



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Meeting of the Group Parish Council held on Tuesday 21st October 2014 at 7.30pm

Present

Cllrs Nick Brewin (Chair), Jan Ashton-Jones, Ray Dickson (Vice Chair), Brian Dukes, John Litchfield, John Lee, David Lloyd, Lorna Radnor

In attendance

Ward Cllr John Hardwick
Chris Bucknell – Clerk
6 members of the public

Item	Minutes	Action
459	<p>To Receive Apologies for Absence Cllr Cheryl Shearer Cllr Shearer had sent her best wishes to all Councillors and had said that she hoped to attend future meetings.</p>	
460	<p>Declarations of Interest a) No declarations of interest were received b) No written requests for dispensations had been received</p>	
461	<p>To accept minutes of the previous meeting held on 16th September 2014 Resolved: Minutes of meeting held on 16th September 2014 were agreed and signed by the Chairman.</p>	
461	<p>To receive brief verbal reports from:</p> <p>a) Police Representative Apologies had been received from the Local Policing Team. The Group Parish Council had been notified that P C Brian Hillstead had been taken ill and would be off work for a while. The October Newsletter had been circulated to all Councillors.</p> <p>b) Neighbourhood Watch Update Following the last meeting the issue of Heavy Trailers passing through the village had been reported to the police who had requested details of registration numbers etc before following it up. Cllr Dukes did not feel this was the responsibility of the Group Parish Council. The Chair said that if anyone was willing to provide this information then the Parish Council would forward it to the local policing team but if people felt uncomfortable with this request then they should not feel obliged to do it.</p> <p>There was no further update.</p> <p>c) Ward Member Cllr Hardwick updated the meeting about the renewed planning application for the Anaerobic Digester Unit at Hampton Bishop, saying he had spoken to the agent and voiced the concerns of Mordiford residents regarding traffic congestion. The new submission would include a traffic plan which would be strictly monitored and controlled. There was</p>	

Item	Minutes	Action
	<p>some uncertainly as to whether Section 106 money would be applicable to this application. Debby Klein, Herefordshire Council Planning Officer, had been advised that the application had been classified as a 'waste application' and as such did not fall into the schedule for S106 requirements. Cllr Harwick would seek to clarify this.</p> <p>Thanks were given to Cllr Hardwick for his intervention which has resulted in an immense improvement in harvesting traffic passing through the village.</p> <p>Cllr Harwick had been contacted by a resident reference overgrown hedges which had stopped the school bus reaching Checkley. Following liaison with Steve Churchill, Locality Steward this had been rectified and the bus was now able to travel freely.</p> <p>d) WM Housing There was no WM Housing representative present. WM Housing had been asked to provide an update on the allocation process for Shepherd's Orchard but felt that as the process was ongoing it was too early to do this. The Chair reiterated that although the key criterion for allocation was that the applicant should have a local connection, it was not the only criterion. Also, it was not the responsibility of the GPC to manage the allocation; this was being done through Homepoint.</p>	
462	<p>Public Participation Session</p> <p>The issue of parking outside of the school was raised. The Chair noted that he would arrange a meeting with the new Headteacher to discuss the issue.</p> <p>A member of the public raised an issue about the safety of the proposed Digester and whether any waste would be going into the river. Cllr Hardwick stressed that the Digester at Hampton Bishop was seen as having a high level of resilience but if anyone was concerned they should contact the Environment Agency on 0800 807060.</p> <p>Beware of Horses signs at each end of Haugh Wood were raised again. Woolhope PC had discussed this but had not identified any safety issue. It was agreed that a letter would be written to Woolhope PC suggesting that a sign should be erected.</p> <p>The issue of safety for those whose doors opened directly onto the pavement was raised. Cllr Litchfield suggested a solution which consisted of bollards/metal bars being placed in front of the steps by the front door. This would be looked into.</p> <p>Feedback was given regarding the question raised at a previous meeting regarding Poores Acre. Two of Woolhope councillors had met with Iain Carter of the National Trust on 25th July, who advised that the National Trust was not prepared to accept that local people had a right to take away the underwood. He added that the National Trust has no plans for any felling in the future but if that that happened any unsaleable wood may be made available for locals to collect. A resident of Woolhope had since given the Woolhope Clerk a copy of a leaflet produced by the Forestry Commission acknowledging this right. This has been forwarded to Iain Carter and a response is awaited. Cllr Dukes attended the Woolhope PC meeting (07/10/14) when this was discussed but there was no further update. Cllr Hardwick mentioned a report written by David Lovelace where an ancient law acknowledged giving local people the right to take the wood from Poores Acre.</p>	NB NB/ Clerk
463	<p>To Consider Planning Matters</p> <p>a) To Consider any Planning Applications</p> <p>No new Planning Applications had been received. The revised application for the Anaerobic Digester at Hampton Bishop had been discussed and minuted under Item 461.</p>	

