



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the meeting of the Parish Council held on Tuesday 19th November 2013 at 7.30pm

Present

Cllrs Nick Brewin (Chair), Jan Ashton-Jones, Peter Davies, Brian Dukes, John Lee, John Litchfield, Lorna Radnor

In attendance

Ward Cllr John Hardwick
Chris Bucknell – Parish Clerk
2 members of the public

Item	Minutes	Action
297	<p>To Accept Apologies for Absence Apologies were accepted from Cllr Cheryl Shearer and Cllr Ray Dickson</p>	
298	<p>Declarations of Interest a) To receive declarations of interest - None received b) To approve any written requests for dispensations - None received</p>	
299	<p>To accept minutes of the previous meeting held on 15th October 2013 Minutes of the previous meeting were accepted as a true and accurate record and signed by the Chairman.</p>	
300	<p>Neighbourhood Planning</p> <p>a) Update on visit by Eardisley Group Parish Council The meeting with Eardisley Group had been very informative. One of the key messages was consultation with the community to ensure that they wanted to go forward with a Neighbourhood Plan.</p> <p>b) To consider and agree a strategy for Neighbourhood Planning Cllr Shearer had offered to be project leader. Resolved: To form a Neighbourhood Planning Steering Group led by Cllr Shearer Resolved: To use The Dragon to inform residents of the proposal to develop a Neighbourhood Plan, putting in place a process to gather quantifiable feedback on whether the community wished to proceed.</p>	<p>NB/CS BD</p>
301	<p>To receive brief verbal reports from:</p> <p>a) Police Representative There was no representative present. The October newsletter had been circulated to all Councillors.</p> <p>b) Neighbourhood Watch Update There was no further update. Cllr Davies reported the theft of a catalytic converter.</p>	

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	<p>c) Ward Member – Councillor Hardwick Cllr Hardwick gave an update on the following issues</p> <ul style="list-style-type: none"> • The judicial review on the Rugby Club development, with a commitment that there would be section 106 money available for Mordiford. • Balfour Beatty had committed £20 million for up-front investment with the programme rolling out in 2014. • The recent Cabinet reshuffle. The portfolios of Cllr Hamilton and Cllr Phillips had been allocated around remaining 6 Cabinet members. • Asset Transfer and Asset Sales • Hartlebury Incinerator contract. This has now got planning permission. The likely cost will be in the region of £160 million including a £40 million commitment from Herefordshire Council. <p>d) WM Housing Anyone wishing to express an interest in any of the houses in the new development should register their interest with Homepoint. The details recently published in the Dormington News would be replicated in the next issue of The Dragon.</p>	NB/BD									
302	<p>Public Participation Session Issues regarding parking outside the school were discussed (also covered under item 305c) with particular reference to difficulties residents were experiencing outside their properties. It was agreed to request white lining over the entrance to properties in the area.</p>	Clerk									
303	<p>To Consider Planning Matters</p> <p>a) To consider any Planning Applications - No planning applications had been received</p> <p>b) To Note any Decisions Received</p> <table border="1" data-bbox="220 1178 1347 1435"> <thead> <tr> <th data-bbox="220 1178 379 1218">Reference</th> <th data-bbox="379 1178 1187 1218">Application</th> <th data-bbox="1187 1178 1347 1218"></th> </tr> </thead> <tbody> <tr> <td data-bbox="220 1218 379 1361">132175/4</td> <td data-bbox="379 1218 1187 1361">End House, Priors Frome. Listed Building Consent. Change of use of store room at the south-eastern end of cottage into a study on ground floor and a bedroom and en-suite bathroom on the first floor. Replacement windows and door.</td> <td data-bbox="1187 1218 1347 1361">Applicaton withdrawn</td> </tr> <tr> <td data-bbox="220 1361 379 1435">S/112834/N S112782/F</td> <td data-bbox="379 1361 1187 1435">Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.</td> <td data-bbox="1187 1361 1347 1435">Awaiting decision</td> </tr> </tbody> </table>	Reference	Application		132175/4	End House, Priors Frome. Listed Building Consent. Change of use of store room at the south-eastern end of cottage into a study on ground floor and a bedroom and en-suite bathroom on the first floor. Replacement windows and door.	Applicaton withdrawn	S/112834/N S112782/F	Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.	Awaiting decision	RD
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304	<p>It had been reported to the Chair that work has begun again on the Tower Hill Development (to rebuild the old farmer’s properties). This had originally been stopped by Herefordshire Council and no further information had been received. Resolved: Cllr Dickson to follow up.</p> <p>Finance</p> <p>a) To Receive a Finance Report from the RFO Business Current Account (as at 15/10/13 – latest bank statement) £11,351.86 (£1,695.13 cheques yet to be presented at point of bank statement). Business Reserve account (as at 19/08/13) £4,302.92.</p> <p>A draft paper showing year to date figures and draft budget proposals had been prepared by the Clerk and was currently being reviewed by the Chair. Resolved: The Finance Working Party to review the budget and put forward proposals for the precept, to be discussed at the December meeting. Resolved: The Clerk to circulate dates for the beginning of December.</p>	Clerk Clerk									

