



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

Councillors are summoned to attend a meeting of the group Parish Council at Mordiford School, Mordiford, Hereford, HR1 4LW on **Wednesday 19th March 2025** at 7.00pm

The meeting will be recorded for the purpose of the minutes.

1. To receive apologies for absence (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests and written requests for dispensation.
3. To approve as correct the minutes of the meeting held on the 19th February 2025.
4. To consider the co-option of Marjorie Shackleton for Mordiford
5. To note any announcements from the clerk:
 - a. Review of Standing Orders, Financial Regs and Asset register
 - b. Gather insurance quotes – Cllr Parvin
 - c. Risk Register update
 - d. End of Year & Audit prep to be reported at April Meeting.
 - e. To note that both the Clerks CiLCA training modules have been cancelled and will now not happen until the next financial year.
 - f. Content for the Easter Newsletter
6. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
7. To receive a brief report from Ward member – Cllr Biggs
8. **Planning:**
 - a. To comment on new planning applications for determination by Herefordshire Council

Ref Number	Location	Description	Comments by

- b. To note planning decisions made by Herefordshire Council

Ref Number	Location	Description summary	Decision
250140	Land adjacent to Hot Pickers Shed, Dormington	Work to Trees covered by TPO. T1 – Sycamore x 2, previously pollarded. Multiple re-growth from ground level and main stems. Remove lower growth and surrounding suckers to give a clear stem up to 3m above ground level.	Consent granted
242957	Agricultural Barn at Tower Hill Cottages, Dormington	Application to determine if prior approval is required for a proposed change of use of agricultural building to one dwellinghouse and building operations reasonably necessary for the conversion.	Prior Approval Refused

- c. To receive an update on the NDP. (See 9j for printing request)
 - d. To consider commenting on Woolhope's NDP
9. **Finance:**
 - a. To note the bank balances and sign the Bank Reconciliation
 - b. To consider the Budget Tracker
 - c. To note that all the allotment plots have now been paid for and the vacant plot filled.
 - d. To consider the quote from Elan City Radar for two SIDS (Mordiford & Dormington) for

£5614.78 and if approved, note that the money will need to be transferred from the reserve account to pay for them.

- e. To consider the Clerks CILCA registration fee of £450 (increase in April)
- f. To note that the Clerk failed to claim the mileage part of her expenses last month.
- g. To consider a donation to the Checkley Egg Rolling
- h. To note Employer NI cost Indications for 2025/26
- i. To note that the NDP grant will be moved to the current account from the reserve account to pay the Kirkwells Invoice listed below and once both parts of the Drainage funding have been received from Herefordshire Council, this money will be put back into the reserve.
- j. To consider printing one bound copy of the Regulation 16 documents submitted to Herefordshire Council with the remaining NDP Grant money.
- k. To consider the Burial Ground fee review document.
- l. To consider the following invoices for payment:

Payee	Description	Amount (inc VAT)
Clerk	Clerks Salary	As per contract
HMRC	PAYE tax	As per contract
Clerk	Clerks Expenses (mileage + mobile phone bill, Stationery)	£63.40
Kirkwells Limited	INV 1358 – NDP Reg 16 support	£3240.00
Unity	Bank charges 31/03/2025	£6.00
GeViews	Notice board for Mordiford Green	£1068.43
Playsafety Limited	RoSPA Play Safety Inspection – The Maltings	£96.00
	Total excluding Clerk Salary and PAYE	£4473.83

- f. To note any payments made between meetings:

- g. To note any receipts:

Sender	Description	Amount
Allotment plot holders	Final 3 plots annual subs	£141.00
HCC creditors	Part of the Drainage Funding	£1450.00

10. Footpaths/Commons/Rivers/Open spaces:

- a. To receive a PROW update
- b. To consider improvements to the Green Hut on Mordiford Green

11. Highways/Rural Roads/Bridges:

- a. To receive an update from the Highways working group
 - i. To receive an update from the Mordiford Bridge steering group with Herefordshire Council
 - ii. To receive an update on speeding in Dormington - a new TRO and SID/gate installation

12. Health/Safety and the Environment:

- a. To receive an update on the Branching Out Tree planting project,
- b. To note the findings of the Maltings Playground inspection report and determine if any action is required.

13. Communications/newsletters/social media/Community engagement

- a. To consider the VE day celebrations.
- b. To note changes to the public access to Holy Rood Church, Mordiford.

14. To put forward items for next agenda

15. To note the date and time of the next Parish Council meeting – 16th April 2025 at 7pm in Mordiford School.