



## DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



### Minutes of the Regular Meeting of the Group Parish Council held on Wednesday 27<sup>th</sup> February 2019 at 7.30pm at Priors Frome Chapel

#### Present

Cllrs David Lloyd (Chair), Mel Preedy (Vice Chair), Julia Cotton, Ray Dickson, John Litchfield and Craig Preedy

#### In attendance

Chris Bucknell (Parish Clerk), Ms Kerry Kinney (Headteacher Mordiford School), Rev C Moore (from item 6)

4 Members of the Public

Item	Minutes	Action				
1.0	<b>To Receive Apologies for Absence</b> – Ward Cllr John Hardwick, Cllr Neil Bagley					
2.0	<b>Declarations of Interest</b> a) <b>To Receive Declarations of Interest</b> – Cllr Dickson declared a non-pecuniary interest in agenda Item 6 – 190459 Claston Farm West. b) <b>To Consider Requests for Dispensations</b> - There were no requests for dispensation.					
3.0	<b>To Accept Minutes of the Regular Meeting of the Parish Council held on 16<sup>th</sup> January 2019</b> <b>Resolved:</b> The minutes were accepted and signed by the Chair					
4.0	<b>To Receive Brief Verbal Reports:</b> a) <b>Ward Member – Cllr Hardwick</b> Cllr Hardwick was not present but had sent a short report about waste collection, recycling and disposal in the area which was read out at the meeting. b) <b>Update from Rev Moore</b> This was deferred until item 6a when Rev Moore was present and is minuted under that item c) <b>Election Update</b> The Clerk reported that she was due to attend an Election briefing on Wednesday 6 <sup>th</sup> March when the dates and processes for the forthcoming election would be given out. It was not yet known whether Election packs would be electronic or hard copy but the Clerk assured Councillors that she would pass on the information as soon as it was available.					
5.0	<b>Public Participation Session</b> A member of the public wished to thank the Parish Council and Ward Cllr Hardwick for their help and support over the issue of 21 The Maltings.					
6.0	<b>To Consider Planning Matters</b> a) <b>To Consider New Planning Applications</b>					
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	<p>This application had only recently come in and it was felt that a visit to the site was necessary before formulating a comment. Cllrs Lloyd, Dickson and Cotton would visit the site and the Chair would submit comments to the Clerk before the due date of 15/03/19.</p> <p>Rev Chris Moore joined the meeting at this point.</p>														
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	<p>The Rev Moore outlined the plans for the new school parking which was being funded through Section 106 money. Currently school numbers were capped at 156, and if the school were to develop it was essential the parking issues were addressed successfully. The proposals included a drop off and go area where there would be a member of staff present to receive the children and additional spaces for visitors and staff, providing in total 35-42 off road spaces. Rev Moore said this was being considered phase 1 of a two-phase project with the second phase proposing replacement of the temporary classrooms and the building of a new school hall which could be used for wider community use. All buildings would be single storey and any encroachment onto the Sports Field would be compensated by the re-design of the land where the temporary classrooms were currently situation. Rev Moore said the plans had been developed in conjunction with Herefordshire Council, Highways and Balfour Beatty with a feasibility study having been carried out to look at the various options.</p> <p>Cllr Craig Preedy asked a question about the visibility for vehicles turning in and out of the parking area and Rev Moore stated the splay would be widened and it was felt that this format gave the best visibility from both directions.</p> <p>Cllr Cotton mentioned the inclusion of electric charging points and this would be discussed further.</p> <p>Cllr Litchfield asked whether the PROW would be affected, and Rev Moore said that it would not be affected by Phase 1. Phase 2 would see the PROW run along the rear of the field, making it longer and wide enough to fit the regulations on wheelchair access etc.</p> <p><b>Resolved:</b> To fully support the application which it was felt had been well planned and would bring great benefit to the local area and to the school.</p>														
	<p><b>b) To Note any Decisions/Notifications Received</b></p> <table border="1"> <thead> <tr> <th data-bbox="197 1720 373 1765">Reference</th> <th data-bbox="373 1720 1209 1765">Application</th> <th data-bbox="1209 1720 1394 1765">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="197 1765 373 1843">184473</td> <td data-bbox="373 1765 1209 1843">Church Field, Dormington – residential development consisting of pair of semi-detached houses and a bungalow</td> <td data-bbox="1209 1765 1394 1843">Awaiting Decision</td> </tr> <tr> <td data-bbox="197 1843 373 1921">184132</td> <td data-bbox="373 1843 1209 1921">Claston Farm West – conversion of existing building to dwelling and office.</td> <td data-bbox="1209 1843 1394 1921">Withdrawn</td> </tr> <tr> <td data-bbox="197 1921 373 2033">181721</td> <td data-bbox="373 1921 1209 2033">3 Sufton Lane, Mordiford – proposed first floor extension.</td> <td data-bbox="1209 1921 1394 2033">Approved with Conditions</td> </tr> </tbody> </table>		Reference	Application	Decision	184473	Church Field, Dormington – residential development consisting of pair of semi-detached houses and a bungalow	Awaiting Decision	184132	Claston Farm West – conversion of existing building to dwelling and office.	Withdrawn	181721	3 Sufton Lane, Mordiford – proposed first floor extension.	Approved with Conditions	
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7.0	Reference	Application	Decision	JC	
	183089	Paddock in Walk Orchard, Dormington – shed for electricity supply and dry storage for horticultural greenhouse	Awaiting Decision		
	183999	Land Adjacent to Stoneleigh, Mordiford - Application for the approval of details reserved by conditions 3 4 6 10 & 13 attached to planning permission 172120	Awaiting Decision		
	<p><b>c) To Consider Other Planning Issues and Updates</b></p>				
	<p><b>21 The Maltings Dormington</b> – the Officers Report was on the HC Planning website and there was no further information available. This item would be removed from the agenda unless further information became available.</p>				
	<p><b>Draft Minerals and Local Waste Plan Consultation</b> – Cllr Cotton has written a comprehensive set of comments, also taking into account comments made by Dr Kippax of Checkley. It was noted that there had been no environmental impact survey and there was a need to involve residents in the plans going forward. Cllr Cotton would finalise her comments and forward them to the Clerk for submission from the GPC.</p>				
	<p><b>Hereford Transport Package Consultation</b> – all Councillors have been forwarded information about the proposals and been invited to attend the preview session at the Left Bank</p>				
	<p><b>7.0 Finance</b></p>				
	<p><b>a) To receive a Finance Report from the RFO</b></p>				
	<p><b>Bank balances:</b> Business Current Account £20,435.10. Business Reserve account £54,363.29. Income consists of £400 payment for allotment fees 2019. Only 1 allotment payment was now outstanding.</p>				
<p><b>b) To Agree Payments made since January meeting</b></p>					
Chq/ BACS	Expenditure	Amount	Clerk		
BACS	D C Gardening invoice SI-304. Removal of root in the burial ground and filling grit bins. £836 + VAY £200 + VAT	£1,003.20			
BACS	Easyspace. Domain hosting for email £71.52 + VAT	£85.82			
BACS	50% contribution towards Clerks Membership to SLCC	£68.00			
<p><b>c) To Agree Payment of Outstanding Invoices</b></p>					
Chq/ BACS	Expenditure	Amount			
BACS	Enviroability invoice 3632 Fit ditch crossing	£190.02			
BACS	Enviroability invoice 3631 Repositioning 2 finger posts and cutting back hedge	£134.47			
BACS	Priors Frome Chapel invoice 24. Use of Chapel for GPC February meeting	£20.00			
<p><b>Resolved:</b> Payments approved</p>					
<p><b>d) To Consider Donation to Upkeep of Dormington Church</b></p>					
<p>Cllr Cotton requested that consideration be given to giving a donation to Dormington Church as in previous years. The Clerk reported that the previous payment had been £300 in June 2018. There had been no payment in 2017/18 as no request had been received.</p>					
<p><b>Resolved:</b> To donate £300 to Dormington Church in April 2019 in order to bring it into the 2019/20 financial year</p>					

