



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND THE MEETING OF THE GROUP PARISH COUNCIL
AT MORDIFORD SCHOOL, MORDIFORD, HEREFORD, HR1 4LW ON **THURSDAY 18th JANUARY
2024** AT 7.00PM

The meeting will be recorded for the purpose of the minutes.

- 1. To receive apologies for absence** (Please send apologies via the Clerk)
- 2. To disclose personal and pecuniary interests in items of business listed below.**
- 3. Employment matters:**
 - a. To consider making the New Clerk permanent now the probation period is over.**
 - b. Expense and Overtime Form**
- 4. Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
- 5. To hear from Hills Ford Stages - guest speaker.**
- 6. To receive a brief verbal report from Ward member – Cllr Biggs**
- 7. To approve as correct the minutes of the meeting held on 16th NOVEMBER 2023**
- 8. Planning:**
 - a) To comment on new planning applications for determination by Herefordshire Council

REF	Item	Description	Comments by
233776	18 Sufton Rise, Mordiford, HR1 4EN	Full Householder: Proposed retaining wall, fence and raised garden	26/01/24
233586	The Chestnuts, Checkley, HR1 4ND	Planning Permission: Proposed first floor extension to approved garage comprising art room and storage space ancillary to the main house and increase in the garden curtilage.	01/02/24

- b) To note any comments made between meetings
- c) To note decisions/notifications made by Herefordshire Council

REF	Item	PC	HC Status
P232658/U	Checkley Old Chapel, Checkley HR1 4ND	Support	Approved 24/11/23
P232969/L	1 The Clouds, Checkley, HR1 4NA	Support	Withdrawn 15/11/23
P232968/FH	1 The Clouds, Checkley, HR1 4NA	Supported by email	Withdrawn 15/11/23
P232759/F	The Chestnuts, Checkley, HR1 4ND	Support	Approved with conditions 27/11/23

d) To receive a report from the NDP Steering Group and make decisions if appropriate.

9. Finance:

- To note the bank balances
- To note HALC were paid twice for Clerk cover. Credit Note supplied
- To note HALC subs increase
- To consider a new noticeboard for Mordiford Green.
- To consider Lengthsman scheme quote (23/24) from DC Gardening. 1/3 to be claimed back from the lengthsman scheme, 1/3 to come from match funding and 1/3 to be paid by the Parish Council.
- To consider DC Gardening quote for the maintenance of the allotment (Hedge cutting)
- To consider NDP printing costs for approval (funded by NDP grant)
- To consider the purchase of a metal footpath gate for MF1
- To receive Bank Switch update.
- To consider the following invoices for payment:

Payee	Description	Amount (inc VAT)
Autela Payroll Services	INV 13551 Payroll services for April, May, Sept, Oct, Nov & Dec. HMRC EPS Submission.	£137.81
Euan Grant	Postmix concrete for the noticeboard erection	£11.98
P C C Lugwardine	INV 2413 Subscription to advertise in the Lugwardine, Dormington, Bartestree, and Weston Beggard Parish Magazine	£50.00
Euan Grant	Batteries for the Christmas lights on Mordiford Green	£9.00
Mordiford Primary School	Room hire for Parish Council meetings. INV dated 12/12/23	£100.00
DC Gardening	INV SI-1742 Mowing of the Churchyard and Burial Ground - Nov	£288.00
DC Gardening	INV SI-1763 The Malting – autumn/ winter clear up and tidy up - Dec	£696.00
Enviroability	INV4962 Checkley Barn, Pentaloe Green, MF4, MF2, Lime Kiln, FWC4, MF9, MF18A, MF16, MF14	£280.00
Herefordshire Council	INV 91590541 Recharges Dormington and Mordiford 4/5/23 Elections	£276.53
Emma Donovan	E01/24 Clerks expenses £13.65 milage claim, £16.46 (Stationery, Sim card renewal & postage) and £237.49 overtime for training (between Sept 21 st and 31 st Dec 2023)	£267.59

- k) To note payments made in between meetings as deemed necessary for the Clerk to be able to work. The following have been paid back to the Clerk:

Payee	Description	Amount inc VAT
Emma Donovan	Malwarebytes subscription for Clerk Laptop	£29.99
Emma Donovan	MS Office 360 subscription for Clerk Laptop	£59.99

- l) To note any receipts:

From	Description	Amount
Nick Pegler	2 memorials for the burial ground	£140.00

10. Footpaths/Commons/Rivers/Open spaces:

- a) To receive an update on the allotment hedge and strimming needs.
- b) To note all allotment invoices will be sent out in January.

11. Highways/Rural Roads/Bridges:

- a) To receive an update on Mordiford Bridge Give Way signage.
- b) To receive and update on Herefordshire Council's meeting with the Environmental Agency regarding Mordiford Bridge.
- c) To consider applying for the Lengthsman scheme 24/25.
- d) To consider West Mercia's Road Safety Grant Scheme.

12. Health/Safety and the Environment:

- a) To receive an update on Into the Woods festival 2024.
- b) To consider the Community Energy Fund from the Sustainability and Climate Change Team at Herefordshire Council.

13. Communications/newsletters/social media/Community engagement

- a) Facebook – to discuss the Facebook Group and how we move forward with it and also to discuss what we post to the Facebook Page (guidelines)
- b) To consider D-Day 80th Anniversary lighting of Beacons Event advertised by HALC.

14. To note Information Sheet

15. To put forward items for next agenda

16. To agree the date and time of the next meeting – February 15th at 7.00pm in Mordiford School.

Signed:

E Donovan

Parish Clerk

Date: January 9th 2024