



DORMINGTON AND MORDIFORD GROUP GROUP PARISH COUNCIL

clerk@dormingtonmordifordgroup-pc.gov.uk



AGENDA

COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE GROUP PARISH COUNCIL AT MORDIFORD SCHOOL, MORDIFORD, HEREFORD, HR1 4LW ON
WEDNESDAY 19th NOVEMBER 2025.

The meeting will be recorded for the purpose of the minutes.

1. **To receive apologies for absence** (Please send apologies via the Clerk)
2. **To disclose personal and pecuniary interests and written requests for dispensation.**
3. **To approve as correct the minutes of the meeting held on the 15th October 2025.**
4. **Public Forum** (members of the public are invited to make comments and raise items, time restricted to 3 minutes. This is the only time in the meeting that the general public can speak)
5. **To consider the Herefordshire Council report from Ward member – Cllr Biggs**
6. **To consider the adoption of A Charter for Herefordshire's Councils 2025 Final Version.**
7. **To consider the adoption of the Training and Development Policy**
8. **To consider the adoption of the Risk Management Policy and the new Risk Register**
9. **Planning:**

- a. To comment on new planning applications for determination by Herefordshire Council

Reference	Address	Description	Comments by
253071	Frome Farm, Priors Frome, Hereford, HR1 4EQ	Replace all the existing windows and utility door with new joinery	27/11/25

- b. To note new planning decisions made by Herefordshire Council as of the 11th Nov 2025.

Reference	Address	Description	Decision
APP/W1850/W/25/3369577	83 Tower Hill, Upper Dormington, HR1 4ED	Appeal – development proposed to convert agricultural barn to a dwelling	Appeal Dismissed

- c. To note the Clerk used her powers to comment between meetings on the re-consultation of 251483 Checkley Old Chapel, HR1 4ND.
- d. To receive an update from the NDP Steering Group regarding the referendum.

10. Finance:

- a. To note the bank balances and sign the Bank Reconciliations & Budget Tracker.
- b. To consider increasing the allotment fees to £75/year from the 1st January 2026 to help cover costs of maintenance.
- c. To consider increasing the burial fees from the 1st January 2026 to help cover the costs of maintenance and attendance.
- d. To consider the budget proposal for 26/27 including the precept proposal.
- e. To note that there has been no news from Herefordshire Council regarding the Drainage scheme allocation for 25/26 and to consider having the ditching work done without HC confirmation.
- f. To note the Clerk obtained 2 free months from Microsoft for 365 software for the Clerk Laptop. Subscription for MS 365 will end on the 25th January 2026 and will need renewing at £84.99 for the year.
- g. To consider the quote of £24 to laminate the new Parish Map for the Green Hut.
- h. To consider the quote of £325 to produce an A3 ceramic plaque of history for the Green Hut.
- i. To consider the following invoices for payment:

Payee	Description	Amount (inc VAT)
Clerk	Clerk's Salary	As per contract
HMRC	PAYE	As per contract
Clerk	Expenses including mileage, phone bill	£20.67
Enviroability	INV5506 27/10/25 – footpath maintenance	£474.00
DC Gardening	INV SI-2360 – Grounds maintenance, and lengthsman	£1290.00
	Reimbursement of Map for the Green Hut renovations	£39.92

j. To note any payments made between meetings:

Payee	Description	Amount
Unity Bank	Bank Charges Oct	£6.00

k. To note any receipts

Received From	Description	Amount

11. Footpaths/Commons/Rivers/Open spaces:

- a. To receive an update on the Public Rights of Way

12. Highways/Rural Roads/Bridge

- a. To receive an update from the Highways working group
- b. To note Cllrs met with Balfour Beatty to discuss road markings outside the School to be implemented in the upcoming surface renewal on the Dormington Road.
- c. To note that Hampton Bishop Parish Council have no objection to the Parish Council installing a SID on their side of Mordiford Bridge provided the PC fund and maintain it.
- d. To consider the storage of grit bins and grit stocks.
- e. To consider storing the flood equipment somewhere until the storage box has been purchased.
- f. To note, according to Balfour Beatty, there is no prospect of replacing the steel barriers along the Pentoloe Brook in Mordiford. These barriers are no longer available or repairable. Verge markers will be installed.

13. Burial Ground, Allotment and Mordiford Green:

- a. To consider the next stage of the Green Hut renovations on Mordiford Green

14. Health/Safety and the Environment:

- a. To note the Parish Flood Plan is in hand with the Highways Working Group
- b. To note Mordiford School are looking at the Health and Safety implications of the lights not being on in the carpark of an evening.
- c. To note there has been a recall on the defib adult pads due to a manufacturing issue.
- d. To note that advice from HALC has indicated that the PC are accountable for Health & Safety, with the Clerk responsible for keeping the PC aware of issues. Both Councillors and the Clerk are covered by insurance.

15. Communications/newsletters/social media/Community engagement

16. Employment matters (confidential)

17. To put forward items for next agenda and check actions were completed from last Parish Council meeting

18. To consider the date and time of the next meeting as the Chair would like to propose changing the meeting back to the 3rd Thursday in the month excluding December and August.

- Next Parish Council meeting - Thursday the 15th January or Wednesday the 21st January at 7pm in Mordiford School.