



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF THE GROUP PARISH COUNCIL AT MORDIFORD SCHOOL, MORDIFORD, HEREFORD, HR1 4LW ON **WEDNESDAY 21st MAY 2025** AFTER THE ANNUAL PARISH MEETINGS.

The meeting will be recorded for the purpose of the minutes.

1. **To receive apologies for absence** (Please send apologies via the Clerk)
 2. To elect the Chair for the year 2025-26 - Declaration of Acceptance to be signed.
 3. To elect the Vice Chair for the year 2025-26.
 4. To appoint/confirm members to serve on any committees/working groups.
 - a. Highways Working Group (including Mordiford Bridge)
 - b. Flood Group
 - c. Finance Working Group
 - d. Bartestree Village Hall
 - e. Any others?
 5. To consider fixing the dates of Parish Council Meetings on the 3rd Wednesday of the month except August and December:
 - 18th June 25
 - 16th July 25
 - 17th Sept 25
 - 15th Oct 25
 - 19th Nov 25
 - 21st Jan 26
 - 18th Feb 26
 - 18th Mar 26
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6. To disclose personal and pecuniary interests and written requests for dispensation.
 7. To approve as correct the minutes of the meeting held on the 16th April 2025.
 8. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
 9. **To receive a brief report from Ward member – Cllr Biggs**
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10. To note that there has been no request for an election with regard to the most recent Councillor vacancy and the Parish Council can now Co-Opt.
 11. To consider the adoption of the following policies after review:
 - a. Code of Conduct
 - b. Financial Regulations 2025 update
 - c. Standing Orders

12. To consider the Risk Register to sign off as reviewed.

13. To consider signing off the following Risk Assessments after review:

- a. Financial Risk and Control
- b. The Burial Ground and Closed Churchyard
- c. The Allotments
- d. The Clerk/RFO Activities
- e. Generic Activities and Assets (including the Footpaths Officer)

14. To consider signing up to Herefordshire Councils Charter.

15. Planning:

- a. To comment on new planning applications for determination by Herefordshire Council – no new planning applications.
- b. To note planning decisions made by Herefordshire Council – No new planning decisions made.
- c. To receive an update from the NDP Steering Group.
 - i. To consider an examiner for the next stage of the NDP.

16. Finance:

- a. To note the bank balances and sign the Bank Reconciliation
- b. To note the Natwest Current and Reserve accounts are now closed and the remaining £3.10 has been transferred and received into the Unity Current Account..
- c. To consider the Budget Tracker
- d. To consider signing the Lengthsman Scheme contract
- e. To consider the annual Insurance renewal and additional quotes from two other insurers.
- f. To consider the following invoices for payment

Payee	Description	Amount (inc VAT)
Clerk	Clerks Salary	As per contract
HMRC	PAYE	As per contract
Clerk	Expenses including mileage, phone bill, stationery and overtime for getting the audit file ready in 3 weeks.	£377.35
ElanCity	SID for Dormington INV SAJ-UK/2025/02486	£3000.00
Evans Farm & Country Supplies	Postcrete INV SI-318764	£18.00
DC Gardening	Grounds Maintenance – burial ground & churchyard SI-2164	£324.00
Enviroability	Footpath maintenance INV 5361	£474.00

- e. To note any payments made between meetings:

Payee	Description	Amount
Unity Bank	Bank Charges	£6.00

f. To note any receipts:

Sender	Description	Amount
Herefordshire Council	Precept	£11,784
Herefordshire Council	PROW funding	£2055
National Grid	Wayleave CHQ	£29.79
DMGPC Natwest Acc	Closure amount	£3.10

17. Footpaths/Commons/Rivers/Open spaces:

- a. To receive a PROW update
- b. To note we have a couple of new volunteers to empty the Dog Poo bin at Hope Springs

18. Highways/Rural Roads/Bridges:

- a. To receive an update from the Mordiford Bridge steering Group with Herefordshire Council
- b. To receive an update on speeding in Dormington - a new TRO and SID/gate installation

19. Health/Safety and the Environment:

20. Communications/newsletters/social media/Community engagement

21. To put forward items for next agenda

22. To agree the date and time of the next meeting – Parish Council meeting - 18th June at 7pm in Mordiford School.