



DORMINGTON & MORDIFORD GROUP PARISH COUNCIL



Minutes of the Regular Meeting of the Group Parish Council held on Wednesday 19th June 2019 at 7.30pm at Priors Frome Chapel

Present

Cllrs David Lloyd (Chair), Julia Cotton, Willow Groeber-Shaw, Derek Hughes, Mel Preedy and Craig Preedy

In attendance

Ward Cllr John Hardwick, Chris Bucknell (Parish Clerk)

4 Members of the Public

Item	Minutes	Action
1.0	To Receive Apologies for Absence – Cllr Ray Dickson	
2.0	<p>Declarations of Interest</p> <p>a) To Receive Declarations of Interest Cllr Mel Preedy declared a non-pecuniary interest in item 9a</p> <p>b) To Approve any Written Requests for Dispensation There were no requests for dispensations</p> <p>The Clerk reminded all Cllrs that their Declarations of Discloseable Interests should have been returned to the Electoral Office. All confirmed they had completed these.</p>	
3.0	<p>To Accept Minutes of the Annual Meeting of the Parish Council held on 15th May 2019 Resolved: The minutes were accepted and signed by the Chair</p>	
4.0	<p>To Receive Brief Verbal Reports:</p> <p>a) Ward Member – Cllr Hardwick Cllr Hardwick reported on the make-up of Herefordshire Council following the elections in May. 15 seats were held by the Independents, 13 Conservative, 8 IOC, 7 Green, 7 Liberal and the 3 unassigned Independents. There were 2 by- elections still to take place. On this basis the Independents had been tasked with forming the Cabinet, which Cllr Hardwick noted was challenging as there were 3 different groups with different policies. Cllr Hardwick had been appointed Chair of the Planning Committee and Head of the Independents, giving support to the Leader and Cabinet. On a local level Cllr Hardwick reported that he was planning a meeting with the Headteacher of Mordiford School and following this would be able to update on the parking provision.</p>	
5.0	<p>Public Participation Session There was a request to change the position of the Dormington bus stop as it was felt that the current position put those using the bus at risk as they had to cross the road where there was no clear visibility. Cllr Craig Preedy queried whether there was a footpath for people getting off the bus to use and it was confirmed there was not. It was agreed to bring this back to the July meeting and in the meantime the Clerk would make investigations as to the process if it was agreed to move the bus stop. It was agreed that Cllr Cotton and a resident would make a site visit and report back with more details.</p>	<p>Clerk</p> <p>JC</p>

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6.0	<p>A member of the public asked about the land between the Shepherds Orchard allotments and Sufton Rise (called No Man's Land) which had originally been filled with shrubs in order to screen the gardens of the Sufton Rise residents. Some shrubs had been removed by one of the allotment holders which had left the gardens of 13 Sufton Rise exposed. It was also noted that the remaining shrubs were not being maintained and were greatly overgrown. Cllr Mel Preedy would look at the plans and the agreement regarding No Mans Land and the shrubs there.</p> <p>The same residents asked about the pathway from Sufton Rise to Mordiford School, saying it was not practical and unsuitable for pushchairs etc. Cllr Craig Preedy agreed to meet with the residents in order to discuss the issue further.</p>	<p>MP</p> <p>CP</p>																				
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	<p>a) To Consider any New Planning Applications</p> <table border="1" data-bbox="212 645 1382 757"> <thead> <tr> <th data-bbox="212 645 408 678">Reference</th> <th data-bbox="408 645 1382 678">Application</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 678 408 757">191870</td> <td data-bbox="408 678 1382 757">Lady Grove, Mordiford HR1 4LT. Proposed removal of Section 106 agreement.</td> </tr> </tbody> </table>	Reference	Application	191870	Lady Grove, Mordiford HR1 4LT. Proposed removal of Section 106 agreement.																	
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	<p>It was noted that this was in Fownhope Parish. Cllr Lloyd would speak to the Planning Officers and the Historic Building Officer to get more information. Cllrs Lloyd and Dickson would then consider this application and circulate comments for approval</p>	<p>DL/ RD</p>																				
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	<p>The Parish Council supported this application. Cllr Cotton asked that the applicants be encouraged to retain some of the dead wood on the land to aid bio-diversity and she would write a short piece for the next Parish newsletter</p>	<p>JC</p>																				
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<p>Claston Farm – Planning Requirements to plant trees and screen the new sheds. This has been brought up by Dormington residents who are concerned that the planning requirements have not been fully complied with. The Clerk was asked to contact Claston Farm to get further details</p>																						
<p>21 The Maltings – There was no further update</p>																						