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	<p>Resolved: Budget figures for Mordiford Green to be prepared and included in the budget proposals</p> <p>b) To agree payment of outstanding invoices</p> <table border="1" data-bbox="233 367 1374 701"> <thead> <tr> <th data-bbox="233 367 379 405">Cheque</th> <th data-bbox="379 367 1209 405">Expenditure</th> <th data-bbox="1209 367 1374 405">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="233 405 379 443">740</td> <td data-bbox="379 405 1209 443">Can Do Crew. Invoice 182 dated 31-07-13. P3 Scheme</td> <td data-bbox="1209 405 1374 443">£82.00</td> </tr> <tr> <td data-bbox="233 443 379 481">741</td> <td data-bbox="379 443 1209 481">Can Do Crew. Invoice 255 dated 07-11-13. Mordiford Green</td> <td data-bbox="1209 443 1374 481">£180.00</td> </tr> <tr> <td data-bbox="233 481 379 555">742</td> <td data-bbox="379 481 1209 555">SLCC Conference. Invoice 113231 dated 06-11-13. £34.50 + VAT (50% covered by NALC Bursary)</td> <td data-bbox="1209 481 1374 555">£41.40</td> </tr> <tr> <td data-bbox="233 555 379 593">743</td> <td data-bbox="379 555 1209 593">Michael Dyer. Invoice 21 dated 19-11-13. P3 Work</td> <td data-bbox="1209 555 1374 593">£145.00</td> </tr> <tr> <td data-bbox="233 593 379 667">744</td> <td data-bbox="379 593 1209 667">Michael Dyer Lengthsman. Invoice 15 dated 19-11-13. Clearing of drains from School to Dormington and Moon pub along stream.</td> <td data-bbox="1209 593 1374 667">£132.00</td> </tr> <tr> <td data-bbox="233 667 379 701">745</td> <td data-bbox="379 667 1209 701">D C Gardening Invoice 285 dated 03-11-13.</td> <td data-bbox="1209 667 1374 701">£192.81</td> </tr> </tbody> </table> <p>Resolved: Payments Approved Cllr Dukes requested that dates are added to the list of outstanding invoices.</p> <p>d) To Consider Grant Request from Citizen's Advice Bureau CAB has written and requested DMGPC consider awarding a grant to help them continue their work. As a £45 donation was awarded to CAB in April 2013 it was decided not to award any further grant and to reconsider in 2014-15.</p> <p>e) To Consider purchase of NALC Local Council's Explained Resolved: To purchase the NALC publication and to share the cost with Wellington Parish Council</p>	Cheque	Expenditure	Amount	740	Can Do Crew. Invoice 182 dated 31-07-13. P3 Scheme	£82.00	741	Can Do Crew. Invoice 255 dated 07-11-13. Mordiford Green	£180.00	742	SLCC Conference. Invoice 113231 dated 06-11-13. £34.50 + VAT (50% covered by NALC Bursary)	£41.40	743	Michael Dyer. Invoice 21 dated 19-11-13. P3 Work	£145.00	744	Michael Dyer Lengthsman. Invoice 15 dated 19-11-13. Clearing of drains from School to Dormington and Moon pub along stream.	£132.00	745	D C Gardening Invoice 285 dated 03-11-13.	£192.81	<p>RD/BD</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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305	<p>Highways and Footpaths</p> <p>a) Outstanding Previously reported defects Defect reports had been received from Cllr Brewin, Cllr Shearer, Cllr Dukes and Cllr Lee. These would be consolidated and reported to Balfour Beatty.</p> <p>b) To report any defects to the Clerk</p> <ul style="list-style-type: none"> • Footpath and drains opposite the Moon Inn on the main road need rodding. • Drains outside the school need rodding • A resident of The Stables, Priors Court Lane had reported that tractors had pushed soil into the ditches causing them to collapse. • Curbs by Wallflower Row have been damaged and the footpath is disintegrating <p>c) Parking outside of Mordiford School Cllr Hardwick had been unable to attend the site meeting on 24th October. Cllr Dickson had indicated that there had been little progress made. The Chair said he would be willing to attend a meeting with the school, with the aim of the Parish Council and School working closer together. Issues related to local residents were discussed and have been detailed under item 302.</p> <p>d) To Report any Jobs for the Lengthsman Currently there was £176.69 of Lengthsman Grant remaining.</p>	<p>Clerk</p> <p>Clerk</p>																					
306	<p>Mordiford Green</p> <p>a) Update from Working Party Cllr Dukes gave an update of the work carried out to date. There was a need to agree a line for the fence. The grass on the green needed cutting before Xmas.</p> <p>Resolved: Cllr Dukes and Cllr Davies to agree the line for the fence</p>	<p>BD/PD</p>																					

