



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE GROUP PARISH COUNCIL AT MORDIFORD SCHOOL, MORDIFORD, HEREFORD, HR1 4LW ON
WEDNESDAY 18th JUNE 2025.

The meeting will be recorded for the purpose of the minutes.

1. **To receive apologies for absence** (Please send apologies via the Clerk)
2. To disclose personal and pecuniary interests and written requests for dispensation.
3. To approve as correct the minutes of the meeting held on the 21st May 2025.
4. **2024/2025 Accounts**
 - a. To consider and approve the Internal Audit reports.
 - b. To consider and approve the Annual Return Governance Statements
 - c. To consider and approve the Annual Return Accounting Statements
 - d. To set the dates of the Period for the Exercise of Public Rights
5. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
6. **To receive a brief report from Ward member – Cllr Biggs**
7. To consider the recruitment of more Parish Councillors.
8. To consider the adoption of the following policies & Risk Assessments (RA) after review:
 - a. Standing Orders
 - b. Allotments RA
9. To receive an update on merging Dormington and Mordiford Parishes and possibly including Stoke Edith Parish Meeting.

10. Planning:

- a. To comment on new planning applications for determination by Herefordshire Council

Reference	Address	Description	Comments by
251483	Checkley Old Chapel, HR1 4ND	Proposed erection of a replacement self-build dwelling with associated landscaping and drainage	25/06/25
250942	Stable and yard North of the Mews House, Mordiford HR1 4LN	Application for variation of condition 1 following grant of planning permission 233229	26/06/25

- b. To note there are no new planning decisions made by Herefordshire Council as of the 9th June 2025.
- c. To consider making comment on Mordiford School's Nursery consultation.
- d. To consider the S106 wish list from the Planning Working Group
- e. To receive an update from the NDP Steering Group.
 - i. To consider the stakeholders' comments from the Reg 16 Consultation, so the PC's response can be recorded and sent to the Independent Examiner.

11. Finance:

- a. To note the bank balances and sign the Bank Reconciliation
- b. To note the Clerk will transfer £6000 from the RESERVE into the CURRENT account when the

payments are processed.

- c. To consider the Budget Tracker
- d. To review the Bank signatories.
- e. To note that the Information on the PROW and Drainage funding has been received and we are gathering information to complete the applications.
- f. To note that the Lengthsman scheme funding has been applied for.
- g. To note that the Annual Insurance has been renewed with Hiscox at a premium of £829.98 after consideration at the last meeting.
- h. To consider any quote from the School regarding the carpark signage.
- i. To consider the following invoices for payment

Payee	Description	Amount (inc VAT)
Clerk	Clerk's Salary	As per contract
HMRC	PAYE	As per contract
Clerk	Expenses including mileage, phone bill, stationery	£38.13
Hiscox Insurance company via Gallagher	Annual Parish Council Insurance INV 544890562	£829.98
Evans Farm & Country Supplies	Auto Latch SI-318854	£10.32
DC Gardening	SI-2195 (including Lengthsman work ex VAT £570 to be claimed on lengthsman scheme and £555 ex VAT for grounds maintenance of Burial Ground, Churchyard and the Maltings)	£1350.00
Enviroability	Footpath maintenance INV 5385 29/05/25	£474.00
Eyelid Productions	INV 3943 – Annual website support	£100.00
HALC	INV H3003 – Internal Audit 24/25	£330.00
SLCC	INV QL207340-1 CiLCA registration for the Clerk	£450.00

- j. To note any payments made between meetings:

Payee	Description	Amount
Unity Bank	Bank Charges	£6.00

- k. To note there were no receipts

12. Footpaths/Commons/Rivers/Open spaces:

- a. To receive a PROW update

13. Highways/Rural Roads/Bridges:

- a. To receive an update from the Mordiford Bridge steering Group with Herefordshire Council
- b. To receive an update on speeding in Dormington - a new TRO and SID/gate installation

14. Health/Safety and the Environment:

- a. To consider the removal of Himalayan Balsam in the parish after a request from the lead of the project in Fownhope.
- b. To consider the diversion of the Pentaloe brook to Canwood Gallery causing flooding adjacent to Pentaloe Cottage and drying up the brook.
- c. To note that the Hemlock at the bus stop (Ledbury direction) has been reported and that BBLP have cleaned the seats in the Hereford direction bus stop at Dormington.
- d. To consider the Cherry Blossom Tree Project
- e. To note that the litter picking kit has been given to the Dormington Litter Picking Group.

15. Communications/newsletters/social media/Community engagement

- a. To consider the idea of a DMGPC Community Award and how it could work.

16. To put forward items for next agenda

17. To agree the date and time of the next meeting – Parish Council meeting - 16th July at 7pm in Mordiford School.