



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND THE MEETING OF THE GROUP PARISH COUNCIL
AT MORDIFORD SCHOOL, MORDIFORD, HERFORD, HR1 4LW ON **WEDNESDAY 17th APRIL
2024 AT 7.00PM**

The meeting will be recorded for the purpose of the minutes.

1. To receive apologies for absence (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests and written requests of dispensation.
3. To Consider the Co-Option of Mark Parvin for Councillor for Mordiford
4. To consider the progress of reviewing the Parish Council's Policies for the Annual Meeting of the Parish Council

Document/Item	2024 Reviewees
Mandatory:	
Standing Orders	MJ & Clerk
Financial Regs	MJ, JC & Clerk
Financial Risk Assessment	EG & Clerk
Code of Conduct	MJ, JC & Clerk
Equality & Diversity Policy	
Information & Data Protection Policy (GDPR)	MG & Clerk
Asset Register including the checking of condition of assets.	JC & Clerk
Additional Policies:	
Social Media Policy in line with GDPR	MG & Clerk
Environmental and Sustainability Policy	MJ, JC & Clerk
Health & Safety Policy	MJ, JC & Clerk
Complaints Policy	Clerk to ask MG (& Clerk)
Grant Policy	MB & Clerk
Retention Policy	DH & Clerk
Emergency Plan	

5. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
6. To receive a brief report from Ward member – Cllr Biggs
7. To approve as correct the minutes of the meeting held on 20th March 2024
8. Planning:
 - a. To receive an update from the NDP Steering Group.
 - b. To receive an update on the progress of the community hall project and the new footpath at the school
 - c. To consider making comment on Herefordshire Councils Draft Local Plan reg 18 consultation
 - d. To consider making comment on Herefordshire Councils New Local Transport Plan.
 - e. To consider the impact of Herefordshire Councils Draft Local Plan on the Parish Council's NDP

9. Finance:

- a. To note the bank balances
- b. To receive Bank Switch update
- c. To note the Budget Tracker
- d. To receive an update on new allotment holders and their payments
- e. To consider paying back £1360.47 of the unused NDP grant
- f. To consider the appointment of an internal auditor.
- g. To consider the following invoices for payment:

Description	Amount (inc VAT)
Clerks Salary	As per contract
Clerks Expenses (mileage)	£5.99
SI-1775 – Grounds Maintenance/lengthsman duties	£540.00
Paying back unused money from NDP Grant Ref: NPG-13374	£1360.47
SI-1814 Ground maintenance at the Churchyard and Burial ground and The Maltings Playground	£390.00
INV H2108 HALC Training for the Clerk – Audit Answers (£60 inc VAT split ways)	£20.00
Purchase of the Gate Spring	£24.00
Egg Rolling event receipts	£177.50

- g. To note any payments made between meetings:

Description	Amount
Unity Service Charge	£14.84

- h. To note any receipts:

Into the Unity Current Account:

Description	Amount
Ref 4167070 Lengthsman Scheme funding 2023/24	£4396.00

10. Footpaths/Commons/Rivers/Open spaces:

- a. To receive an update regarding Herefordshire Councils collaboration on tree planting within the Parish.
- b. To consider the PROW funding

11. Highways/Rural Roads/Bridges:

- a. To receive an update on Mordiford Bridge Give Way signage
- b. To consider the Lengthsman Scheme Contract and maintenance plan and the Drainage fund.

12. Health/Safety and the Environment:

13. Communications/newsletters/social media/Community engagement

- a. To consider using the .gov emails for all council business as strongly recommended by NALC
- b. To receive an update on the meeting of Bartestree Village Hall
- c. To consider the Mordiford Dragon Trail celebration

14. To consider the Clerks Priorities

15. To note Information Sheet

16. To put forward items for next agenda

17. To agree the date and time of the next meeting –

- a. Annual Parish Council meeting - May 16th at 7pm in Mordiford School.
- b. Annual Parish Meeting – May 23rd at 7pm in Mordiford School.

E Donovan

Parish Clerk

Date: April 12th 2024