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7.0	<p data-bbox="209 188 308 215">Finance</p> <p data-bbox="209 224 767 250">a) To receive a Finance Report from the RFO</p> <p data-bbox="209 259 1382 360">Bank balances: Business Current Account £7,690.84. Business Reserve Account £74,409.49. £20,000 had been transferred from the Current Account to the Reserve Account. There had been no income since the last meeting.</p> <p data-bbox="209 380 807 407">b) To Agree Payments made since May meeting</p> <table border="1" data-bbox="225 414 1382 741"> <thead> <tr> <th data-bbox="231 421 347 486">Chq/ BACS</th> <th data-bbox="347 421 1206 486">Expenditure</th> <th data-bbox="1206 421 1375 486">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="231 486 347 557">BACS</td> <td data-bbox="347 486 1206 557">Came and Company Insurance ref 2149961. 01/06/19 – 31/05/19. To include long term agreement discount</td> <td data-bbox="1206 486 1375 557">£398.86</td> </tr> <tr> <td data-bbox="231 557 347 595">BACS</td> <td data-bbox="347 557 1206 595">Enviroability invoice 3697. Monthly grass cut (April)</td> <td data-bbox="1206 557 1375 595">£110.26</td> </tr> <tr> <td data-bbox="231 595 347 667">BACS</td> <td data-bbox="347 595 1206 667">Enviroability invoice 3698. Jobs agreed with John Litchfield and monthly cut (May)</td> <td data-bbox="1206 595 1375 667">£124.72</td> </tr> <tr> <td data-bbox="231 667 347 741">BACS</td> <td data-bbox="347 667 1206 741">DC Gardening invoice SI-420. Grounds Maintenance May 2019 and work on ditches opposite Border House £370 + VAT</td> <td data-bbox="1206 667 1375 741">£444.00</td> </tr> </tbody> </table> <p data-bbox="209 761 826 788">c) To Agree Payment of Outstanding Invoices</p> <table border="1" data-bbox="225 795 1382 1126"> <thead> <tr> <th data-bbox="231 801 347 866">Chq/ BACS</th> <th data-bbox="347 801 1206 866">Expenditure</th> <th data-bbox="1206 801 1375 866">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="231 866 347 940">BACS</td> <td data-bbox="347 866 1206 940">Daniel Squire invoice 75625. Grounds maintenance of Communal Area and Community Orchard. Extra Cut for Allotments. £115 + VAT</td> <td data-bbox="1206 866 1375 940">£138.00</td> </tr> <tr> <td data-bbox="231 940 347 1012">BACS</td> <td data-bbox="347 940 1206 1012">Fownhope Parish Council invoice 2019/20 – 1. Bus subsidy October 2018 – April 2019</td> <td data-bbox="1206 940 1375 1012">£98.00</td> </tr> <tr> <td data-bbox="231 1012 347 1050">BACS</td> <td data-bbox="347 1012 1206 1050">Clerks net salary quarter 1</td> <td data-bbox="1206 1012 1375 1050">£845.74</td> </tr> <tr> <td data-bbox="231 1050 347 1088">BACS</td> <td data-bbox="347 1050 1206 1088">HMRC Payment relating to Clerks Salary quarter 1</td> <td data-bbox="1206 1050 1375 1088">£211.40</td> </tr> <tr> <td data-bbox="231 1088 347 1126">BACS</td> <td data-bbox="347 1088 1206 1126">Priors Frome Chapel invoice 28. Hire of room for PC meeting</td> <td data-bbox="1206 1088 1375 1126">£20.00</td> </tr> </tbody> </table> <p data-bbox="209 1146 619 1173">Resolved: Payments Approved</p> <p data-bbox="209 1205 919 1232">d) To Consider Allowances Scheme for Parish Councillors</p> <p data-bbox="209 1240 1362 1377">A letter from Caroline Marshall, Democratic Services Officer, was circulated to all Councillors in advance of the meeting. This referred to whether the Parish Council wished to consider general allowances - travel and subsistence were already allowed for specific projects. A response was required by 31 July so that a report could be sent to the Independent Remuneration Panel.</p> <p data-bbox="209 1386 1369 1444">Resolved: The Group Parish Council did not want to consider payment of general Allowances for Parish Councillors.</p>	Chq/ BACS	Expenditure	Amount	BACS	Came and Company Insurance ref 2149961. 01/06/19 – 31/05/19. To include long term agreement discount	£398.86	BACS	Enviroability invoice 3697. Monthly grass cut (April)	£110.26	BACS	Enviroability invoice 3698. Jobs agreed with John Litchfield and monthly cut (May)	£124.72	BACS	DC Gardening invoice SI-420. Grounds Maintenance May 2019 and work on ditches opposite Border House £370 + VAT	£444.00	Chq/ BACS	Expenditure	Amount	BACS	Daniel Squire invoice 75625. Grounds maintenance of Communal Area and Community Orchard. Extra Cut for Allotments. £115 + VAT	£138.00	BACS	Fownhope Parish Council invoice 2019/20 – 1. Bus subsidy October 2018 – April 2019	£98.00	BACS	Clerks net salary quarter 1	£845.74	BACS	HMRC Payment relating to Clerks Salary quarter 1	£211.40	BACS	Priors Frome Chapel invoice 28. Hire of room for PC meeting	£20.00	Clerk Clerk
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8.0	<p data-bbox="209 1496 651 1523">Highways, Footpaths and Commons</p> <p data-bbox="209 1532 1031 1559">a) Dormington and Mordiford Traffic/Pedestrian Safety Proposals</p> <p data-bbox="256 1568 959 1594">i. Update on Safety Measures Outside Mordiford School</p> <p data-bbox="209 1603 1327 1630">There was no further information and it was agreed this would be removed from the agenda.</p> <p data-bbox="256 1655 925 1682">ii. To Consider Proposal for Speed Monitoring Signage</p> <p data-bbox="209 1691 1382 1899">Cllr Lloyd had been in contact with Mike Jay of JACS UK Ltd following comments that were made at the Annual Parish Meeting. A meeting had taken place and JACs were in the process of putting together a quotation which would be brought to a future meeting. Cllr Lloyd had been advised that in order to install a SID there had to be proof that the speed was excessive. Cllr Craig Preedy suggested that 3-2-1 signage could be considered. Cllr Lloyd agreed to contact the Highways Team regarding the process for installation of SIDs.</p> <p data-bbox="209 1921 1362 1980">Cllr Craig Preedy talked about the Safer Roads Partnership Community Concern Programme and Cllr Lloyd agreed to draft a letter to the SRP which would be sent on behalf of the GPC.</p>	DL DL DL																																	