Item	Minutes	Action																			
464	<p>b) To Note and Decisions/Notifications Received</p> <table border="1" data-bbox="196 241 1315 607"> <thead> <tr> <th data-bbox="196 241 392 277">Reference</th> <th data-bbox="392 241 1102 277">Application</th> <th data-bbox="1102 241 1315 277"></th> </tr> </thead> <tbody> <tr> <td data-bbox="196 277 392 349">P142407/K</td> <td data-bbox="392 277 1102 349">5 Wallflower Row, Mordiford. Pollard a sycamore and trim a yew tree</td> <td data-bbox="1102 277 1315 349">Approved</td> </tr> <tr> <td data-bbox="196 349 392 421">P140215/F</td> <td data-bbox="392 349 1102 421">83 Tower Hill, Dormington. Resumption of residential use. Retention of bat roost.</td> <td data-bbox="1102 349 1315 421">Awaiting decision</td> </tr> <tr> <td data-bbox="196 421 392 533">P142267/F</td> <td data-bbox="392 421 1102 533">Mangerdine, Mordiford. Proposed private vehicular bridge.</td> <td data-bbox="1102 421 1315 533">Approved with Conditions</td> </tr> <tr> <td data-bbox="196 533 392 607">S/112834/N S112782/F</td> <td data-bbox="392 533 1102 607">Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.</td> <td data-bbox="1102 533 1315 607">Awaiting decision</td> </tr> </tbody> </table>	Reference	Application		P142407/K	5 Wallflower Row, Mordiford. Pollard a sycamore and trim a yew tree	Approved	P140215/F	83 Tower Hill, Dormington. Resumption of residential use. Retention of bat roost.	Awaiting decision	P142267/F	Mangerdine, Mordiford. Proposed private vehicular bridge.	Approved with Conditions	S/112834/N S112782/F	Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.	Awaiting decision					
	Reference	Application																			
	P142407/K	5 Wallflower Row, Mordiford. Pollard a sycamore and trim a yew tree	Approved																		
	P140215/F	83 Tower Hill, Dormington. Resumption of residential use. Retention of bat roost.	Awaiting decision																		
	P142267/F	Mangerdine, Mordiford. Proposed private vehicular bridge.	Approved with Conditions																		
	S/112834/N S112782/F	Court Farm, Hampton Bishop – Anaerobic digester and engineering works to existing slurry storage lagoon.	Awaiting decision																		
	<p>464 Finance</p> <p>a) To receive a Finance Report from the RFO</p> <p>Bank balances: Business Current Account £27,467.59 (Bank statement awaited) Business Reserve account £4,304.64 . It was noted that included in this balance were earmarked reserves and the Neighbourhood Planning Grant.</p>																				
	<p>b) To agree payment of outstanding invoices</p> <table border="1" data-bbox="210 925 1315 1368"> <thead> <tr> <th data-bbox="210 925 357 960">Cheque</th> <th data-bbox="357 925 1155 960">Expenditure</th> <th data-bbox="1155 925 1315 960">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="210 960 357 1032">814</td> <td data-bbox="357 960 1155 1032">Fownhope Parish Council. Invoice dated 15/01/14. Bus subsidy December 2013 – August 2014</td> <td data-bbox="1155 960 1315 1032">£162.00</td> </tr> <tr> <td data-bbox="210 1032 357 1104">815</td> <td data-bbox="357 1032 1155 1104">D C Gardening invoice 219 dated 28/09/14 Grounds maintenance - Churchyard and Burial Ground 15th September</td> <td data-bbox="1155 1032 1315 1104">192.81</td> </tr> <tr> <td data-bbox="210 1104 357 1176">816</td> <td data-bbox="357 1104 1155 1176">SLCC Enterprises. Invoice 115697 dated 19/09/14. Clerk's reference book on Allotment Law.</td> <td data-bbox="1155 1104 1315 1176">£20.80</td> </tr> <tr> <td data-bbox="210 1176 357 1288">817</td> <td data-bbox="357 1176 1155 1288">Michael Dyer Lengthsman. Invoice 93 dated 02/10/14 Pentaloe Close seating area strimmed and mowed. Upper Dormington Lane to church strimmed</td> <td data-bbox="1155 1176 1315 1288">£66.00</td> </tr> <tr> <td data-bbox="210 1288 357 1368">818</td> <td data-bbox="357 1288 1155 1368">PIP Printing. Invoice number 58320 dated 07/10/14. October Issue of Dragon. 350 copies</td> <td data-bbox="1155 1288 1315 1368">£151.71</td> </tr> </tbody> </table>	Cheque	Expenditure	Amount	814	Fownhope Parish Council. Invoice dated 15/01/14. Bus subsidy December 2013 – August 2014	£162.00	815	D C Gardening invoice 219 dated 28/09/14 Grounds maintenance - Churchyard and Burial Ground 15th September	192.81	816	SLCC Enterprises. Invoice 115697 dated 19/09/14. Clerk's reference book on Allotment Law.	£20.80	817	Michael Dyer Lengthsman. Invoice 93 dated 02/10/14 Pentaloe Close seating area strimmed and mowed. Upper Dormington Lane to church strimmed	£66.00		818	PIP Printing. Invoice number 58320 dated 07/10/14. October Issue of Dragon. 350 copies	£151.71	
	Cheque	Expenditure	Amount																		
	814	Fownhope Parish Council. Invoice dated 15/01/14. Bus subsidy December 2013 – August 2014	£162.00																		
815	D C Gardening invoice 219 dated 28/09/14 Grounds maintenance - Churchyard and Burial Ground 15th September	192.81																			
816	SLCC Enterprises. Invoice 115697 dated 19/09/14. Clerk's reference book on Allotment Law.	£20.80																			
817	Michael Dyer Lengthsman. Invoice 93 dated 02/10/14 Pentaloe Close seating area strimmed and mowed. Upper Dormington Lane to church strimmed	£66.00																			
818	PIP Printing. Invoice number 58320 dated 07/10/14. October Issue of Dragon. 350 copies	£151.71																			
<p>Resolved: Payments approved.</p>	Clerk																				
<p>c) To Consider Continuation of Bus Service Subsidy</p> <p>Resolved: To continue with the subsidy for both services.</p> <p>It was also noted that new notices were needed on the noticeboards. The Clerk would arrange this.</p>	Clerk																				
<p>d) 2015/16 Budget Setting Process</p> <p>The Finance Working Group would meet on Wednesday 29th October at 7.30pm to put together a draft proposal for approval at the November meeting.</p>																					
465	<p>Highways and Footpaths</p>																				
	<p>a) Highways and Footpath Issues</p> <p>Cllr Hardwick had not yet agreed a date for the site meeting to discuss congestion issues in Mordiford and this would be followed up.</p> <p>It was noted that work had been done on the Upper Dormington road, by Claston Cottages</p>	JH																			

