



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

Councillors are summoned to attend a meeting of the group Parish Council at Mordiford School, Mordiford, Hereford, HR1 4LW on **Wednesday 16th April 2025** at 7.00pm

The meeting will be recorded for the purpose of the minutes.

1. To receive apologies for absence (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests and written requests for dispensation.
3. To approve as correct the minutes of the meeting held on the 19th March 2025.
4. To note any announcements from the clerk:
 - a. Review of Standing Orders, Financial Regs and Asset register for Annual Meeting
 - b. Newsletter Update
 - c. Insurance quotes
5. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
6. To receive a brief report from Ward member – Cllr Biggs
7. **Planning:**
 - a. To comment on new planning applications for determination by Herefordshire Council

Ref Number	Location	Description	Comments by

- b. To note planning decisions made by Herefordshire Council

Ref Number	Location	Description summary	Decision
221940	Dormington, Backbury, Land at Church field	Reserved matters application following outline approval 184473 (Residential development comprising a pair of semi-detached houses and a bungalow).	Approved with conditions
220544	As above	Variation of condition 5 following Ref 184473/O. (Residential development comprising a pair of semi-detached houses and a bungalow) vary the trigger point of condition 5 to enable a lawful commencement.	Withdrawn
250933/EIA	The Beeches, Checkley, Mordiford HR1 4ND	Request for Screening opinion - Upgrade approx 185 meters of existing 11kV overhead line from single phase (2 wire) to three phase (3 wire).	Determination 7 th April 2025.

- c. To receive an update on the NDP.

8. **Finance:**
 - a. To consider the 2024/25 End of Year Financial Report
 - b. To note the Internal Audit will be carried out W/C 28th April
 - c. To note that the Parish Council has been chosen as part of a 5% sample to have an intermediate review instead of the basic audit. The Clerk is seeking advice from HALC.
 - d. To note the bank balances and sign the Bank Reconciliation
 - e. To consider the Budget Tracker
 - f. To consider taking part in the Lengthsman Scheme again and whether to match fund.
 - g. To note both the PROW and Drainage funds will be available again this year from June.
 - h. To consider signing the contracts for DC Gardening to carry on looking after the Maltings and Burial ground and to be our lengthsman
 - i. To consider the quote from Elan City Radar for one SID for Dormington for £3000 inc VAT and if approved, note that the money will need to be transferred from the reserve account to pay for it.
 - j. To consider the quote from Terry Griffiths Contracts to install the SID for £642 inc VAT including the pole at £75 tbc. 2 other quotes were obtained with BBLP quoting £1500+VAT and DC Gardening not having the right tickets to carry out the work.

- k. To consider quotes from J.A.C.S UK for Dormington Village gates
- l. To note the demand for non-domestic rates for the Burial Ground had been received showing no charge due to small business rate relief.
- m. To consider any overtime claim from the Clerk regarding the Financial Audit.
- n. To consider a donation of £200 towards the VE Day event
- o. To note there might be changes to the bus service the Parish Council pay a contribution to Fownhope PC for.
- p. To consider paying £350 to refresh the Mordiford Dragon Trail Sculptures including painting and coating in Danish oil.
- q. To consider the following invoices for payment:

Payee	Description	Amount (inc VAT)
Clerk	Clerks Salary	As per contract
HMRC	PAYE tax	As per contract
Clerk	Clerks Expenses (mileage + mobile phone bill)	£11.85
Unity	Bank charges 31/04/2025	£6.00
FBCA	Membership to the Federation of Burial & Cremation Authority	£216.00
Evans Farm and Country Supplies	Gate spring and postcrete	£48.00
GJ Garden Services	Installation of 3 finger posts and 1 gate post	£60.00
Autella	4 month billing period inc EOY	£110.17
H.W. Morgan & Sons	Supply and fix wooden steps – to be claimed from PROW funding	£2040.00
HALC	Planning Overview training for Cllrs x3	£180.00
	Total excluding Clerk Salary and PAYE	

- r. To note any payments made between meetings:

Payee	Description	Amount
Natwest	Bank Charge for ICO DD failure	£12.00

- s. To note any receipts:

Sender	Description	Amount
The Tree Council	For the Hedging and trees planted at Mordiford School	£1264.80
HCC Creditors	2 nd part of the Drainage fund £2100 + £200 lengthsman funding	£2300
Nick Pegler LTD	Two memorials for the Webb family	£140.00

9. Footpaths/Commons/Rivers/Open spaces:

- a. To receive a PROW update
- b. To consider a date to the carry out maintenance on the Green Hut on Mordiford Green
- c. To note the Parish Council is now a member of the Federation of Burial & Cremation Authority (FBCA)

10. Highways/Rural Roads/Bridges:

- a. To receive an update from the Highways working group
 - i. To receive an update from the Mordiford Bridge steering group with Herefordshire Council
 - ii. To receive an update on speeding in Dormington - a new TRO and SID/gate installation

11. Health/Safety and the Environment:

- a. To consider joining the HC Flood group
- b. To note the Litter Pick in Mordiford was cancelled due to Health and Safety concerns.
- c. To consider changes to the Litter Picks going forward with suggestions that the community groups join the Hereford Community Clean up Group using their best practices and advice.

12. Communications/newsletters/social media/Community engagement

- a. To consider the VE day celebrations.

13. To put forward items for next agenda

- 14. To note the date and time of the next Parish Council meeting – 21st May 2025 at 7pm in Mordiford School. To consider that this will be the Annual Meeting of the Parish Council and the Annual Parish Meeting for both Dormington and Mordiford.