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9.0	<p>A member of the public suggested that children living at Bishops Fields may come to Mordiford School, causing more traffic. It was noted that Mordiford School was at capacity at the moment but the current limit of 158 may be increased as a result of appeals.</p> <p>iii. To Consider Picket Gates at Dormington This had been brought up at the Annual Parish Meeting and had been included in the discussions with JACS.</p> <p>iv. Tractors Driving at Speed through Dormington The Clerk was asked to contact National Farmers Union to get advice about what could be done about the speed and also drivers using their mobile phones whilst driving.</p> <p>b) Highways and Footpath Issues</p> <p>i. Update on Footpath Maintenance Volunteer Way Wardens were discussed as these were working well in Fownhope Parish where there was a monthly walk, with Wardens reporting back on any issues with the footpath network. Cllr Craig Preedy was asked to publicise this to encourage people to consider becoming Way Wardens. Cllr Craig Preedy also referred to the Footpath map on the website and suggested formalising the process by dividing the Parishes up into specific areas which could then be monitored by the Wardens.</p> <p>There was an overgrown hedge on the footpath from Pentaloe Close to Mordiford village which was causing accessibility issues on the footpath. Cllr Lloyd had asked Brian Dukes to mention it to the resident of the bungalow concerned, and this would be monitored.</p> <p>ii. Update on Widening of Footpath from Mordiford School to Sufton Rise (See also item 5). Cllr Craig Preedy asked Cllr John Hardwick to find out the legal requirements for the width of a footpath.</p> <p>c) Work to be carried out and any Other Issues and Updates Cllr Dickson had written a report on his recent meeting with Manny Smith, Balfour Beatty Localities Steward</p> <ul style="list-style-type: none"> • The path from Sufton to Mordiford had its foliage cut back and Balfour Beatty would look into the scrapping back of over growth • The sweeping of the road alongside was abandoned by the operative as it was too dangerous. Balfour Beatty will seek to address this • Manny would seek advice on the white lining at Priors Frome but said that unfortunately minor roads weren't high on the priority <p>Cllr Dickson noted that Manny Smith was an excellent Locality Steward but was restricted to budgets and decisions made higher up the organisation which affected the way work was prioritised.</p> <p>Destruction of Dormington Orchards and Hedges – Cllr Cotton asked that the environment be considered when taking down trees as every time a tree or hedge was taken down it destroyed bird and insect habitat.</p> <p>Allotments (see also item 5)</p> <p>a) To Consider Quotation for Additional Water Pipe Cllr Mel Preedy had obtained two quotations for the installation of the water pipe. EPIC Global Group had quoted £1,620 (+ VAT) for installation of the pipework, which included the related groundwork. Level Plumbing had quoted £540 with the related groundwork being provided by Enviroability at a cost of around £150. It was agreed to accept the quotation from Level Plumbing and Cllr Mel Preedy would progress this.</p>	<p>Clerk</p> <p>CP</p> <p>MP</p>