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	<p>Resolved: D C Gardening to be asked to carry out a one off cut of the green and then to renegotiate the fee for churchyard and green in 2014.</p> <p>b) To Consider Proposals and Associated Costs</p> <p>Tree Clearance - The Can Do Crew has cleared the vegetation along Pentaloe Stream, retaining the trees/shoots.</p> <p>Monument - Cllr Davies had collected a stone from the quarry which could be used as a memorial. The cost of the stone was £20 and £842 (£400 plus labour) had been quoted for a stone plinth (2 rings).</p> <p>Resolved: The Working Party to investigate further options for the stone and plinth, asking local people if they would be willing to help.</p> <p>Resolved: The Chair to provide Cllr Dukes with the names of prospective contractors.</p> <p>Benches - H M Morgans had been asked to quote for two benches but this has not yet been received. (post meeting note – a quotation of £320 plus VAT has been received)</p> <p>Resolved: Revised costs to be discussed at the Finance Working Group and built into the budget and precept proposals.</p> <p>c) Woodland Trust Tree Pack</p> <p>Resolved: The Working Group to agree how many to go on Mordiford Green and propose locations for the others. It was noted that the location would need to be tracked and noted so that a report could be made to the Woodland Trust.</p>	<p>Clerk</p> <p>RD/BD</p> <p>NB/BD</p>
307	<p>Burial Ground and Closed Churchyard</p> <p>a) Working Party Update</p> <p>A significant amount of work had taken place and half of the churchyard has been cleared. There was more work to be done with a total of 5 sessions planned in all.</p> <p>There are 5 gravestones which need attention, 1 constitutes a health and safety hazard with 2 others collapsing but not causing a significant risk at present. Any work done to these memorials will need Faculty approval.</p> <p>The fir tree will be removed once permission has been gained through the Faculty process.</p> <p>Resolved: The GPC are responsible for issues in the churchyard which constitute a hazard to the public but do not consider it appropriate to commit public money to general repair and maintenance of gravestones which are the responsibility of the family.</p> <p>Resolved: To gain quotations for the repair of all 3 memorials with particular reference to making them safe.</p> <p>It was noted that the GPC should exercise caution about staking a claim on too much within the Churchyard.</p> <p>Thanks were given to Cllr Dukes for his hard work co-ordinating the working party.</p>	<p>BD</p>
308	<p>Fownhope Late Bus Service</p> <p>Resolved: To continue funding the Ross bus service.</p> <p>Resolved: To support Fownhope Parish Council in their proposal to cancel the late bus service with effect from 22nd February 2014 (required period for cancellation)</p>	<p>Clerk</p>

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309	<p>The Future of the Weighing Bridge Hut at Mordiford It had been ascertained that Herefordshire Council have no interest in the Weighing Bridge Hut and ownership remained unknown. Resolved: Cllr Dukes to put a note in the Dragon asking local people who owned the hut and if they had any opinion as to what should be done.</p>	BD
310	<p>To Note Information Sheet (Nov 2013) and any other updates</p>	
311	<p>To Raise Items for the next Scheduled Parish Council Meeting HALC Subscription for 2014/15 Lime Kilns at Hope Springs</p> <p>To Note Date and Time of the next regular meeting of the Group Parish Council Tuesday 17th December 2013 at 7.30 pm</p> <p>The meeting closed at 9.45 pm</p> <p>Signed Date 17th December 2013 Chairman of Dormington and Mordiford Group Parish Council</p>	