



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Regular Meeting of the Group Parish Council held on Wednesday 21st March 2018 at 7.30pm at Priors Frome Chapel

Present

CLLrs Ray Dickson (Chair), Jan Ashton-Jones, David Lloyd, Craig Preedy, Mel Preedy, John Wood
Chris Bucknell (Parish Clerk)

In attendance

Ward Cllr John Hardwick

There was 1 members of the public present up to item 6

Item	Minutes	Action
1.0	To Receive Apologies for Absence – Cllr John Litchfield	
2.0	Declarations of Interest a) To Receive Declarations of Interest There were no declarations of interest. b) To Consider Requests for Dispensations There were no requests for dispensation.	
3.0	To Accept minutes of the Regular Meeting of the Group Parish Council held on 21st February 2018 Resolved: Minutes of the meeting held on 21 st February 2018 were agreed and signed by the Chairman.	
4.0	To receive brief verbal reports from: a) Police Update The March SNT Newsletter had been circulated to Cllrs on 28th February. A reorganisation of the SNT had also been notified and circulated. The following incident was reported. Dormington – Between 11:30 and 15:30 on 16th February, person(s) unknown have removed padlocks from 3 wooden sheds and taken electrical garden equipment from within. b) Neighbourhood Watch: <ul style="list-style-type: none"> • Stones had fallen out of the Church tower damaging roofing tiles over the porch. Repairs had been done. • The hand rail on the lower side of the bridge on the Garlands Farm access road has rusted and has fallen off. There is a danger that someone might fall in to the Pentaloë. <i>Cllrs felt this may be a private road and the Clerk was asked to make enquiries.</i> • The PC were asked if they might be interested in arranging a visit to the bio digester at Court Farm, Hampton Bishop. <i>It was decided not to pursue this at present.</i> c) Ward Member – Councillor Hardwick Cllr Hardwick reported that at the full Council Meeting on 9 th March the Leader of the Council, Tony Johnson, had stood down and Jonathan Lester had been appointed. Some Cabinet plances had been amended with Cllr Swinglehurst taking over Children’s Services and Jon Johnson being brought on as a Support Member. Cllr Hardwick had attended a meeting at Plough Lane to discuss interim traffic control measures. It had	Clerk

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	<p>been agreed to put white line markings along the road to identify parking boxes and passing bays and it was felt these would be in place within 4-6 weeks. Cllr Craig Preedy felt that 2 x 40m stretches may be enough rather than the 4 proposed and Cllr Hardwick said he would pass these comments on. Zig zag lines had been mentioned; it was felt this would not be normal practice, but they would be considered. The Traffic Regulation Order, put in in 2015 had put in a request for a 20-mph zone outside the school with the 30mph zone moved further up. It was hoped to address this in the next financial year. The Clerk was asked to circulate the details of the TRO to Cllrs.</p> <p>A meeting was to be arranged with the School, Education and Highways Departments with regard to educating parents about the parking outside the school and traffic safety. Cllr Dickson noted that people living in the cottages also parked there and should be included in any information.</p> <p>Longer term Cllr Hardwick reported that there were aspirations to get the traffic off the road completely. Two designs had been drawn up and a third was in progress, these would be discussed with the planners. It was hoped that the Section 106 monies from Hampton Dene would be available and that something could be in place by the end of the year.</p>	Clerk
5.0	<p>Public Participation Session There were no comments.</p>	
6.0	<p>To Consider Planning Matters a) To Consider any Planning Applications No planning applications had been received The member of the public left the meeting at this point b) To Note Decisions/Notifications Received</p>	
	Application	Decision
180719	Pump Orchard Chapel Lane Dormington Hereford. Application for the discharge of details reserved by conditions attached to planning permission 173936. <i>No comments being accepted</i>	Awaiting Decision
180988	Moon Inn Mordiford Hereford Herefordshire HR1 4LW, Application for the discharge of details reserved by conditions 3 & 4 attached to planning permission 174013. <i>No comments being accepted</i>	Awaiting Decision
180463/ XA2	Claston Farm, Dormington. Application for approval of details reserved by conditions 3, 7, 8, 10, 11, 12 & 13 attached to planning permission 164103. <i>No comments being accepted</i>	Awaiting Decision
180042	Claston Farm, Dormington. Proposed agricultural building for grain storage.	Approved with Conditions
180361	Land West of Clay Hill Pit, Dormington. Variation of conditions 3, 5, 6 and 9 (162400/F) energy storage system.	Awaiting Decision
180775	Land West of Clay Hill Pit, Dormington. Non Material Amendment. <i>No comments being accepted</i>	Approved with Conditions
180458	Sufton Court, Mordiford. Proposed works to dead tree.	Awaiting Decision
174549/ 174550	Yew Tree Cottage, Checkley HR1 4ND. Proposed demolition of existing bake house, single storey bathroom and entrance lobby. Construction of a two-storey garden room, bedroom, bathroom and lobby.	Approved with Conditions