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8.0	<p><b>Highways, Footpaths and Commons</b></p> <p><b>a) Mordiford Traffic/Pedestrian Safety Proposals</b></p> <p><b>i) To Consider Safety Measures Outside Mordiford School</b></p> <p>This had been covered by discussions regarding the planning application and minute under item 6a.</p> <p><b>b) Highways and Footpath Issues</b></p> <p><b>Proposed 50mph Speed Limit on C1292 Dormington to Mordiford Road</b> – The Parish Council welcomed the proposal to implement the lower speed limit along this road. Following discussion, it was felt that the 50 mph speed limit would be better applied to run through to meet the 40mph limit at the south entrance into Dormington, thus avoiding a 30, 50, 60, 40mph scenario. If this could not be fully achieved, the Parish Council felt the need to consider extending the proposed 50mph limit to run to beyond the junction of the U72207 (Chapel Lane) with the C1292 road in the direction of Dormington. It was agreed that Cllr Lloyd would respond to ADL Traffic with these comments.</p> <p><b>i) Update on Footpath Maintenance</b></p> <p>Cllr Litchfield reported that Footpath Maintenance was ongoing with Enviroability recently having reinstated the ditch crossing and fitted finger posts. He noted that the details of work done had been summarised on the invoices and much more work was being done than it appeared. The Clerk assured Cllr Litchfield that her concern was not a question of establishing value for money, more that the detail would be needed in order to put the P3 Claim in at the end of March.</p> <p>Cllr Craig Preedy noted that the footpath outside the school up to Sufton Rise was very narrow and the overlay in the grass from the hedge narrowed the path to the extent that it was impossible for those with mobility scooters etc to use it. He asked that Balfour Beatty move the grass back towards the hedge to widen the pathway. The Clerk noted that this had been done a while back and Dave Campbell had identified that the tarmac did not extend under the grass. The Clerk was asked to report this to Balfour Beatty and ask for the footpath to be renewed and widened.</p> <p><b>ii) Update on Identifying and Managing Pothole Work</b></p> <p>Cllr Craig Preedy reported a pothole in Sufton Lane on the junction with the Bungalows, by 1 Sufton Lane. Cllr Dickson was in discussion with Manny Smith of Balfour Beatty and would forward a report of potholes that were in scope for repair by D C Gardening to the Clerk.</p> <p><b>c) Work to be carried out and any Other Issues and Updates</b></p> <p><b>Pentaloe Close to the Parish Boundary in Hough Wood</b> – Dave Campbell had reported that there was a lot of drains that needed unblocking and grippers that needed reinstating if flooding was to be avoided. The Clerk asked Councillors if this was something they wanted the Lengthsman to do but it was felt this should be attended to by Balfour Beatty or by Welsh Water.</p> <p><b>Roadsign at end of Sufton Lane</b> – this still had not been done despite repeated requests to Daniel Squire. It was agreed that the Clerk would ask D C Gardening to do this work.</p> <p><b>Bus Shelter on A438</b> – it was agreed to get the missing Perspex panel replaced</p> <p><b>Issues with the Quarry Area on Upper Dormington Lane</b></p> <p>Following on from the last meeting the Clerk had looked into the issues with reference to the CROW Act 2000 which confirmed that the public had a right to walk on the land but not to drive on it or enter it in any other way without the permission of the landowner.</p>	<p>DL</p> <p>Clerk</p> <p>RD</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
9.0	<p><b>Community Litter Pick</b></p> <p>It was agreed to organise this for Saturday 13<sup>th</sup> April. The Clerk was asked to arrange for 10 litter picking packs to be delivered to Cllr Mel Preedy.</p>	<p>Clerk</p>