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10.0	<p>Update on Pentaloë Brook Project The minutes of the 1st Pentaloë Brook NFM Community Group meeting which had taken place in May had been circulated to all Cllrs. Cllr Lloyd said that the object of the project was to investigate opportunities to reduce the effects of the flow down into Mordiford. He added that he felt this was a very worthwhile project which was being very professionally carried out.</p>	
11.0	<p>Update on Dragon Project It was noted that more information was needed as to the financial implications of the Project and the role that was required of the Parish Council. It was suggested that a good way forward would be for the Committee, once the details were known, to give a presentation to the Parish Council. The Clerk was asked to attend the next Committee Meeting to clarify some of the issues.</p>	Clerk
12.0	<p>Future of Priors Frome Chapel This item was deferred until Cllr Dickson was present</p>	
13.0	<p>GPC Involvement in the Sufton Fete This was being organised by Cllr Dickson. No further update was available.</p>	
14.0	<p>Social Media and Other Parish Council Communications</p> <p>a) To Consider Proposal for Parish Noticeboards (Priors Frome and Pentaloë Green) Cllr Craig Preedy had obtained a quotation for £1,600. JACS were also going to provide a quotation. These would be brought back to the July meeting.</p> <p>b) Update on Website and Facebook Cllr Craig Preedy reported that the use of Facebook was growing with the page now having up to 88 Likes. The most popular item was the result of the EU Elections which had gained 238 views.</p> <p>c) Co-ordination of Social Media Activities across Dormington and Mordiford This has been proposed at the Annual Parish Meeting, but few details were known about how the resident concerned wished to do this. Following discussion, it was felt preferable to publish links and to encourage Likes but to keep the activities separate.</p> <p>d) To Consider Dormington Proposal for Parish Council Logo At the Annual Parish Meeting residents of Dormington had requested that the current logo be changed to include something of relevance to Dormington; the historic knocker on the Church Door being suggested. Cllr Craig Preedy agreed to do some draft logos for consideration.</p> <p>e) Parish Council Newsletters Articles for the newsletter were to be forwarded to Cllr Mel Preedy by 12th July deadline.</p> <p>f) To Approve any Expenditure Cllr Craig Preedy showed the meeting some wheelie bin stickers which had been circulated by Smartwheelie, feeling that this would be an encouragement for drivers to think about their speed. The Clerk was asked to order 100 of the Love 30 mph stickers at a cost of £89.</p>	CP All Clerk
15.0	<p>To Note the Information Sheet (June 2019) and any other Updates The Information Sheet was noted.</p>	
16.0	<p>To Raise Items for the next Scheduled Parish Council Meeting (No discussion) Climate Emergency, Dormington Bus Stop. Apologies were received from Cllr Cotton</p>	

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17.0	<p data-bbox="209 188 1126 255">To Note Date and Time of the Regular Meeting of the Group Parish Council Wednesday 17th July 2019 at 7.30pm at Priors Frome Chapel.</p> <p data-bbox="209 277 580 309">The meeting closed at 9.30 pm</p> <p data-bbox="209 479 1114 546">Signed Date 17th July 2019 Chairman of Dormington and Mordiford Group Parish Council</p>	