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7.0	Ref	Application	Decision			
	174463	The Barn, Prospect Field, Upper Dormington. Retrospective application for retention of barn used by processing businesses then continued use of land for the siting of mobile home and improvements to existing access including removal of part of hedge.	Awaiting Decision			
	<p>c) To Consider any other Planning Issues and Updates</p>					
	<p>Herefordshire Travellers Site Development Plan Document 2011/23 had been circulated to Cllrs. There were no comments.</p>					
	<p>7.0 Finance</p>					
	<p>a) To receive a Finance Report from the RFO</p>					
	<p>Bank balances:</p>					
	<p>Business Current Account £9,744.37. Business Reserve account £54,320.19. Income included Allotment Fees of £40.</p>					
	<p>b) To Agree Payments made since February meeting</p>					
	Chq/ BACS	Expenditure	Amount			
BACS	Reimbursement to Clerk – 100 second class stamps. As agreed at February meeting item 7c	£56.00				
<p>Resolved: Payment approved</p>						
<p>c) To Agree Payment of Outstanding Invoices</p>						
Chq/ BACS	Expenditure	Amount				
BACS	HMRC PAYE Payment for Clerks Salary Q4	£185.00				
BACS	Clerks net salary Q4	£739.99				
BACS	Clerk's Expenses Q4	£76.17				
BACS	Fownhope Parish Council invoice 2017.3. Contribution to Bus Service 458 Dormington to Ross September 2017 – January 2018.	£70.00				
Chq 935	Michael Dyer invoice 49. Clearing drains and gulleys at Larport Lane	£60.00				
BACS	Priors Frome Chapel. Room hire for January/February/March	£60.00				
<p>Resolved: Payments approved</p>				Clerk		
<p>d) To Consider Membership of HALC 2018-19</p>						
Chq/ BACS	Expenditure	Amount				
BACS	HALC invoice H221 £442.30 + VAT	£530.76				
<p>Resolved: To continue membership with HALC for 2018/19</p>				Clerk		
8.0	<p>Highways, Footpaths and Commons</p>			DL		
	<p>a) Mordiford Traffic/Pedestrian Safety Proposals</p>					
	<p>i) To Consider Proposals for Picket Fences</p>					
	<p>Cllr Lloyd updated the meeting. Rob Hemblade had responded saying that the price quoted was for the whole job and could not be easily broken down into materials and labour but promised a response would be available by the end of the week. This would be followed up.</p>					
<p>ii) To Consider Cost of Pedestrian Guard Rail Outside Mordiford School</p>						
<p>Cllr Lloyd was attempting to get a breakdown of the requirements and costs from Balfour Beatty before going out to tender to other companies. Again, Balfour Beatty have said that it was not easy to get a breakdown of costs and this would be pursued. The Clerk asked if this work was still necessary given</p>						

