land adjacent to Sufton Rise goes through the Parish Council's lease for the play area would become invalid. However, it provided a useful place for youngsters to play.

**Resolved:** The area would be mown now, and then reviewed at each meeting. The Clerk to contact DC Gardening.

Clerk

## 71. Working Groups

**Resolved:** Councillors were appointed to working groups as at Appendix a.

## 72. Highways

a) The following defects were reported:

- Pothole near Swardon Quarry
- Pothole on the B4224 on the Hampton Bishop side of the Mordiford Bridge
- Road subsiding into the ditch near the Clouds, Checkley.
- Previously repaired pothole on the B4224 and C1292 breaking up
- Potholes on the C1292 before Sufton Rise
- Claston Lane flooding
- Ditch crossing at school still problematic following work carried out by Amey.

Clerk

b) The lengthsman was asked to start strimming throughout the parish. Scalpings are needed around the gate behind the school on both sides. The Clerk to check with the school and Moon before instructing the lengthsman.

Clerk

### 73. Website

Cllr Dukes gave an update on the google website he was creating for the parish council.

**Resolved:** the Parish Council would cancel the contract with the current provider once it is known whether the domain name and email addresses can be transferred.

Clerk

### 74. Information and correspondence

a) **Resolved:** The Clerk's update and HALC information corner were noted.

b) **Resolved:** the Parish Council commented that the Electoral Boundary Commission which is currently consulting on the proposal to reduce the number of ward members from 58 to 54 seemed logical.

Clerk

c) Councillors were reminded to update their Register of Interests if necessary

d) **Resolved:** Minutes from Mordiford Annual Parish Meeting were noted. three items from Dormington Parish Meeting were raised;

Clerk

- The Parish Council would send a letter to Mr Williams regarding the hedge opposite Wellwood House requesting that it be reinstated where needed.
- It was agreed that the Lengthsman would focus on litter collection throughout the Parish at the end of Feb/early March before the verges and hedges grew too much to obscure any rubbish.'
- The Clerk would speak to the Emergency Services regarding access signage to Walk Orchard.

Clerk

e) **Resolved:** The Parish Council would send a letter of support for a Post Box as requested by residents on Pentaloe Close

The content of the newsletter was discussed. It was agreed that the newsletter could run to 8 pages providing parish council and local community information were prioritised. The font would not be smaller than 12 point. Councillors were encouraged to send regular articles to the editor.

John Lee was provided information on how residents should go about asking for a Welsh Water mains connection.

### 75. The following items were put forward for the next meeting:

- Future use of Sufton Rise Playing Field

*Meeting closed at 9.20pm*

Signed:

Chairman

Date

**Appendix a**

- **Planning Group –**  
Ray Dickson (Leader)  
Peter Davies  
Cheryl Shearer  
John Lee
- **Churchyard and Burial Ground Group –**  
Peter Davies (Leader)  
Jan Ashton-Jones  
Lorna Radnor
- **Footpath Officer and Footpath Group –**  
John Litchfield (Footpath Officer)  
John Lee  
Jan Ashton-Jones  
Lorna Radnor
- **Finance Group –**  
Nick Brewin (Leader)  
Cheryl Shearer  
Brian Dukes  
Ray Dickson
- **Tree warden –** John Lee
- **Parish Projects Group –**  
Jan Ashton-Jones (Leader)  
Brian Dukes  
Cheryl Shearer  
Lorna Radnor
- **Localism Group –**  
Nick Brewin  
Brian Dukes  
Cheryl Shearer  
Ray Dickson  
Jan Ashton-Jones
- **HALC representative –** John Litchfield
- **Newsletter editor –** Brian Dukes
- **Cheque signatories –**  
Nick Brewin  
Ray Dickson  
John Lee  
Jan Ashton-Jones  
Peter Davies