Item	Minutes	Action
	<p>and also that the Dormington Road had been surface dressed and the red 40mph sign in the road and the white lines repainted. This work in Dormington had resulted in two unintentional consequences. Water running off at the dropped kerb opposite the footpath entrance to Yew Tee Cottage forming a small pond under the gate at the entrance with mud on the pavement and across the footpath. In addition the white lines are missing in the gap in the middle on the sharp bend opposite the Maltings, a particularly dangerous spot at night and in fog. Both these issues have been reported.</p> <p>The condition of the road outside of the school is still bad and this would be discussed at the site visit.</p> <p>b) Checkley Common A letter had been received from Rupert Foley following a communication from Helen Beale at Herefordshire Council stating that the responsibility for the upkeep of Checkley Common lay with the owner of the land. This letter indicated that Rupert Foley would spray the common but it was noted that this should take the form of spot spraying as blanket spraying would be bad for the orchids.</p> <p>Resolved: To write to Rupert Foley thanking him for agreeing to control the Ragwort but emphasising that this should be limited to pulling or spot spraying as the GPC were keen to manage the common as a valuable environmental asset for the benefit of the public. The GPC would not spray but would continue to mow the common annually in September as usual.</p> <p>Cllr Hardwick was thanked for his intervention and help</p> <p>c) To Consider Litter Bins and Dog Fouling Herefordshire Council has confirmed that Mordiford does not sit on a collection route and any bin placed there would need to be emptied at the expense of the GPC. They say that there is a strongly held understanding that if a bin is newly sited, it may actually encourage litter and as Mordiford has not been identified as a litter hot spot they would not encourage the placing of a bin on the Green.</p> <p>Resolved: Not to take this any further</p> <p>e) To Consider Winter Gritting Programme and additional salt bin at Checkley Details of the Community Self Help Scheme had been circulated to all Cllrs. Resolved: Not to join the scheme.</p> <p>A resident, who regularly grits in the area, has requested that an additional salt bin be sited at the top of the hill past Ann's cottage.</p> <p>Resolved: To purchase a salt bin to be installed at grid reference 57903853 on the grass verge adjacent to Mordiford Loop walk waypost (leaving clear access for farmer's vehicle along line of Loop walk to field gate).</p> <p>Balfour Beatty had requested details of where sandbags were sited so that they could let residents know in an emergency. Cllr Radnor would discuss this with Fred Davies.</p> <p>f) To report any defects to the Clerk No further defects were reported.</p> <p>f) To Report any Jobs for the Lengthsman Remove the elder trees on Pentaloe Green (1 old one by the electricity pole and the 2 that had fallen down between the Green and the stream). It was suggested that these could be replaced by one or more silver birch saplings held by Cllr Dickson.</p>	<p>Clerk</p> <p>Clerk</p> <p>LR</p>