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9.0	<p>the update on the safety measures being put in place; Cllrs felt it was.</p> <p>iii) To Consider Road Markings outside Mordiford School Cllr Hardwick had covered this in his report which has been minuted under item 4c.</p> <p>b) To Consider Proposals for School Car Parking Cllr Hardwick had covered this in his report which has been minuted under item 4c.</p> <p>c) Highways and Footpath Issues</p> <p>i) Update on Footpath Maintenance Cllr Litchfield was not in attendance at the meeting and there was no report.</p> <p>ii) Flooding on Mordiford to Dormington Road This had been reported to Balfour Beatty who had cleared the ditches and drains. A job had been logged with Welsh Water to look at the drainage issues on this stretch of road and to clear the gulleys. Cllrs suggested that maybe an additional drain was necessary on the bigger dip as there was no drain on the river side of the road.</p> <p>iii) Cycle Speed through Mordiford Village Concern had been raised by residents about the speed of cyclists on the road, many of whom had their heads down and did not see cars approaching or exiting from side roads and driveways. It was discussed whether signage warning of hidden entrances and exits, particularly prior to the top of the hill, were necessary but it was felt this may have minimal impact. Cllr Craig Preedy offered to find out from Hereford Wheelers who were the main cycle support groups and to then send a letter outlining the dangerous practice and asking for support to communicate this to the cyclists.</p> <p>iv) To Consider Engagement of Lengthsman 2018/19 Mr Dyer had informed the Clerk that he was retiring from Lengthsman duties with effect from the end of March 2018. He had mentioned that his daughter may be interested in carrying it on but no more had been heard. It was agreed to approach Daniel Squire to see if he was interested in Lengthsman work although it was noted that if he did the work needed to be carried out to schedule. The Clerk spoke about Enhanced Lengthsman duties and work that could be carried out on potholes if the Lengthsman had the right qualifications. It was agreed to contact D C Gardening and Merediths in Woolhope to see if they had the relevant qualifications. <i>Post Meeting note: D C Gardening had confirmed they have the full set of Enhanced Lengthsman qualifications and certificates and are able to carry out work on potholes as well as being approved to work on the highway.</i></p> <p>d) Work to be carried out and any Other Issues and Updates It was noted that the road was collapsing on the junction by the school. The Clerk would report this.</p> <p>A resident reported flooding on Larport Lane – Mr Dyer had been called out to clear the drains of debris and the blocked gulleys have been logged on Balfour Beatty’s online system.</p> <p>Following a report of flooding debris across and beside the road from Pentalo Green to The Moon, this has been reported to Balfour Beatty CAS-672689-L3V1X6</p> <p>It had now been established that Shepherds Orchard was not an adopted road and therefore Balfour Beatty could no undertake work there or fill the grit bins.</p> <p>Allotments</p> <p>a) Update on Allotments There was nothing to report. All allotment fees for 2018 had been paid.</p> <p>b) Update on Lease Agreement There was no further update. It was not known when this would be progressed.</p> <p>c) To Approve Expenditure on Legal Fees These were not yet known</p>	<p>CP</p> <p>Clerk</p> <p>Clerk</p>

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10.0	<p>d) To Consider any Expenditure There was no expenditure</p>	
11.0	<p>Mordiford Burial Ground and Closed Churchyard a) To Consider any Costs related to the Burial Ground and Closed Churchyard Resolved: To cover the cost of repair of the tap in the Burial Ground</p>	RD
12.0	<p>Mordiford Green a) Update on the Dragon Project Marjorie Shakleton gave the Parish Council an update on the Dragon Project that was being done in conjunction with Mordiford School. Stage 1 would involve Meadow Arts through their Arts Inspire project which would fund an Arts/Creative Practitioner to work with teachers and pupils for a 4/5 day period to help define the project outcomes thus giving a clearer vision to the overall project. Following a period of consultation Stage 2 would involve transforming the creative work of Stage 1 into a permanent structure which would be installed in the village. There would be on ongoing engagement with the village, the Parish Council and residents to ensure that the project was inclusive and collaborative. Marjorie Shakleton confirmed that at this stage there was no requirement for the Parish Council to consider donations of funding for the project as this would be found through bids to external funding and grant awarding bodies.</p> <p>b) To Consider any Expenditure There was no expenditure</p>	
13.0	<p>Update on Dormington Play Area There had been little progress to report since the site meeting with Cllr Dickson, Cllr Wood, Ward Cllr Hardwick, the Parish Clerk and Spencer Grogan of Herefordshire Council on 7th February. The Clerk had circulated some information on Asset Transfer but noted that before this could take place the area needed to be fully repaired and in good order. Cllr Wood was intending to put together a group of residents to agree what needed to be done and how to take this forward. The Clerk noted that the Asset Transfer could only be done in conjunction with a constituted group and also the requirements for weekly inspections of the Play Area and liability insurance needed to be taken into account. Cllr Wood would continue to persue this with Spencer Grogan.</p>	JW
14.0	<p>Broadband for Shepherds Orchard, Bagpipers and Hope Springs The Clerk had re-circulated some information about additional grant funding that had become available for Herefordshire. Cllr Mel Preedy indicated that the areas in question would be addressed during the next phase of the roll out.</p>	
15.0	<p>To Agree Date and Time for the Annual Parish Meeting Following discussion it was agreed this would take place on Wednesday 23rd May 2018 in Priors Frome Chapel. Cllr Craig Preedy offered to do a short talk if that was required.</p>	
16.0	<p>To Note the Information Sheet (March 2018) and any other Updates The Information Sheet was noted. There were no further updates.</p>	
17.0	<p>To Raise Items for the next Scheduled Parish Council Meeting Community Warden, Broadband, GDPR</p>	
	<p>To Note Date and Time of the next Regular Meeting of the Group Parish Council Wednesday 25th April 2018 at 7.30pm at Priors Frome Chapel. The change of date was noted and Cllrs were asked to ensure they notified the Clerk of their availability in order to ensure the meeting</p>	

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	<p>was quorate.</p> <p>The meeting closed at 9.30 pm</p> <p>Signed Date 25th April 2018 Chairman of Dormington and Mordiford Group Parish Council</p>	