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10.0	<p><b>Social Media and Other Parish Council Communications</b></p> <p><b>a) Update on Parish Noticeboards</b> This item was deferred until Cllr Bagley was present</p> <p><b>b) Parish Newsletter</b> Cllr Mel Preedy was preparing the next edition of the Newsletter and asked Councillors to forward any items for inclusion by the 2<sup>nd</sup> week in March. The Clerk was asked to do a half page on the elections which she would do following the training session on 6<sup>th</sup> March. It was proposed to include items on the Community Litter Pick, phase 2 plans for development of the school and a meet the Parish Council feature.</p> <p><b>c) To Consider Costed Proposal for Promotion of Facebook</b> It was agreed to take this item off the agenda</p> <p><b>d) Update on Issues with GPC Email and Change of Hosting Company</b> Cllr Craig Preedy updated the group with the issues that had been experienced with the Clerk's email since the development of the website. Cllr Preedy had tried to resolve the issues but, on the recommendation of Mark Millmore, it had finally been agreed to change email provider to Easyspace which, it was noted, was GDPR compliant in the EU. The cost for this had been £71.52 for a 5-year contract. There was still a need to move the domain name from Vision ICT and to change ownership to the Group Parish Council. The Clerk thanked Cllr Craig Preedy for his help in resolving this issue.</p> <p><b>Other Updates</b></p> <p><b>Website</b> – The website was developing well and there was now included a calendar of events. It was agreed to put on a page for consultations.</p> <p><b>Facebook</b> – Cllr Craig Preedy reported that there were the same number of 'likes' as in previous months, posts reached on average around 25 people every day and there was a need to increase this. The Group had 47 members but was not very active. Cllr Cotton suggested putting an article into the Dormington Parish Magazine, highlighting what the Parish Council did and encouraging people to visit the website and Facebook page.</p> <p><b>e) To Approve Any Expenditure</b> There was no expenditure at this stage although there may be a cost for inclusion of an article in the Dormington Magazine</p>	All
11.0	<p><b>To Note the Information Sheet (February 2018) and any other Updates</b> The Information Sheet was noted. Marjorie Shackleton, who had arrived late at the meeting gave a brief update on the Dragon Project. This would be included in the March agenda.</p>	JC
12.0	<p><b>To Raise Items for the next Scheduled Parish Council Meeting (No discussion)</b> 2019 Burial Ground Fees, Membership of HALC, Dragon Project, Developments at Checkley Chapel, Review and Re-adoption of Finance Regulations and Risk Assessment, Annual Parish Meeting</p>	
13.0	<p><b>To Note Date and Time of the next Regular Meeting of the Group Parish Council</b> Wednesday 20<sup>th</sup> March 2019 at 7.30pm at Priors Frome Chapel.</p> <p>The meeting closed at 9.30 pm</p> <p>Signed ..... Date 20<sup>th</sup> March 2019 Chairman of Dormington and Mordiford Group Parish Council</p>	