



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

Councillors are summoned to attend a meeting of the group Parish Council at Mordiford School, Mordiford, Hereford, HR1 4LW on **Wednesday 17th July 2024** at 7.00pm

The meeting will be recorded for the purpose of the minutes.

1. To receive apologies for absence (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests and written requests for dispensation.
3. To approve as correct the minutes of the meeting held on the 19th June 2024.

4. To note the Clerk will be taking 2 weeks leave: w/c 29th July 24 & 12th August 24
5. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
6. To receive a brief report from Ward member – Cllr Biggs
7. To consider the Policy review 2024 update
 - a. Financial regs and Risk Assessment – Sept 24
 - b. Risk Register
 - c. Standing Orders
 - d. Asset Checking – Complete
8. Planning:
 - a. To comment on new planning applications for determination by Herefordshire Council

Ref	Location	Proposal	Comments by
241510	Land at Stoke Edith, Hereford	Proposed installation and operation of a renewable energy generation station comprising ground-mounted photovoltaic, inverter/transformer units, control room, substations, onsite grid connection equipment, site access, access gates, internal access tracks, security measures and other ancillary infrastructure.	29/07/24

- b. To note planning decisions made by Herefordshire Council (as of 09/07/24):

Ref	Location	Description	Status
240968/EIA	Land at Stoke Edith	Request for screening opinion to determine the requirement for an Environmental Impact Assessment to accompany a planning application for a proposed solar farm.	EIA Issued

233789/ENF	83-85 Tower Hill,	Enforcement Appeal	Appeal
233788/ENF	Checkley		Dismissed

- c. To receive a report on the planning meeting for application 240980 – Mordiford Bridge engineering work
- d. To receive an update from the NDP Steering Group.

9. Finance:

- a. To note the bank balances and sign the Bank Reconciliation
- b. To consider the Budget Tracker
- c. To receive Bank Switch update
- d. To consider the transfer of the NDP grant into the Unity Reserve Account
- e. To consider the purchase of a cross cut shredder for the Clerk costing £32.37 (on 09/07/2024) from Amazon.
- f. To consider a donation to St Peter Church, Dormington PCC for the maintenance of the churchyard/burial ground
- g. To consider the purchase of a noticeboard for Mordiford Green.
- h. To consider the procedure for invoices that come in between now and September meeting.
- i. To consider the following invoices for payment:

Payee	Description	Amount (inc VAT)
Clerk	Clerks Salary	As per contract
HMRC	PAYE tax	As per contract
Clerk	Clerks Expenses (mileage + folder for PC Planning Folder, ½ mobile phone bill)	£23.58
DC Gardening	INV SI-1909 - Churchyard/Burial Ground maintenance, Maltings maintenance and Lengthsman duties - Strimming	£816.00
Evans Farm and Country Supplies	INV – 317657 Post Crete	£18.00
Footpaths Officer	Trade Point - sleeper for footpath step	£30.00
Eyelid		
Enviroability	INV 5110 – Forest Footpaths and maintenance on footpaths	£1,055.00
GJ Garden Services	INV 1/7/24 – Fitting of 3 finger posts and replacing rotten step on MF14, MF9, MF16 and on the Dragon Trail	£75.00
HALC	H2229 – CILCA training & Internal Audit	£450.00
	Total ex Clerk Salary and PAYE	£2467.58

- i. To note any payments made between meetings:

Payee	Description	Amount
Unity	Bank Charges	£18.00

- j. To note any receipts:

Sender	Description	Amount
Unity	Interest	£329.92

10. Footpaths/Commons/Rivers/Open spaces:

- a. To receive a PROW update
- b. To receive update on the PROW funding if any
- c. To receive a Checkley Common update

11. Highways/Rural Roads/Bridges:

- a. To consider the Drainage fund.

12. Health/Safety and the Environment:

- a. To receive an update on the gravestone check.
- b. To consider the Branching Out Fund
- c. To receive a Defib update on the checks carried out.

13. Communications/newsletters/social media/Community engagement

- a. To receive an update from the Parish Council Summit
- b. To consider links on the website to organisations e.g. Rehab4addiction

14. To note Information Sheet

15. To put forward items for next agenda

16. To note the date and time of the next Parish Council meeting – September 18th at 7pm in Mordiford School.