



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

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AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE GROUP PARISH COUNCIL AT MORDIFORD SCHOOL, MORDIFORD, HEREFORD, HR1 4LW ON
WEDNESDAY 17th SEPTEMBER 2025.

The meeting will be recorded for the purpose of the minutes.

1. **To receive apologies for absence** (Please send apologies via the Clerk)
2. **To disclose personal and pecuniary interests and written requests for dispensation.**
3. **To present the Lifetime Achievement Award**
4. **To approve as correct the minutes of the meeting held on the 16th July 2025.**
5. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
6. **To consider the External Auditors Conclusion of Audit report**
7. **To consider the Herefordshire Council report from Ward member – Cllr Biggs**

8. Planning:

- a. To comment on new planning applications for determination by Herefordshire Council

Reference	Address	Description	Comments by

- b. To note new planning decisions made by Herefordshire Council as of the 9th July 2025.

Reference	Address	Description	Decision
251788	The Barn, Checkley, Hereford, Herefordshire HR1 4ND	Proposed installation of free standing greenhouse	Approved with conditions
251748	Old Post Office, Mordiford, Hereford, HR1 4LW	Replacement Windows	Approved with conditions

- c. To receive an update from the NDP Steering Group.
i. To consider the Independent Examiners recommendation in his final report on the NDP

9. Finance:

- a. To note the bank balances and sign the Bank Reconciliations & Budget Tracker.
- b. To consider the quote for the Biological Survey of Checkley Pond.
- c. To consider a donation to the Dormington PCC towards the maintenance of the Churchyard.
- d. To consider the renewal of the SLCC membership at £150 on the 01/11/15.
- e. To consider the renewal of MS Office at £84.99 and Malwarebytes at £29.99 for the Clerks laptop.
- f. To consider the new requirements for the 25/26 audit.
- g. To consider the repair of the bench on Mordiford Green
- h. To consider fence repairs in the Burial Ground to stop the Deer destroying the memorials.
- i. To consider the following invoices for payment

Payee	Description	Amount (inc VAT)
Clerk	Clerk's Salary	As per contract
HMRC	PAYE	As per contract
Clerk	Expenses including mileage, phone bill	£46.83
Footpaths Officer	Green Hut renovation supplies	£129.74
Footpaths Officer	Bin liners for Swardon Quarry	£22.99
DC Gardening	INV SI-2263 July – Grounds maintenance, lengthsman work and Allotment maintenance	£1272.60
DC Gardening	INV SI-2297 Ground maintenance	£438.00
Enviroability	Footpath maintenance INV 5446 21/08/25	£1185.00
Autela	Payroll services April to end July	£84.00
Mordiford School	Meeting room hire x 10	£200.00
Terry Griffiths Contracts	INV TGC3466 Installation of the SID at Dormington	£642.00

j. To note any payments made between meetings:

Payee	Description	Amount
Unity Bank	Bank Charges July & Aug	£6.00 & £6.00
Emma Donovan	Salary - August	As per contract
HMRC	PAYE - August	As per contract

k. To note any receipts

Received From	Description	Amount
Funeral Partners Ltd	CHQ for additional inscription to headstone	£50.00
HMRC	VAT claim	£3466.60
Herefordshire Council	Lengthsman claim	£1020.00
Family member for the Burial Ground	Tablet installation	£140.00
Nick Pegler	Headstone installation	£140.00
	Total	£4816.60

10. Footpaths/Commons/Rivers/Open spaces:

- To consider the cutting of Checkley Common.
- To consider the restoration of the Pond at the Lime Kilns and Checkley Common Pond
- To consider any new information on the diversion of Pentoloe Brook.

11. Highways/Rural Roads/Bridge

- To receive an update on speeding in Dormington and to consider the installation of village gates
- To receive and update on speeding in Mordiford and to consider how to move forwards.

12. Burial Ground, Allotment and Mordiford Green:

- To consider the next stage of the Green Hut renovations on Mordiford Green

13. Health/Safety and the Environment:

- To consider the arrival of the Community Flood Equipment and its future location.
- To consider writing a flood plan with the HC template.
- To consider joining Herefordshire Tree Warden Network with the AGM on the 18th Sept.

14. Communications/newsletters/social media/Community engagement

15. Employment matters – Exclusion of the public for this agenda item

16. To put forward items for next agenda

17. To agree the date and time of the next meeting – Parish Council meeting - 15th October at 7pm in Mordiford School.