Item	Minutes	Action						
	<p>Details of the Enhanced Lengthsman Scheme had been circulated to all Cllrs in advance of the meeting. The Clerk gave an overview of the proposed scheme. From 2015 Lengthsman with the correct qualifications could be commissioned to fill small potholes on C and U roads. The work would need to be co-ordinated through the Balfour Beatty Locality Steward to ensure that work done by the Lengthsman supplemented work being done by Balfour Beatty. For those parishes wishing to join the scheme in 2015/16 it is proposed that an additional sum, up to the level of the present Lengthsman Grant, can be accessed provided it is matched 1:1 by the Parish. It will be up to individual parishes to decide whether they want to access additional grant and how much. This proposal has yet to be approved by Cabinet.</p> <p>Resolved: To budget for the full level of match when preparing the 2015/16 budget.</p>							
466	<p>Neighbourhood Planning</p> <p>A data gathering exercise was being commissioned from Data Orchard in order that the most up to date statistics would be available to take the NP forward. It was hoped that the questionnaire could be developed by the end of 2014 in order for it to be circulated early in 2015.</p>	Clerk						
467	<p>Mordiford Green</p> <p>a) Update from Working Party</p> <p>The Flood Victims memorial was now in place and work continues on the Little Green Hut. Consideration would be given to where the trees donated by the Woodland Trust would be located.</p> <p>b) To Consider any costs related to Mordiford Green</p> <table border="1" data-bbox="209 1025 1315 1137"> <thead> <tr> <th data-bbox="209 1025 357 1061">Cheque</th> <th data-bbox="357 1025 1161 1061">Expenditure</th> <th data-bbox="1161 1025 1315 1061">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 1061 357 1137">819</td> <td data-bbox="357 1061 1161 1137">1 bag Agregate for memorial (£9.30). Transportation of Memorial Stone (£25) Reimbursed to Cllr Dukes</td> <td data-bbox="1161 1061 1315 1137">£34.30</td> </tr> </tbody> </table> <p>Resolved: Payments approved</p>	Cheque	Expenditure	Amount	819	1 bag Agregate for memorial (£9.30). Transportation of Memorial Stone (£25) Reimbursed to Cllr Dukes	£34.30	Clerk
Cheque	Expenditure	Amount						
819	1 bag Agregate for memorial (£9.30). Transportation of Memorial Stone (£25) Reimbursed to Cllr Dukes	£34.30						
468	<p>Burial Ground and Closed Churchyard</p> <p>a) Working Party Update</p> <p>The Faculty for the repair to the old memorial in the Churchyard still had not been received - this would be followed up. The metal fence at the front of the Burial Ground had been looked at and the gate loosened. Thanks were given to Cllr Radnor for continuing to remove the rubbish.</p> <p>b) To Consider Boundary Hedge</p> <p>It was proposed to put in a fence between the Burial Ground and the Camp site. This would require 200 whips, tubes and canes and membrane to stop the growth of weeds.</p> <p>Resolved: To set a budget of up to £250 for the work but to also investigate any grants or donations that may be available.</p>							
469	<p>Allotments</p> <p>No date for a meeting had been received from WM Housing.</p>							
470	<p>Scutterdine Lime Kilns</p> <p>The next stage of work was scheduled for November.</p>							
471	<p>To Note the Information Sheet (October 2014) and any other Updates</p> <p>Resolved: Information Sheet (October 2014) was noted.</p>							

Item	Minutes	Action
472	<p>To Raise Items for the next Scheduled Parish Council Meeting Budget setting and Christmas gift to Fred Davies.</p>	
473	<p>To Consider change of meeting schedule for Group Parish Council Meetings It was proposed to change the meeting night to Mondays from January 2015. The Clerk was asked to investigate which night the School Governors used the room. It was noted that alternative venues may be needed for school holidays. Cllr Hardwick asked that the second Monday in the month be avoided.</p>	Clerk
474	<p>To Note Date and Time of the next Regular Meeting of the Group Parish Council Tuesday 18th November 2014 at 7.30pm in Mordiford School</p> <p>The meeting closed at 9.15 pm</p> <p>Signed Date 18th November 2014 Chairman of Dormington and Mordiford Group Parish Council</p>	